

FLS Board of Trustees Meeting Minutes

Wednesday, July 21, 2021 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLS Trustees: Moolin, Heavenrich, Toombs, Mannino, Lewis.

FLS Trustees (attended through Zoom video): Hudson.

Absent: Schaffer, Bogard, Buerkle, van der Schaaf.

FLS Staff Present: Executive Director Sarah Glogowski, Human Resources Administrator Kristi Downham, Business Manager James Stebbins, Administrative Assistant Diana Leigh, Member Services Librarian Heidi Eckerson.

Others Present: Trustee Elaine Meyers attended remotely in a non-voting capacity.

PRESIDING

President Moolin called the meeting to order at 5:30 PM.

(DOC 21 44)

AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 21 45)

The minutes from the June 16, 2021 meeting were accepted as presented with two abstentions (Heavenrich, Mannino). – Motion by Toombs.

(DOC 21 46)

The Director’s Report was discussed.

New Business:

(DOC 21 47)

The Airborne Infectious Disease Prevention Policy (AKA Hero Act policy) was unanimously approved with some additional wording as discussed. – Motion by Lewis.

(DOC 21 48)

FLS’ new hire, Heidi Eckerson, was unanimously approved. – Motion by Mannino.

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Sarah discussed the Plan of Service.

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Sarah gave an update on Member Libraries.

Finance Committee:

(DOC 21 49)

James gave an overview of the mid-year Budget Review and answered questions.

(DOC 21 50)

June 2021 Business Manager’s Report

(DOC 21 51)

June 2021 Treasurer’s Report & Check Register

The above two documents were reviewed and accepted; motion passed. – Motion by Lewis.

The Finance Committee has audited and certified the claims presented on DOC 21 51.

Additions to Agenda:

(DOC 21 52)

Kylie McKenna’s resignation was accepted with one abstention (Moolin). – Motion by Heavenrich.

Next Meeting: The next public meeting will be on August 18, 2021, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:24 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____

Date of approval _____

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary’s Notebook at: FLS, 1300 Dryden Road, Ithaca, NY 14850.