

FLLS Board of Trustees Meeting Minutes

Wednesday, January 20, 2021 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Meyers, van der Schaaf, Buerkle, Lewis, Mannino.

Absent: Bogard, Schaffer, Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins.

Attended through Zoom: Administrative Assistant Diana Leigh.

Others Present: Mary-Carol Lindbloom of South Central Regional Library Council (SCRLC).

PRESIDING

President Moolin called the meeting to order at 5:31 PM.

(DOC 21 01) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 21 07) Mary-Carol Lindbloom discussed SCRLC's proposal to rent space in FLLS' building. This will come up for a vote in the future after more information has been gathered.

(DOC 21 02) The minutes from the December 9, 2020 meeting were accepted as presented. – Motion by Meyers.

(DOC 21 03) The Director's Report was discussed.

Finance Committee:

(DOC 21 04) December 2020 Business Manager's Report

(DOC 21 05) December 2020 Treasurer's Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Lewis.

The Finance Committee has audited and certified the claims presented on DOC 21 05.

New Business:

(DOC 21 06) James and Sarah went over the 2021 Budget. Unanimously approved. – Motion by Toombs.

..... > All Trustees were reminded that they need to sign up for at least one committee.

..... > All Trustees were reminded that they need to fill out and sign their annual Conflict of Interest Disclosure form. These are kept on file at FLLS.

..... > Sarah gave an update on member libraries

Next Meeting: The next public meeting will be February 17, 2021.

ADJOURNMENT: The meeting was adjourned at 6:45 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.