

# FLLS Board of Trustees Meeting Minutes

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Wednesday, November 18, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT** FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Mannino, Bogard, Seymour, Lewis, Marteney.  
Absent: Schaffer, Zaharis, Hudson.  
FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Human Resources Administrator Kristi Downham.  
Others Present: Trustee-Elects Elaine Meyers, Martsje van der Schaaf.

**PRESIDING** President Moolin called the meeting to order at 5:31 PM.  
(DOC 20 68) AGENDA: No conflicts of interest were reported by any Trustees present.  
(DOC 20 69) The minutes from the Sept. 16, 2020 meeting were accepted as presented. – Motion by Lewis.  
(DOC 20 70) The Director’s Report was discussed.

**Finance Committee:**  
(DOC 20 71) Sept 2020 Business Manager’s Report  
(DOC 20 72) Sept 2020 Treasurer’s Report/Check Register & Debit Report  
The above two documents were reviewed and accepted; motion passed. – Motion by Mannino.  
(DOC 20 73) Oct 2020 Business Manager’s Report  
(DOC 20 74) Oct 2020 Treasurer’s Report/Check Register & Debit Report  
The above two documents were reviewed and accepted; motion passed. – Motion by Lewis.

**The Finance Committee has audited and certified the claims presented on DOC 20 72 and DOC 20 74.**

**New Business:**  
(DOC 20 75) The Junteenth Holiday was discussed and unanimously approved as an additional paid holiday. – Motion by Heavenrich.  
(DOC 20 76) The new Sick Leave Policy was approved as presented. – Motion by Toombs.  
(DOC 20 77) The Annual Leave Rollover for 2020 was approved as presented. – Motion by Lewis.

**Old Business:**  
..... > The Annual Meeting was discussed.  
..... > Sarah gave an update on member libraries.

**Next Meeting:** The next public meeting will be on December 9, 2020, at 5:30 pm.

**ADJOURNMENT:** The meeting was adjourned at 6:32 PM. Submitted by: Sue Heavenrich, Secretary

Approved \_\_\_\_\_  
Date of approval \_\_\_\_\_ Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*