

MEMBER LIBRARY BI-WEEKLY BULLETIN

No. 20.17

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Announcements & Reminders

Please do not hesitate to contact FLLS staff with your questions, comments, and concerns. Many of us are still working at home, so email is often the best way to reach us. Staff Directory: https://www.flls.org/staff-directory/.

Links to Make You Think

ALA-APA Wellness: Helping to Support Overall Wellness for All Library Workers

Digital Issues of Public Libraries Magazine



Give everybody the internet

Pushing for Action on LSFA Click to see a pic of Sarah!

Children's & YA Books by Latinx Authors

Using Libraries to Ignite Voter and Community Agency



From The Director



Our library re-openings are going well and more of our libraries will be opening to the public in the coming weeks. As of today, the majority of our libraries are now allowing patrons into their buildings or will be by early October.

The Finger Lakes Library System Board of Trustees held their September meeting on Wednesday, September 16. During that

meeting, construction grants were voted on by the board and will be submitted to NY State by the October deadline. The board also discussed the upcoming FLLS Annual Meeting and heard about prospective trustee nominations.

The majority of the board meeting was spent discussing and approving a modification to the FLLS budget. A mid-year budget review is typically conducted by the board in June or July at the latest, as we follow a calendar fiscal year that starts in January. Due to the uncertainty of the State budget, the board waited until September to review and approve cuts.

Our State funding was cut slightly over 22%, we have lost the entirety of our Friends of the Tompkins County Public Library funding, and we are sustaining losses in Tompkins County and Tioga County funding. Seneca County funding is to be determined at this point. Due to the catastrophic loss of funding, the board voted to take the next steps of eliminating positions and layoffs. This is part of a union process and all impacted staff members have been notified.

FLLS is facing the most severe financial crisis in our history if funding isn't restored at a state and federal level over the next year. I want to assure you that the administrative staff and I, as well as the board of trustees, have evaluated our budget on a continual basis since the crisis began in mid-March and are committed to balancing a budget that will have the least impact to our membership. However, due to the severe cuts, services that our system provides will look different as we try to recover from the financial constraints.

This week was one of the hardest weeks of my tenure here at Finger Lakes. I value the hard work that all of our committed and dedicated staff provide to our members, and the loss of even one person is a great loss for our organization and all of you. Advocacy for our public library systems is so critical right now. Please consider reaching out to your local elected officials, including those at a federal level, today.

I hope you have a restful and enjoyable weekend.

Sarah



Member Library News

TCPL QuaranZine

Check out TCPL's QuaranZine, containing community recollections and experiences collected during the COVID-19 pandemic from May-August 2020. Collected and compiled by Cady Fontana, Josh Burns, Meghan Molloy and Sophia McKissick.

Click **HERE** to read and download the zine. Feel free to share!



Contributions from: Carolyn Clarke, Melisa Crumrine, Fran Spadafora, Andrea Pisacano, Tammy Sritecha, and Francine Jasper.



Scam Alert!

Email Rules

Roger Grimes wrote: "Email rules have been used maliciously for decades. Learn about email rules and what you need to do to defend your organization against their malicious misuse.

Attackers have always been adept at using legitimate automation tools and features against us. The time-worn programmer's credo, "Why do something manually when you can automate it?" apparently applies to malware writers as well.

Automating maliciousness makes it more effective in terms of both success, lower cost, and it makes the attacker far less likely to be caught. For decades, phishers and other attackers have used email automation functionality, such as rules, scripts, add-ons, templates, and configuration settings, against their victims.

Microsoft Outlook, arguably the most popular and feature-rich email client out there, has long been abused, but Gmail, Mozilla Thunderbird, and other email clients have also been targeted by the bad guys, but to a far lesser extent.

Most of the popular email clients offer rules. In Outlook and many other email clients, they are called rules. In Gmail, they are known as filters and have less functionality, but Gmail also has templates and add-ons that can be every bit as feature-rich as Outlook rules.

Mozilla Thunderbird has add-on, extensions, and templates. Apple Mail has rules that can be tied to AppleScripts. In general, if there is a popular email client, there is a way to add automated personalized email handling, and there are hackers willing to abuse it.

Depending on the email client and server, these automation features can be enabled locally, follow the email client, or be applied on the server or in the cloud. Where the automation is enabled is important, especially when trying to look for that automation, and when determining which steps users can take to prevent, detect, and eradicate malicious actions.

There are even ways to "hide" rules to make it harder for defenders to detect maliciousness. Many email items, like rules, "travel" with the email client, meaning that even if you change your passwords or get a new device, any malicious modifications may still be there.

Over the years I've often gotten calls from people who know they have been exploited by a hacker who has taken over their email account. And they change their passwords, scan their systems, and even have gotten new devices in order to stop the attacker, but the attacker is still persistently abusing their system and email.

They always wonder, how is the hacker doing it? I tell them, check your email rules. Although it can be something else besides rules (i.e., templates, add-ons, etc.). The problem with the malicious misuse of email automation is that most email users and only a small percentage of email administrators and computer defenders know about the problem, and only a small subset of those individuals actually do something to proactively defend against it.

Malicious email automation is almost never detected by anti-malware software and vulnerability scanners. When was the last time your anti-malware program or vulnerability scanner warned you about a potentially malicious email rule, add-in, or template? I think I'm hearing the virtual echoes of silence.

How To Check Your Email Rules for Maliciousness is CONTINUED at the KnowBe4 blog: https://blog.knowbe4.com/check-your-email-rules-for-maliciousness

Online Learning





Upcoming Webinars & Meetings

FLLS Member Library Support Group Wednesday, September 23, 10:00-11:00am Registration not required. Zoom access will be sent out via email.

FLLS Virtual Reading Room Webinar Monday, October 5, 1:00-2:30pm

Librarians and teachers across the country are creating Virtual Reading Rooms to connect with their patrons and students, visit https:// bit.ly/2ZB6jj3 to view an example. This webinar will walk you through how to create and share your own virtual reading room using Google Slides. *A Google/Gmail account is required.* Registration is required. The webinar will be recorded and made available on Vimeo. Zoom access will be sent out the day before the webinar.

FLLS Annual Meeting Friday, October 16, TBD

We at FLLS are planning our Annual Meeting, which will be virtual this year – a first! So you can attend from the comfort of your own home, and there is no cost! Stay tuned for all the details and please save the date. We hope to see you there!

Rochester Regional Library Council Libraries & Anti-Racism Training Series September 15, October 21, November 18, 2:00-3:30pm

Through a series of 3 webinars led by Strategic Diversity Initiatives, attendees will build and refine their anti-racism knowledge and toolkit, with the goal of actively combating white supremacy in our society and our libraries. Attendees may pick and choose which webinars to attend or choose to complete the entire Libraries & Anti-racism training series. Additionally, the training series will also include optional pre-work or post-work for webinars in the series, with assignments focusing on self-reflection and how we can all do the work to be actively anti-racist in our professional work and daily lives.

Conferences

2020 ARSL Conference SOAR with Libraries: Sharing Our Amazing Resources

Monday, September 28-Friday, October 2 Various

The ARSL Conference Committee Chairs and members of the ARSL Board recently met to discuss our options for holding the ARSL 2020 Conference. It was a tough but unanimous decision—ARSL 2020 will be held virtually. Registration is open now!

The health of our members and communities is ARSL's top priority. While we will miss seeing everyone in Wichita, we are excited for this opportunity to reach library professionals who will not be able to travel this year, as well as those who have never been able to attend an ARSL conference. We look forward to making this a fully enjoyable experience for all attendees, presenters, and exhibitors. We are embracing this as an opportunity to try new things! You can still count on our full schedule of professional development, networking, and socializing.

Registering a group? For this virtual event, ARSL is offering group discounts!

Library Journal Virtual Summit 2020: What's Next? Libraries Adapt to the New Abnormal Tuesday, October 6, 10:30am-5:30pm With the COVID-19 pandemic upending strategic plans across the country, libraries have had to be nimble, flexible, and collaborative on a scale and time frame like never before. Fortunately, all three of those proficiencies are in the library wheelhouse.

In this FREE, day-long, virtual event, LJ will convene leaders at every level to share their learnings from the first phase of the crisis, how they're preparing for the multiple possibilities of the medium term—and beyond—and positioning themselves to come out of the recovery strong.



Programming Ideas

Activity Bag Ideas

"Need more inspo for your craft bags? I am hoping we can crowdsource all of our togo craft ideas in one place. Please feel free to upload any pictures or documents of your own kits to share with other readers in **this folder**. Please follow this naming convention: **NameOfCraft (Your Name)**. You may need a gmail account to upload files; if you don't have one you can email me at **thecardigannewsletter@gmail.com** and I can upload it for you."

From Katherine at The Cardigan Newsletter: https://thecardigannewsletter.com/

FREE Virtual StickTogether Stickerboard

The Virtual StickTogether Stickerboard experience is FREE for now! The \$5 per Stickerboard Discount will automatically be applied at checkout.

After you make your purchase, you will receive a separate CREATE YOUR STICKERBOARD email with instructions for setting up your personal Stickerboard. From there you can select an image from the gallery, similar to the ones above (new images are added to the



Sample images. Access the full gallery after you redeem your code.

gallery regularly). Once the image is selected, you can retrieve the unique 'invitation' link that provides access to your private Stickerboard. Simply share this link with your group. There is no sign-in required for members of your group to add stickers to your Stickerboard. Only those who receive the link can add to your stickerboard.

https://letsticktogether.com/products/virtual-sticktogether-collaboration

Update from CSLP

CSLP is looking for 2022 programming ideas! The mysteries of the sea floor, plate tectonics, ocean currents, water, seashore, the atmosphere, and more! Submit your best 2022 Oceanography programming idea today **HERE**!

Also, CSLP is having a virtual committee fair. Many library staff have already signed up and it is wonderful to see strong committee participation even under the unusual and unprecedented circumstances of this past summer. Check out the various committees at the virtual fair and get involved if interested!

https://www.cslpreads.org/2020-committee-fair/



Census 2020 Update

This will be the last Census 2020 update! The deadline for 2020 Census self-response is **September 30**, so let's give one last push on social media! Graphics are available on the Census website and on Creatives for the Count, see links below. You can also click on the images below to download them. Thank you for your continued dedication to ensuring a complete count for your communities!





Sample Copy for Social Media:

your future START HERE >

Have you completed the #2020Census yet? Time is running out! By answering a few questions, you'll help shape the future of your community for the next 10 years. Go to MY2020CENSUS.GOV or call 1-844-330-2020 to respond by September 30. #becounted #everyonecounts #shapeyourfuture #doyourpart #censusbureau #census 2020 #youcount #counteveryone #countallkids #fingerlakeslibrarysystem #fingerlakeslibraries @uscensusbureau



Polaris FAQ

Create a Second 020 Field in a Quick Bib

Does a book have 2 separate ISBNs? Include both in your Quick Bib!

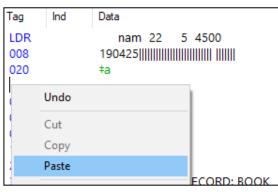
- 1. Open a new Quick Bib as per instructions.
- 2. Click just after the **‡a** symbol and hit **Enter** on your keyboard. This creates a new line.

Tag	Ind	Data
LDR 008		nam 22 5 4500 190425
020		‡a
024	1	‡a
035		‡afllsbook
035		‡aweedbook

3. Highlight the 020 field. Right click on the blue highlight and click on **Copy**.

Tag	Ind	Data
LDR 008		nam 22 5 4500 190425
020		Undo
024	1	Cut
035 035		Сору
100	1	Paste
245	10	Clear

4. Click in the blank field. Right click and click on Paste.



5. You can now enter a second ISBN, if needed. Your record should now look like this:

Tag	Ind	Data
LDR		nam 22 5 4500
008		190425
020		‡a
020		‡a
024	1	‡a
035		‡afllsbook
035		<pre>‡aweedbook</pre>



<u>Awards & Grants</u>



#NYLA 2020 VIRTUAL CONFERENCE & TRADE SHOW

STRENGTHENING OUR CORE

Location: Wherever You Are | When: Nov 5th - 6th

NYLA 2020 Virtual Annual Conference Hardship Scholarship Deadline: October 26

Are you interested in participating in the NYLA 2020 Virtual Conference, but have been furloughed, laid-off, or otherwise experiencing financial hardship? NYLA is funding conference scholarships to help individuals in need. Learn more and apply here: https://www.surveymonkey.com/r/NYLA2020-Scholarship.

Looking to Fund Your Fall Programming? Contact a Local Foundation!

Allyn Foundation

A private, family foundation that provides grants to charitable organizations primarily in Central New York. Applications are accepted four times per year.

Central New York Community Fund

Established in 1927, the Central New York Community Foundation encourages local philanthropy by supporting the growth of permanent charitable endowments for the betterment of the region.

Community Foundation for South Central New York

For Tioga County agencies. The foundation has awarded \$7.25 million in grants since 1997.

Cortland Community Foundation

Grants awarded to local agencies within the Cortland community.

Fred L. Emerson Foundation

The Fred L. Emerson Foundation's grantmaking is focused on Upstate New York with a concentration on the founder's community of Auburn, Cayuga County and the surrounding region.

Legacy Foundation

Supports programs and projects in the areas of health, education, recreation, human and social services, aging, and the arts in Tompkins County. Support is also given to requests for capital expenditures and "seed" money for new or innovative projects and programs.

Mildred Faulkner Truman Foundation

Grants to organizations that enhance and benefit the residents of Tioga County.

Tioga County Senior Citizens Foundation

A charitable foundation which provides grants to agencies that support quality of life of senior citizens within Tioga County, New York.