

FLLS Board of Trustees Meeting Minutes

Wednesday, June 17, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Zaharis, Mannino, Seymour, Lewis, Schaffer, Marteney, Hudson.

Absent: Bogard.

FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Administrative Assistant Diana Leigh, Human Resources Administrator Kristi Downham.

PRESIDING President Moolin called the meeting to order at 5:34 PM.

(DOC 20 38) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 20 39) The minutes from the May 20, 2020 meeting were accepted as presented. – Motion by Toombs.

(DOC 20 40) The Director's Report was discussed.

Finance Committee:

(DOC 20 41) May 2020 Business Manager's Report

(DOC 20 42) May 2020 Treasurer's Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Lewis.

The Finance Committee has audited and certified the claims presented on DOC 20 42.

New Business:

(DOC 20 43) Kristi went over the Temporary Telecommuting Policy; approved as presented. – Motion by Zaharis.

(DOC 20 44) Kristi went over the Temporary Safety Policy, which was approved with slight wording clarifications. – Motion by Toombs.

(DOC 20 46) Sarah and Kristi discussed the FLLS Re-Opening Policy; approved as presented. – Motion by Lewis.

Old Business:

(DOC 20 45) Marty Toombs revisited the bylaw revision, Considerations for Online Meetings, regarding open meeting law that was presented last month. It was approved unanimously, and will be presented for ratification at the Annual Meeting. – Motion by Toombs.

..... > Sarah discussed the New York State Budget.

..... > Sarah discussed member libraries' and FLLS' re-opening plans.

Next Meeting: The next public meeting will be on July 15, 2020, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:40 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.