FLLS Board of Trustees Meeting Minutes

February 19, 2020

Wednesday, February 19, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Moolin, Heavenrich, Toombs, Zaharis, Marteney, Hudson, Mannino.
Absent: Lewis, Schaffer, Seymour, Bogard.
FLLS Staff Present: Executive Director Sarah Glogowski, Administrative Assistant Diana Leigh, Business Manager James Stebbins. State Programs Coordinator Kristi Downham.

PRESIDING President Moolin called the meeting to order at 5:30 PM.

(DOC 20 08) AGENDA: One potential conflict of interest was reported by Steve Moolin (DOC 20 12).

(DOC 20 09) The minutes from the Jan. 22, 2020 meeting were accepted as presented, with one abstention (Marteney). – Motion by Zaharis.

(DOC 20 10) The Director's Report was discussed.

New Business:

…… > The Annual Meeting Ad Hoc Committee gave its final report and recommendation, after which the committee was dissolved with thanks from the Board and staff. Liz Hudson agreed to serve as the Board liason for continuing outreach and communication regarding the Annual Meeting.

…….. > Annual Reports: Kristi Downham gave an update on Member Library Annual Reports.

…… > Census: Marty Toombs gave an update on the 2020 Census.

Old Business:

…… > Committee assignments: The board committees were finalized.

…… > Advocacy Day, which is February 25th, was discussed.

…… > Sarah gave an update on Member Libraries.

Finance Committee:

(DOC 20 11) January 2020 Business Manager's Report

(DOC 20 12) January 2020 Treasurer's Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Toombs.

The Finance Committee has audited and certified the claims presented on DOC 20 12.

Personnel Committee:

(DOC 20 12) The recommendation to end Kylie McKenna's probationary period and make her a regular employee was approved as presented; Steve Moolin recused himself for potential conflict of interest. – Motion by Zaharis.

6:51 pm Executive Session to discuss union matters. – Motion by Zaharis

7:03 pm President Moolin called an end to the Executive Session.

…… > The collective bargaining recommendation between FLLS and the UAW was accepted as presented. – Motion by Zaharis

Next Meeting: The next public meeting will be on March 18, 2020, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 7:05 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved_____ _____

Date of approval *Sue Heavenrich, Secretary*

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.