

Springport Free Library

Annual Report For Public And Association Libraries - 2017

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

- 2.13 Electronic Books **Note:** Per new instructions. Individual circulations are being reported, instead of full system circulations
- 2.14 Local Electronic Collections **Note:** Per new instructions, the system is reporting this number.
- 2.17 Audio - Downloadable Units **Note:** Per new instructions. Individual circulations are being reported instead of full system circulations.
- 2.20 **Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)** **Note:** Per new instructions. Individual circulations are being reported, instead of full system circulations
- 2.21 Audio - Physical Units **Note:** Per new instructions. Playaways are being reported on 4.8 and 4.9
- 2.22 Video - Physical Units **Note:** Per new instructions Playaways are being reported on 4.8 and 4.9
- 2.24 **Total Other Materials Holdings (Total questions 2.21 through 2.23)** **Note:** Site glitch. All numbers add up correctly.
- 2.25 **GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)** **Note:** Per new instructions. Individual circulations are being reported, instead of full system circulations

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

No Notes

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

- 10.4 If your library has a range, how many voting positions are stated in the library's current by-laws?
- 10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?
- 10.8 Enter Board Member Selection Code (select one):

Note: All trustees vote. There are no restrictions in the library by-laws.

Note: The library does have a range, in the library charter, of 5-25 trustees.

Note: Members of the community request to join the board. a simple majority vote is needed to approve the request.

Repeating Group 4

8. Office Held or Trustee

Note: corresponding secretary

11. OPERATING FUNDS RECEIPTS

11.5 Additional State Aid received from the System

Note: We mistakenly requested much less Bullet Aid than we actually wanted.

11.14 Gifts and Endowments

Note: Large increase is due to \$2500 grant from Community Foundation.

11.16 Income from Investments

Note: Increase is due to new CD.

11.18 Other

Note: Refund received from previous contract with copier company.

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)

Note: Rechecked all figures and cannot find error. BM

12. OPERATING FUND DISBURSEMENTS

12.8 Other Materials Expenditures

Note: Increase is mostly due to Playaways and LaunchPads purchased with grant from Community Foundation.

12.13 From Local Public Funds (72PF)

Note: Decrease due to no major repairs needed in 2017.

12.19 Telecommunications

Note: Increase due to purchase of greater bandwidth.

12.22 Professional & Consultant Fees

Note: Summer reading programs were more expensive in 2017.

12.23 Equipment

Note: Decrease due to newly negotiated contract with copier company.

12.24 Other Miscellaneous

Note: Increase due to purchase of several new computers.

12.41 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.39 and 12.40; same as Question 11.26)

Note: Rechecked all figures and cannot find error. BM

12.45 Indicate type of audit (select one):

Note: informal audit by Village Clerk

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes