

# Lamont Memorial Free Library

## Annual Report For Public And Association Libraries - 2017

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

- 2.14 Local Electronic Collections **Note:** Due to changes in instructions this year, the system is reporting this number as it can't be broken down by individual library.
- 2.20 **Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)** **Note:** As per new instructions we are counting individual circs instead of whole system holdings.

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.25 Children's Program Attendance **Note:** The library restarted its children's programs in 2016 with low attendance. 2017 the children's programs have established regular program attendees with an increase in numbers from 2016.
- 3.27 **Total Program Attendance (Total questions 3.23 through 3.26)** **Note:** The library increased the number of children, teen, and multi generational programs it offered in 2017. The programs were well attended increasing the attendance number compared to 2016.

### 4. LIBRARY TRANSACTIONS

- 4.13 Successful Retrieval of Electronic Information **Note:** As per new instructions the system is reporting this number this year.

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

### 6. STAFF INFORMATION

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

### 8. PUBLIC SERVICE INFORMATION

No Notes

### 9. SERVICE OUTLET INFORMATION

No Notes

### 10. OFFICERS AND TRUSTEES

- 10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? **Note:** This question should not have been answered. The library does have a range of trustees, 5-7.
- Repeating Group 3
14. The date the Oath of Office (mm/dd/yyyy) was taken **Note:** Teresa Ripley has begun a new term and will be retaking the oath of office. At the time of this report she had not retaken the oath.
- Repeating Group 5
- The date the Oath of Office Melanie Field is a new trustee and has not taken the oath of office. She will

14. (mm/dd/yyyy) was taken **Note:** be taking the oath shortly.

## 11. OPERATING FUNDS RECEIPTS

11.14 Gifts and Endowments

**Note:** In 2017 the library received two large donations. The first was from the McGraw American Legion, \$2,500 who was disbanding. The funds are to be used for programs. The second was from a long time patron who had included the library in his will, \$2,800. Funds were to be used for library equipment. There were also two other families who donated funds in memory of a loved one.

## 12. OPERATING FUND DISBURSEMENTS

Other Disbursements for  
12.16 Operation & Maintenance of Buildings

**Note:** The library had an increase to it's utility costs.

12.18 Office and Library Supplies

**Note:** The library had an increase in programs which lead to an increase in program and office supplies.

12.23 Equipment

**Note:** The library had the added expense of replacing library equipment; a microwave and barcode scanner. They also purchased a new spine label printer, drop box, and a early literacy computer.

## 13. CAPITAL FUND RECEIPTS

No Notes

## 14. CAPITAL FUND DISBURSEMENTS

No Notes

## 15. CENTRAL LIBRARIES

No Notes

## 16. FEDERAL TOTALS

No Notes

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

## SUGGESTED IMPROVEMENTS

No Notes