

# Kellogg Free Library

## Annual Report For Public And Association Libraries - 2017

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

- 2.14 Local Electronic Collections **Note:** As per new instructions the System is reporting this number.
- 2.20 **Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)** **Note:** As per new instructions individual circs are reported here instead of whole system holdings.
- 2.29 Electronic Materials **Note:** As per new instructions individual numbers are reported here instead of whole system holdings.

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.2 Registered resident borrowers **Note:** We did not purge records last year.  
This is the difference between our total borrowers, and those borrowers out of our charter area (Cincinnati). We have many out of town folks during the summer, and have registered many new patrons.
- 3.3 Registered non-resident borrowers **Note:** We have a Writer's group, a Book club, and a knitting group meeting regularly now.
- 3.16 Adult Program Sessions **Note:** We did not hold as many YA programs this past year.
- 3.17 Young Adult Program Sessions **Note:** We started a Lego Club this year!
- 3.18 Children's Program Sessions **Note:** We started a Lego Club, a Knitting Club, a Book Club, and a Writer's Club.
- 3.20 **Total Number of Program Sessions (Total questions 3.16 through 3.19)** **Note:** We did not have as many programs, therefore attendance is less.
- 3.24 Young Adult Program Attendance

### 4. LIBRARY TRANSACTIONS

No Notes

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

- 5.4 Annual number of visits to the library's web site **Note:** We have been actively marketing our online resources, and many more are accessing those on a regular basis.

### 6. STAFF INFORMATION

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

### 8. PUBLIC SERVICE INFORMATION

No Notes

### 9. SERVICE OUTLET INFORMATION

Repeating Group 1

31. Internet Provider **Note:** Time Warner Cable

### 10. OFFICERS AND TRUSTEES

No Notes

## 11. OPERATING FUNDS RECEIPTS

### 11.2 TOTAL LOCAL PUBLIC FUNDS

**Note:** Kellogg Library does not receive public funds.

### 11.3 Local Library Services Aid (LLSA)

**Note:** This is a percentage of last year's aid, sent this year. 2016 aid was sent but we did not cash the checks.

### 11.5 Additional State Aid received from the System

**Note:** Sent bullet aid back in 2016.

### 11.16 Income from Investments

**Note:** Our investments earned more return this past year.

### 11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 12.40 of previous year if fiscal year has not changed)

**Note:** Board president explained that the balance is different because some checks are still outstanding even though they were written the previous year. The balances agree with the bank.

## 12. OPERATING FUND DISBURSEMENTS

### 12.7 Electronic Materials Expenditures

**Note:** We spent more on this line item this past year.

### 12.8 Other Materials Expenditures

**Note:** This expenditure was for supplies to maintain our collection. Stools, book ends, paper, ink, etc.

### 12.14 From Other Funds (72OF)

**Note:** It wasn't necessary to tap into other funds as much as last year.

### 12.24 Other Miscellaneous

**Note:** There was a great deal of maintenance work done this year on the physical library plant.

## 13. CAPITAL FUND RECEIPTS

No Notes

## 14. CAPITAL FUND DISBURSEMENTS

No Notes

## 15. CENTRAL LIBRARIES

No Notes

## 16. FEDERAL TOTALS

### 16.5 State Government Revenue

WE did not receive State Government Revenue, except for a percentage that was withheld last year and sent this year.  
**Note:** Addendum to Note: Kellogg Library received this funding but the Board President did not cash the checks. Several of us have seen him in possession of the checks.

### 16.16 Total Uses (sessions) of Public Internet Computers Per Year

**Note:** There was a large increase in computer usage. We are not sure why.

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

## SUGGESTED IMPROVEMENTS

No Notes