

## FLLS Board of Trustees Meeting Minutes

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**June 14, 2017**

Wednesday, June 14, 2017 at System Headquarters 1300 Dryden Road, Ithaca, NY.

### **PRESENT**

**FLLS Trustees Present:** Eller, Toombs, Ahner, Schaffer, Horvath, Zaharis, Lewis, Seymour, Melvin.

**Absent:** Kiehl, Hudson.

**FLLS Staff Present:** Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

**Others Present:** Katie Fisher and Svetlana Svetlichnaya of Sciarabba Walker.

### **PRESIDING**

President Eller called the meeting to order at 5:34 PM.

(DOC 17 36)

**AGENDA:** No conflicts of interest were found for any Trustees present.

(DOC 17 37)

The minutes from the May 17, 2017 meeting were accepted as presented, with one abstention (Melvin). – Motion by Toombs.

(DOC 17 38)

The Director's Reports were discussed.

### **New Business:**

(DOC 17 39)

Katie Fisher of Sciarabba Walker went over the draft Audit Report and answered questions. The Audit was unanimously accepted as presented. – Motion by Lewis.

(DOC 17 40)

Svetlana Svetlichnaya of Sciarabba Walker went over the draft IRS Form 990. She answered some questions, then the 990 was unanimously accepted as presented. – Motion by Melvin.

August Board of Trustees meeting: it was agreed the date is changed to August 23<sup>rd</sup>.

### **COMMITTEE REPORTS**

Committee updates were heard from Personnel, Nominating, and Policy. The Personnel Committee will next meet on June 20<sup>th</sup> at 10 am at System Headquarters. This will be posted on the FLLS website.

### **Finance Committee:**

(DOC 17 41)

May 2017 Business Manager's Report

(DOC 17 42)

May 2017 Treasurer's Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Schaffer

**The Finance Committee has audited and certified the claims presented on DOC 17 42.**

**Next Meeting:** The next public meeting will be on July 19, 2017, at 5:30 pm.

### **ADJOURNMENT**

The meeting was adjourned at 7:20 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved \_\_\_\_\_

*Date of approval*

*Barbara Melvin, Secretary*

A signed copy of these minutes can be found in the Secretary's Notebook at:  
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.