Edith B. Ford Memorial Library Annual Report For Public And Association Libraries - 2015

1. GENERAL LIBRARY INFORMATION

Part 1

Report all information in Part 1 as of December 31, 2015, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.35 through 1.40).

unecu	on/manager (questions 1.35 through 1.40).	
1.1	Library ID Number	2400564900
1.2	Library Name	EDITH B. FORD MEMORIAL LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Ovid
1.6	Beginning Fiscal Reporting Year	01/01/2015
1.7	Ending Fiscal Reporting Year	12/31/2015
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2015
1.12	Ending Local Fiscal Year	12/31/2015
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	7169 NORTH MAIN STREET
1.15	City	OVID
1.16	Zip Code	14521
1.17	Mailing Address	P.O. BOX 410
1.18	City	OVID
1.19	Zip Code	14521
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(607) 869-3031
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(607) 869-3031
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	ovidlib@rochester.rr.com
1.23	Library Home Page URL (Enter N/A if no home page URL)	ovidlibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	6,627
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Other
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
		Absolute

1.28	Indicate the type of charter the library currently holds (select one):	
1.29	Date the library was granted its absolute charter or the date of the	05/02/1912
	provisional charter if the library does not have an absolute charter	
1.30	Date the library was last registered	10/17/1907
1.31	Federal Employer Identification Number	150535071
1.32	County	SENECA
1.33	School District	South Seneca Central School
1.34	Town/City	Ovid
1.35	Library System	Finger Lakes Library System
NOT	E: For questions 1.36 through 1.41, report all information for the <u>curren</u>	•
1.36	Title of Library Director/ Manager (select one):	Ms.
1.37	First Name of Library Director/Manager	Shannon
1.38	Last Name of Library Director/Manager	O'Connor
1.39	NYS Public Librarian Certification Number	N/A
1.40	E-mail Address of the Director/Manager	shannon@ovidlibrary.org
1.41	Fax Number of the Director/Manager	N/A
1.42	Does the library charge fees for library cards to people residing outside the system's service area?	N
Part	2	
1.43	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2015? (Please respond even if the vote	
	was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one	Y
	record for the public vote from each funding source. If no, go to	
	question 1.44.	
1.	Name of municipality or district holding the public vote	South Seneca Central School District
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the vote was held (mm/dd/2015)	05/09/2015
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law §259(1)(a))
6a.	Most recent prior year approved appropriation from a public vote:	\$25,000
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$5,000
6c.	Total proposed appropriation (sum of 6a and 6b):	\$30,000
1.	Name of municipality or district holding the public vote	Romulus Central School District
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the vote was held (mm/dd/2015)	05/19/2015
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law §259(1)(a))
6a.	Most recent prior year approved appropriation from a public vote:	\$5,000
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$5,000
6c.	Total proposed appropriation (sum of 6a and 6b):	\$10,000

This question should only be answered if "No" was answered in Q1.43 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- 1.44 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2015) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.45.
- 1. Name of municipality or district holding the public vote
- 2. Indicate the type of municipality or district holding the public vote
- 3. Date the last successful vote was held (mm/dd/yyyy)
- 4. What type of public vote was it?
- 5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?

Part 3

1.45 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If N yes, please complete one record for *each* contract. If no, go to question 1.46.

1.	Name of contracting municipality or district	N/A
2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (selec	t one): N/A

1.46 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click <u>here</u> to read general instructions before completing this section.

N

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

	8	
2.1	Adult Fiction Books	5,541
2.2	Adult Non-fiction Books	3,525
2.3	Total Adult Books (Total questions 2.1 & 2.2)	9,066
2.4	Children's Fiction Books	3,361

2.5	Children's Non-fiction Books	1,572
2.6	Total Children's Books (Total questions 2.4 & 2.5)	4,933
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	13,999
Othe	r Print Materials	
2.8	Total Uncataloged Books	200
2.9	Total Print Serials	74
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	274
2.12	Total Print Materials (Total questions 2.7 and 2.11)	14,273
ALL	OTHER MATERIALS	
Elect	ronic Materials	
2.13	Electronic Books	7,353
2.14	Local Electronic Collections	10
2.15	NOVELny Electronic Collections	10
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	20
2.17	Audio - Downloadable Units	3,308
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	0
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	10,681
Non-	Electronic Materials	
2.21	Audio - Physical Units	200
2.22	Video - Physical Units	881
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	59
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	1,140
2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	26,094
CUR	RENT SERIAL SUBSCRIPTIONS	
2.26	Current Print Serial Subscriptions	74
ADD	ITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.	
2.27	Cataloged Books	1,057
2.28	All Other Print Materials	183
2.29	Electronic Materials	2,759
2.30	All Other Materials	239
2.31	Total Additions (Total questions 2.27 through 2.30)	4,238

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.26 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.27 through 3.78 for the 2015 <u>calendar</u> year. Please click <u>here</u> to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	24,020
3.2	Registered resident borrowers	2,288

3.3	Registered non-resident borrowers	832		
Please	e report information on WRITTEN POLICIES as of 12/31/15.			
WRI	WRITTEN POLICIES (Answer Y for Yes, N for No)			
3.4	Does the library have an open meeting policy?	Y		
3.5	Does the library have a policy protecting the confidentiality of library records?	Y		
3.6	Does the library have an Internet use policy?	Y		
3.7	Does the library have a disaster plan?	Y		
3.8	Does the library have a board-approved conflict of interest policy?	Y		
3.9	Does the library have a board-approved whistle blower policy?	N		
Please	e report information on ACCESSIBILITY as of 12/31/15.			
ACC	ESSIBILITY (Answer Y for Yes, N for No)/b>			
3.10	Does the library provide service to persons who cannot visit the			
	library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y		
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y		
3.12	Does the library have large print books?	Y		
3.13	Does the library have assistive technology for the blind and visually impaired?	N		
3.14 -	If so, what do you have?			
	screen reader, such as JAWS or Windoweyes	No		
	refreshable Braille keyboard	No		
	screen magnification software, such as Zoomtext	No		
	electronic scanning and reading software, such as OpenBook	No		
Please Part 1	e report information on LIBRARY SPONSORED PROGRAMS as of th	e end of the fiscal year reported in		
LIBR	ARY SPONSORED PROGRAMS			
3.15	Adult Program Sessions	287		
3.16	Young Adult Program Sessions	118		
3.17	Children's Program Sessions	173		
3.18	All Other Program Sessions	7		
3.19	Total Number of Program Sessions (Total questions 3.15 through 3.18)	585		
3.20	One-on-One Program Sessions	100		
3.21	Adult Program Attendance	2,568		
3.22	Young Adult Program Attendance	728		
3.23	Children's Program Attendance	2,817		
3.24	All Other Program Attendance	798		
3.25	Total Program Attendance (Total questions 3.21 through 3.24)	6,911		
3.26	One-on-One Program Attendance	226		
Please	e report information on SUMMER READING PROGRAMS for the 201	5 calendar year.		

SUMMER READING PROGRAM

3.27 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2015 (check all that apply):

c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.28	Library outlets offering a summer reading program	1
3.29	Children registered for the library's summer reading program	97
3.30	Young adults registered for the library's summer reading program	15
3.31	Adults registered for the library's summer reading program	100
3.32	Total number registered for the library's summer reading program (total $3.29 + 3.30 + 3.31$)	212
3.33	Children's program sessions - Summer 2015	51
3.34	Young adult program sessions - Summer 2015	19
3.35	Adult program sessions - Summer 2015	50
3.36	Total program sessions - Summer 2015 (total $3.33 + 3.34 + 3.35$)	120
3.37	Children's program attendance - Summer 2015	937
3.38	Young adult program attendance - Summer 2015	140
3.39	Adult program attendance - Summer 2015	492
3.40	Total program attendance - Summer 2015 (total $3.37 + 3.38 + 3.39$)	1,569
COLL	ABORATORS	
3.41	Public school district(s) and/or BOCES	2
3.42	Non-public school(s)	0
3.43	Childcare center(s)	1
3.44	Summer camp(s)	2
3.45	Municipality/Municipalities	2
3.46	Literacy provider(s)	0
3.47	Other (describe using the State note)	2
3.48	Total Collaborators (total 3.41 through 3.47)	9
DI	TARLY ITER A GW PRO GRANG C 1. 2015	

Yes

Please report information on EARLY LITERACY PROGRAMS for the 2015 calendar year.

EARLY LITERACY PROGRAMS

Program(s) for young adults

b.

	3.49	Did the library offer early literacy programs? (Enter Y for Yes, N for $No)$	Y
	3.50 -	Indicate types of programs offered (check all that apply)	
	a.	Focus on birth - school entry	Yes
	b.	Focus on parents & caregivers	No
(c.	Combined audience	No
	d.	N/A	No
	3.51 - 3	Number of sessions	
	a.	Focus on birth - school entry	79
1	b.	Focus on parents & caregivers	0
	c.	Combined audience	0
	d.	N/A	0
	3.52	Total Sessions	79
	3.53	Attendance at sessions	
	a.	Focus on birth - school entry	1,164
1	b.	Focus on parents & caregivers	N/A

c.	Combined audience	N/A
d.	N/A	0
3.54	Total Attendance	1,164
3.55 -	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No
Please	e report information on ADULT LITERACY for the 2015 calendar year	ar.

ADULT LITERACY

Did the library offer adult literacy programs?	No	
Total group program sessions	N/A	
Total one-on-one program sessions	N/A	
Total group program attendance	N/A	
Total one-on-one program attendance	N/A	
3.61 - Collaborators (check all that apply)		
Literacy NY (Literacy Volunteers of America)	No	
Public School District(s) and/or BOCES	No	
Non-Public Schools	No	
Other (see instructions and describe using State Note)	No	
	Total group program sessions Total one-on-one program sessions Total group program attendance Total one-on-one program attendance Collaborators (check all that apply) Literacy NY (Literacy Volunteers of America) Public School District(s) and/or BOCES Non-Public Schools	

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2015 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.62	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.63	Children's program sessions	0
3.64	Young adult program sessions	0
3.65	Adult program sessions	0
3.66	One-on-one program sessions	14
3.67	Total program sessions (total $3.63 + 3.64 + 3.65$)	0
3.68	Children's program attendance	0
3.69	Young adult program attendance	0
3.70	Adult program attendance	0
3.71	One-on-one program attendance	30
3.72	Total program attendance (total $3.68 + 3.69 + 3.70$)	0
3.73 -	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
Please	report information on DIGITAL LITERACY for the 2015 calendar	year.

DIGITAL LITERACY

3.74	Did the library offer digital literacy programs?	Y
3.75	Total group program sessions	13
3.76	Total one-on-one program sessions	23

3.77	Total group program attendance	63
3.78	Total one-on-one program attendance	21

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation)

CATALOGED BOOK CIRCULATION

CATA	LOGED BOOK CIRCULATION	
4.1	Adult Fiction Books	6,559
4.2	Adult Non-fiction Books	2,991
4.3	Total Adult Books (Total questions 4.1 & 4.2)	9,550
4.4	Children's Fiction Books	5,258
4.5	Children's Non-fiction Books	909
4.6	Total Children's Books (Total questions 4.4 & 4.5)	6,167
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	15,717
CIRC	ULATION OF OTHER MATERIALS	
4.8	Circulation of Adult Other Materials	1,722
4.9	Circulation of Children's Other Materials	452
4.10	Circulation of Electronic Materials	9,053
4.11	Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10)	11,227
4.12	Grand Total Circulation Transactions (Total questions 4.7 & 4.11)	26,944
4.13	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	6,619
REFE	RENCE TRANSACTIONS	
4.14	Total Reference Transactions	3,400
4.15	Does the library offer virtual reference?	N
INTE	RLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)	
4.16	TOTAL MATERIALS RECEIVED	4,253
INTE	RLIBRARY LOAN - MATERIALS PROVIDED (LOANED)	
4.17	TOTAL MATERIALS PROVIDED	4,105

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2015.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	24,506
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Number of uses (sessions) of public Internet computers per year	3,975
5.7	Name of the person responsible for the library's Information Technology (IT) services	Shannon O'Connor
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(607) 869-3031
5.9	IT contact's email address	ovidlib@rochester.rr.com

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	30			
BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS					
6.2	Library Director (certified)	0			
6.3	Vacant Library Director (certified)	0			
6.4	Librarian (certified)	1			
6.5	Vacant Librarian (certified)	0			
6.6	Library Manager (not certified)	1			
6.7	Vacant Library Manager (not certified)	0			
6.8	Library Specialist/Paraprofessional (not certified)	1			
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0			
6.10	Other Staff	1			
6.11	Vacant Other Staff	0			
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	4.00			
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00			
SALA	RY INFORMATION				
6.14	FTE - Entry Level Librarian (certified)	1			
6.15	Salary - Entry Level Librarian (certified)	\$23,104			
6.16	FTE - Library Director (certified)	N/A			
6.17	Salary - Library Director (certified)	N/A			
6.18	FTE - Library Manager (not certified)	1			
6.19	Salary - Library Manager (not certified)	\$38,256			

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2015. Please click <u>here</u> to read general instructions before completing this section.

comple	eting this section.	
7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8. Mai	ntains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y

7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
	vides equipment and connections to meet community needs and provide her electronic information, including but not limited to the following:	le access to other library catalogs
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

Y

8. PUBLIC SERVICE INFORMATION

7.10

8c. shelving

Report all information as of the end of the fiscal year reported in Part 1. Please click <u>here</u> to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1
PUBL	IC SERVICE HOURS - Report hours to two decimal places.	
8.6	Minimum Weekly Total Hours - Main Library	50.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	$\begin{array}{c} \mbox{Minimum Weekly Total Hours - Total Hours Open (Total questions} \\ 8.6 - 8.8) \end{array}$	50.00
8.10	Annual Total Hours - Main Library	2,500.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,500.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1. Outlet Name Edith B. Ford Memo	
Of Ovid	
2. Outlet Name Status 00 (for no change)	
3. Street Address 7169 North Main St.	
4. Outlet Street Address Status 00 (for no change)	
5. City Ovid	

6.	Zip Code	14521
7.	Phone (enter 10 digits only)	(607) 869-3031
8.	Fax Number (enter 10 digits only)	(607) 869-3031
9.	E-mail Address	ovidlib@rochester.rr.com
10.	Outlet URL	www.ovidlibrary.org
11.	County	Seneca
12.	School District	South Seneca Central School District
13.	Library System	Finger Lakes Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,500
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	35
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2007
25.	Square footage of the outlet	3,440
26.	Total number of Internet terminals at this outlet used by the general public	14
27.	Type of connection on the outlet's public Internet computers	Cable
28.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	6 Greater than or equal to 6 mbps and less than 10 mbps
29.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	2 Greater than 200 kbps and less than 768 kbps
30.	Internet Provider	Time Warner Cable
31.	WiFi Access	No restrictions to access
32.	Number of wireless sessions provided by the library wireless service per year	500
33.	Does the outlet have interactive videoconferencing capability for public use?	Y
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	LIBID	2400564900
37.	FSCSID	NY0149
38.	Number of Bookmobiles in the Bookmobile Outlet Record	0
39.	Outlet Structure Status	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2015 to December 31, 2015)	12
10.2	Number of voting library board positions stated in the library's charter.	5-11
10.3	Number of current voting positions on library board.	9
10.4	Trustee term length	5 years

BOARD MEMBER SELECTION

10.5 Enter Board Member Selection Code (select one):

EA - board members are elected by the library association

membership

List Officers and Board Members as of February 1, 2016. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.6	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Ms.
10.7	First Name	Sally
10.8	Last Name	Eller
10.9	Mailing Address	6503 Blue Heron Pt
10.10	City	Ovid
10.11	Zip Code (5 digits only)	14521
10.12	Phone (enter 10 digits only)	(607) 869-3995
10.13	E-mail Address	sallyeller@ovidlibrary.org
10.14	Term Begins - Month	January
10.15	Term Begins - Year (yyyy)	2014
10.16	Term Expires - Month	December
10.17	Term Expires - Year (yyyy)	2018
10.18	The date the Oath of Office was taken (mm/dd/yyyy)	N/A
10.19	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
10.20	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Mary Lou
3.	Last Name of Board Member	Schwartzberg
4.	Mailing Address	6705 Elm Beach Rd
5.	City	Ovid
6.	Zip Code (5 digits only)	14521
7.	E-mail address	marylou@ovidlibrary.org
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2013
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2017
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Jean
3.	Last Name of Board Member	Currie
4.	Mailing Address	7872 County Rd 153
5.	City	Interlaken
6.	Zip Code (5 digits only)	14847
7.	E-mail address	jean@ovidlibrary.org
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Mark
3.	Last Name of Board Member	Jauquet
4.	Mailing Address	103 Rachel Carson Way
5.	City	Ithaca
6.	Zip Code (5 digits only)	14850
7.	E-mail address	mark@ovidlibrary.org
8.	Office Held or Trustee	Treasurer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2014
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2018
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Barbara
3.	Last Name of Board Member	Gerlach
4.	Mailing Address	P.O. Box 75
5.	City	Willard
6.	Zip Code (5 digits only)	14588
7.	E-mail address	bar623duke@zoom-dsl.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	August
10.	Term Begins - Year (year)	2012
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2016
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

1. Title of Board Member Kathleen 2. First Name of Board Member Roison 4. Mailing Address 7278 Ann St 5. City Ovid 6. Zip Code (5 digits only) 14521 7. E-mail address katie@ovidlibrary.org 8. Office Held or Trustee Trustee 9. Term Begins - Month January 10. Term Begins - Wear (year) 2012 11. Term Expires December 12. Term Expires - Year (yyyy) 2016 13. The date the Oath of Office (mm/dd/yyyy) was taken N/A 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A 15. Is this a brand new trustee? N 1. Title of Board Member Ms. 2. First Name of Board Member Rock 4. Mailing Address PO Box 393 5. City Office Held or Trustee 9. Term Begins - Year (year) 2016 10.<	15.	Is this a brand new trustee?	N
2. First Name of Board Member Roison 3. Last Name of Board Member Roison 4. Mailing Address 5. City Ovid 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires Poard Member 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office only 15. Is this a brand new trustee? 16. Last Name of Board Member 17. E-mail address 18. Office Held or Truste 19. Term Expires - Year (yyyy) 19. Title of Board Member 10. Trustee Date only 10. Trustee Spires - Year (yyyy) 10. Trustee Spires - Year (yyyy) 10. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 10. Is this a brand new trustee? 10. Title of Board Member (select one): 11. Title of Board Member 12. First Name of Board Member 13. Last Name of Board Member 14. Mailing Address 15. City 16. Zip Code (5 digits only) 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Year (yyyy) 10. Term Begins - Year (yyyy) 11. Trustee 12. Term Expires - Year (yyyy) 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 16. Last Name of Board Member 17. Last Name of Board Member 18. Last Name of Board Member 19. Last Name of Board Member 19. Last Name of Board Member 20. Last Name of Board Member 21. Last Name of Board Member 22. First Name of Board Member 23. Last Name of Board Member 24. Mailing Address 25. City 26. Zip Code (5 digits only) 27. E-mail address 28. Office Held or Trustee 29. Term Expires - Year (yyyy) 20. Term Begins - Year (yyyy) 20. Term Begins - Worth (select one): 21. Trustee 22. First Name of Board Member 23. Last Name of Board Member 24. Mailing Address 25. City 26. Zip Code (5 digits only) 27. E-mail address 28. Office Held or Trustee 29. Term Expires - Year (yyyy) 20. Term Expires - Year (yyyy) 21. Trustee 22. Trustee - Trustee	1.	Title of Board Member (select one):	Ms.
3. Last Name of Board Member Roison 4. Mailing Address 7278 Ann St 5. City Ovid 6. Zip Code (5 digits only) 14521 7. E-mail address katie@ovidlibrary.org 8. Office Held or Trustee Trustee 9. Term Begins - Year (year) 2012 10. Term Expires December 12. Term Expires December 13. The date the Oath of Office (mm/dd/yyyy) was taken N/A 14. The date the Oath of Office was filed with town or county clerk (mm/ddyyyy) N/A 15. Is this a brand new trustee? N 16. Title of Board Member Ms. 17. Title of Board Member Rock 18. Mailing Address PO Box 393 20. City Ovid 3. Last Name of Board Member Rock 4. Mailing Address PO Box 393 5. City Ovid 6. Zip Code (5 digits only)		· · · · · · · · · · · · · · · · · · ·	Kathleen
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13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 16. Title of Board Member (select one): 17. Title of Board Member 18. Last Name of Board Member 19. City 10. City 10. City 11. Title of Board Member 20. First Name of Board Member 21. City 22. First Name of Board Member 22. First Name of Board Member 33. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Term Begins - Wear (year) 40. Term Begins - Year (year) 41. The date the Oath of Office (mm/dd/yyyy) was taken 42. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. Trustee 40. Trustee 41. Trustee 42. First Name of Board Member 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. Trustee 41. Trustee 41. Trustee 42. Trustee 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. Trustee 41. Trustee 41. Trustee 42. Trustee 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. Trustee 41. Trustee 41. Trustee 42. Trustee 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. Trustee 40. Trustee 41. Trustee 41. Trustee 42. Trustee 43. Last Name of Board Member 44. Mailing Address 45. City 46. Zip Code (5 digits only) 47. E-mail address 48. Office Held or Trustee 49. Trustee 40. All Trustee 41. Trustee 42		•	
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15. Is this a brand new trustee? 1. Title of Board Member (select one): 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Year (yyay) 11. Term Expires 12. Term Expires 13. The date the Oath of Office was filed with town or county clerk 14. Trustee 15. Last Name of Board Member 16. Zip Code (5 digits only) 14521 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Year (yyar) 10. Term Begins - Year (yyay) 11. Trem Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Month 10. Term Begins - Wonth 10. Term Begins - Wonth 10. Term Begins - Year (yyyy) 11. Trustee 12. Term Expires 12. Term Expires 13. Last Name of Board Member 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Month 10. Term Begins - Year (yyyy) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office (mm/dd/yyyy) was taken 15. The date the Oath of Office (mm/dd/yyyy) was taken 16. The date the Oath of Office was filed with town or county clerk 17. The date the Oath of Office (mm/dd/yyyy) was taken 18. The date the Oath of Office (mm/dd/yyyy) was taken 19. The date the Oath of Office was filed with town or county clerk 19. The date the Oath of Office (mm/dd/yyyy) was taken 19. The date the Oath of Office (mm/dd/yyyy) was taken		The date the Oath of Office was filed with town or county clerk	
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2. First Name of Board Member Rock 4. Mailing Address PO Box 393 5. City Ovid 6. Zip Code (5 digits only) 14521 7. E-mail address honth January 8. Office Held or Trustee Trustee 9. Term Begins - Month January 10. Term Expires December 12. Term Expires Pear (yyyy) 2020 13. The date the Oath of Office (mm/dd/yyyy) was taken N/A 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? N 16. Title of Board Member 17. Last Name of Board Member 18. City 19. City 19. City 19. City 19. Trustee 19. Trustee December 10. Trustee December 10. Trustee December 11. Trustee December 12. Trustee December 13. Last Name of Board Member 14. Mailing Address 15. City 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee Trustee 19. Trustee December 10. Term Begins - Month January 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires December 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office (mm/dd/yyyy) was taken 15. The date the Oath of Office (mm/dd/yyyy) was taken 16. The date the Oath of Office (mm/dd/yyyy) was taken 17. The date the Oath of Office was filed with town or county clerk	1.	Title of Board Member (select one):	Ms.
4. Mailing Address PO Box 393 5. City Ovid 6. Zip Code (5 digits only) 14521 7. E-mail address honorine@ovidlibrary.org 8. Office Held or Trustee Trustee 9. Term Begins - Month January 10. Term Begins - Year (year) 2016 11. Term Expires December 12. Term Expires - Year (yyyy) was taken 14. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? N 1. Title of Board Member (select one): Vacant 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee Trustee 9. Term Begins - Month January 10. Term Begins - Year (year) 11. Term Expires December 12. Term Expires December 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office (mm/dd/yyyy) was taken 15. Term Expires December	2.	·	Honorine
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5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. Title of Board Member 15. Is this a brand new trustee? 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Year (yyyy) 11. Term Begins - Year (year) 12. Trustee 13. Last Name of Board Member 14. Mailing Address 15. City 16. Zip Code (5 digits only) 17. E-mail address 18. Office Held or Trustee 19. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office (mm/dd/yyyy) was taken 15. Trustee December 16. Trustee 17. Trustee 18. Office Held or Trustee 19. Term Begins - Year (year) 11. Term Expires 12. Term Expires 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	4.	Mailing Address	PO Box 393
6. Zip Code (5 digits only) 14521 7. E-mail address honorine@ovidlibrary.org 8. Office Held or Trustee 9. Term Begins - Month January 10. Term Begins - Year (year) 11. Term Expires December 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? N 1. Title of Board Member 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month January 10. Term Begins - Year (yyyy) 11. Term Expires December 12. Term Expires December 13. Term Expires December 14. Term Expires December 15. Term Expires December	5.	-	Ovid
7. E-mail address honorine@ovidlibrary.org 8. Office Held or Trustee 9. Term Begins - Month January 10. Term Begins - Year (year) 2016 11. Term Expires December 12. Term Expires - Year (yyyy) 2020 13. The date the Oath of Office (mm/dd/yyyy) was taken N/A 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? N 1. Title of Board Member (select one): Vacant 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee Trustee 9. Term Begins - Month January 10. Term Begins - Year (year) 11. Term Expires December 12. Term Expires Pear (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	6.	•	14521
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10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 1. Title of Board Member (select one): 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. December 12. Term Expires 13. December 14. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	8.	Office Held or Trustee	Trustee
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13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 1. Title of Board Member (select one): 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires 13. December 14. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	11.	Term Expires	December
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 15. Is this a brand new trustee? 1. Title of Board Member (select one): 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires 13. December 14. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	12.	Term Expires - Year (yyyy)	2020
(mm/dd/yyyy) 15. Is this a brand new trustee? 1. Title of Board Member (select one): 2. First Name of Board Member 3. Last Name of Board Member 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
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 First Name of Board Member Last Name of Board Member Mailing Address City Zip Code (5 digits only) E-mail address Office Held or Trustee Term Begins - Month Term Begins - Year (year) Term Expires December Term Expires - Year (yyyy) The date the Oath of Office (mm/dd/yyyy) was taken The date the Oath of Office was filed with town or county clerk 	15.	Is this a brand new trustee?	N
 Last Name of Board Member Mailing Address City Zip Code (5 digits only) E-mail address Office Held or Trustee Term Begins - Month Term Begins - Year (year) Term Expires Term Expires - December Term Expires - Year (yyyy) The date the Oath of Office (mm/dd/yyyy) was taken The date the Oath of Office was filed with town or county clerk 	1.	Title of Board Member (select one):	Vacant
 4. Mailing Address 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk 	2.	First Name of Board Member	
 5. City 6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk 	3.	Last Name of Board Member	
6. Zip Code (5 digits only) 7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	4.	Mailing Address	
7. E-mail address 8. Office Held or Trustee 9. Term Begins - Month 10. Term Begins - Year (year) 11. Term Expires 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk	5.	City	
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 12. Term Expires - Year (yyyy) 13. The date the Oath of Office (mm/dd/yyyy) was taken 14. The date the Oath of Office was filed with town or county clerk 	10.	Term Begins - Year (year)	
 The date the Oath of Office (mm/dd/yyyy) was taken The date the Oath of Office was filed with town or county clerk 	11.	Term Expires	December
14. The date the Oath of Office was filed with town or county clerk	12.	Term Expires - Year (yyyy)	
· · · · · · · · · · · · · · · · · · ·	13.	The date the Oath of Office (mm/dd/yyyy) was taken	
	14.	•	

15.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Christine
3.	Last Name of Board Member	Willson
4.	Mailing Address	6238 Poplar Beach Rd
5.	City	Romulus
6.	Zip Code (5 digits only)	14541
7.	E-mail address	cwillson1226@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2013
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2017
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
15.	Is this a brand new trustee?	N

South Seneca Central School

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

2.

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one $_{\mathbf{V}}$

istrict

2.	Traine of funding County, Framesparity of District	District
3.	Amount	\$30,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Ovid
3.	Amount	\$3,500

Name of funding County, Municipality or District

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	
5.	Written Contractual Agreement	Y	
1.	Source of Funds	Town	
2.	Name of funding County, Municipality or District	Romulus	
3.	Amount	\$3,500	
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	
5.	Written Contractual Agreement	N	
1.	Source of Funds	Village	
2.	Name of funding County, Municipality or District	Ovid	
3.	Amount	\$150	
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	
5.	Written Contractual Agreement	N	
11.2	TOTAL LOCAL PUBLIC FUNDS	\$56,178	
SYST	EM CASH GRANTS TO MEMBER LIBRARY		
11.3	Local Library Services Aid (LLSA)	\$2,016	
11.4	Central Library Aid (CLDA and/or CBA)	\$0	
11.5	Additional State Aid received from the System	\$10,000	
11.6	Federal Aid received from the System	\$0	
11.7	Other Cash Grants	\$3,408	
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$15,424	
OTHER STATE AID			
OTHE	EK STATE AID		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$2,791	
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or	\$2,791	
11.9 FEDE	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$2,791 \$0	
11.9 FEDE 11.10	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants CRAL AID FOR LIBRARY OPERATION	·	
11.9 FEDE 11.10	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA	\$0	
11.9 FEDE 11.10 11.11	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC	\$0 \$0 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHE	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0 \$0 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS	\$0 \$0 \$0 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments	\$0 \$0 \$0 \$0 \$0 \$344,933	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising	\$0 \$0 \$0 \$0 \$0 \$344,933 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments	\$0 \$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16,	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants RAL AID FOR LIBRARY OPERATION LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2,	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039 \$370,201	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19 11.20 11.21	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039 \$370,201 \$444,594	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19 11.20 11.21 TRAN	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) BUDGET LOANS	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039 \$370,201 \$444,594	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19 11.20 11.21 TRAN 11.22	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) BUDGET LOANS ISFERS	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039 \$370,201 \$444,594 \$0	
11.9 FEDE 11.10 11.11 11.12 11.13 OTHI 11.14 11.15 11.16 11.17 11.18 11.19 11.20 11.21 TRAN 11.22 11.23	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants (RAL AID FOR LIBRARY OPERATION) LSTA Other Federal Aid TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE ER RECEIPTS Gifts and Endowments Fund Raising Income from Investments Library Charges Other TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) BUDGET LOANS ISFERS From Capital Fund (Same as Question 14.8)	\$0 \$0 \$0 \$0 \$344,933 \$0 \$20,556 \$3,673 \$1,039 \$370,201 \$444,594 \$0 \$0	

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$160,277
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	\$615,339
	PERATING FUND DISBURSEMENTS F EXPENDITURES	
Salario	es & Wages Paid from Library Funds	
Please	click <u>here</u> to read general instructions before completing this section.	
12.1	Certified Librarians	\$23,037
12.2	Other Staff	\$83,593
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$106,630
12.4	Employee Benefits Expenditures	\$13,193
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$119,823
COLL	ECTION EXPENDITURES	
12.6	Print Materials Expenditures	\$12,680
12.7	Electronic Materials Expenditures	\$1,856
12.8	Other Materials Expenditures	\$0
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$14,536
	TAL EXPENDITURES FROM OPERATING FUNDS	Ф2 (22
	From Local Public Funds (71PF)	\$2,622
	From Other Funds (710F)	\$0
	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$2,622
OPER	ATION AND MAINTENANCE OF BUILDINGS	
Repair	rs to Building & Building Equipment	
12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$3,721
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$3,721
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$11,721
12.17	Total Operation & Maintenance of Buildings (Add Questions	\$15,442

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12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$3,721
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$3,721
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$11,721
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$15,442
MISC	ELLANEOUS EXPENSES	
12.18	Office and Library Supplies	\$5,204
12.19	Telecommunications	\$537
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$686
12.22	Professional & Consultant Fees	\$20,259
12.23	Equipment	\$2,696
12.24	Other Miscellaneous	\$24,276
12.25	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	\$53,658
12.26	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$5,623

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)			
12.27 From Local Public Funds (73PF)	\$0		
12.28 From Other Funds (73OF)	\$0		
12.29 Total (Add Questions 12.27 and 12.28)	\$0		
12.30 Budget Loans (Principal and Interest)	\$0		
12.31 Short-Term Loans	\$0		
12.32 Total Debt Service (Add Questions 12.29, 12.30 and 12.31)	\$0		
12.33 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$211,704		
TRANSFERS			
Transfers to Capital Fund			
12.34 From Local Public Funds (76PF)	\$0		
12.35 From Other Funds (76OF)	\$0		
12.36 Total Transfers to Capital Fund (Add Questions 12.34 and 12.35	; _{\$0}		
same as Question 13.8)			
12.37 Transfer to Other Funds	\$211,832		
12.38 TOTAL TRANSFERS (Add Questions 12.36 and 12.37)	\$211,832		
12.39 TOTAL DISBURSEMENTS AND TRANSFERS (Add Question 12.33 and 12.38)	¹⁸ \$423,536		
12.40 BALANCE IN OPERATING FUND - Ending Balance for the Fisc Year Ending 2015	^{al} \$191,803		
12.41 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26)	\$615,339		
ASSURANCE			
12.42 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board (date - mm/dd/yyyy).	1/21/2016		
FISCAL AUDIT			
12.43 Last audit performed (mm/dd/yyyy)	12/20/2012		
12.44 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	1/1/2011-12/31/2011		
12.45 Indicate type of audit (select one):	Private Accounting Firm		
CAPITAL FUND			
12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	f N		
13. CAPITAL FUND RECEIPTS			
Report financial data based on the fiscal year reported in Part 1. <i>ROUND T</i> click <u>here</u> to read general instructions before completing this section.	TO THE NEAREST DOLLAR. Please		
REVENUES FROM LOCAL SOURCES			
13.1 Revenues from Local Government Sources	\$0		
13.2 All Other Revenues from Local Sources	\$0		
13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.	2) \$0		
STATE AID FOR CAPITAL PROJECTS			

13.4

State Aid Received for Construction

\$0

13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0
FEDE	RAL AID FOR CAPITAL PROJECTS	
13.7	TOTAL FEDERAL AID	\$0
INTE	RFUND REVENUE	
13.8	Transfer from Operating Fund (Same as Question 12.36)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0
14. C	APITAL FUND DISBURSEMENTS	

4. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

Please click <u>here</u> to read general instructions before completing this section.

14.1	Construction	\$0
14.2	Incidental Construction	\$0
Other	Disbursements	
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2015	\$0
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	0.75
16.2	Total Librarians	2.25
16.3	All Other Paid Staff	0.75
16.4	Total Paid Employees	3.00
16.5	State Government Revenue	\$14,807

16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$373,609
16.8	Total Operating Revenue	\$444,594
16.9	Other Operating Expenditures	\$74,723
16.10	Total Operating Expenditures	\$209,082
16.11	Total Capital Expenditures	\$2,622
16.12	Print Materials	14,273
16.13	Total Registered Borrowers	3,120
16.14	Other Capital Revenue and Receipts	\$0
16.15	Total Number of Internet Terminals Used by the General Public	14

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	2400564900
17.2	Interlibrary Relationship Code	ME
17.3	Legal Basis Code	NP
17.4	Administrative Structure Code	SO
17.5	FSCS Public Library Definition	Y
17.6	Geographic Code	OTH
17.7	FSCS ID	NY0149
17.8	SED CODE	560501700004

SUGGESTED IMPROVEMENTS

Library Name: EDITH B. FORD MEMORIAL

LIBRARY

Library System: Finger Lakes Library System

Name of Person Completing Form: Shannon O'Connor Phone Number: (607) 869-3031

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!