FLLS Board of Trustees Meeting Minutes

August 19, 2015
The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, August 19, 2015 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT   FLLS Trustees Present: Kiehl, Ouimette, Jones, Witherell, Eller, Schaffer, Melvin
Absent: Griffin, Ahner, Horvath, Mashlykin
FLLS Staff Present: Executive Director Sarah Glogowski , Business Manager Elaine
Knapp, Administrative Assistant Diana Leigh
Others Present: Jacalyn Spoon of Cortland Free Library

PRESIDING   President Kiehl called the meeting to order at 5:34 PM.

(DOC 15 49)   AGENDA
The meeting agenda was determined to contain no conflicts of interest for any Trustees
present, and was unanimously approved with some adjustment to the order of items.
– Motion by Eller

(DOC 15 50)   Secretary's Minutes
The minutes from the last meeting were unanimously approved with no changes.
– Motion by Jones

(DOC 15 39)   The Director's Report was discussed.

COMMITTEE REPORTS

NEW BUSINESS:

(DOC 15 52)   The Construction Grant Assurances document was unanimously approved.
– Motion by Jones

Board of Trustee nominations and Officer nominations were discussed.
A nominating committee was formed, consisting of Witherell, Kiehl, and Schaffer.

FINANCE COMMITTEE:

The following documents were reviewed and unanimously approved:

(DOC 15 53)   Business Manager's Reports

(DOC 15 54)   Treasurer's Reports

(DOC 15 55)   Check & Debit Charge Registers

(DOC 15 45)   Previous month Business Manager's Reports

(DOC 15 46)   Previous month Treasurer's Reports

(DOC 15 47)   Previous month Check & Debit Charge Registers
– Motion by Ouimette

PERSONNEL COMMITTEE:

(DOC 15 56)   The recommendation to change Arlene Krebs' employment status from probationary to
permanent was unanimously approved.
– Motion by Eller

ADJOURNMENT   The meeting was adjourned at 6:21 PM.

Respectfully submitted,
Diana Leigh, Recording Secretary & Christine Griffin, Secretary