

## FLLS Board of Trustees Meeting Minutes

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**July 16, 2014**

The meeting of Finger Lakes Library System Board of Trustees was held  
Wednesday, July 16, 2014 at System Headquarters 119 E Green Street, Ithaca, NY

**PRESENT**      FLLS Trustees Present: Mashlykin, Ouimette, Jones, Griffin, Melvin, Baker-Wikstrom, Eller, Kiehl  
Absent: Schaffer, Horvath, Ahner  
Others Present: Executive Director Amy Starr Zuch , Assistant Director Joan Pellikka, Business  
Manager Elaine Knapp, and Executive Assistant Michelle Taber

**PRESIDING**      President Kiehl called the meeting to order at 5:31 PM.

(DOC 14 42)

AGENDA

The meeting agenda was unanimously approved.

--Motion by Baker-Wikstrom

### **COMMITTEE REPORTS**

#### **FINANCE COMMITTEE**

(DOC 14 45-46)      Business Manager's Reports for May 2014 (DOC 14 45) and June 2014 (DOC 14 46)

(DOC 14 47-48)      Treasurer's Reports for May 2014 (DOC 14 47) and June 2014 (DOC 14 48)

(DOC 14 49)      Check & Debit Charge Register

were reviewed and unanimously approved as presented.

--Motion by Baker-Wikstrom

**The Finance Committee audited and certified the claims presented on DOC 14 49**

(DOC 14 50)      The Board of Trustees unanimously approved submission of Form 990 (DOC 14 50).

--Motion by Jones

(DOC 14 51)      The Board of Trustees unanimously approved the Mid-Year 2014 Budget Revision (DOC 14 51).

--Motion by Baker-Wikstrom

The Board of Trustees unanimously approved a 15 year mortgage for \$750,000 to be borrowed from  
Tompkins Trust Company.

--Motion by Melvin

#### **PERSONNEL COMMITTEE**

(DOC 14 52)      The Board of Trustees unanimously approved The Executive Director's Performance and Salary  
Evaluation Policy as presented.

--Motion by Griffin

#### **ADJOURNMENT**

The meeting was adjourned at 7:35 PM

Respectfully submitted,

Michelle Taber, Recording Secretary

Christine Griffin, Secretary