

# FLLS Board of Trustees Meeting Minutes

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**April 22, 2015**

The meeting of Finger Lakes Library System Board of Trustees was held  
Wednesday, April 22, 2015 at System Headquarters 1300 Dryden Road, Ithaca, NY

**PRESENT**      FLLS Trustees Present: Kiehl, Ouimette, Griffin, Schaffer, Melvin, Ahner, Jones  
Absent: Mashlykin, Eller, Horvath  
FLLS Staff Present: Business Manager Elaine Knapp, Administrative Assistant Diana Leigh, CNS Manager Rex Helwig, ILL & Reference Coordinator Linda Beins, Education and Outreach Librarian Amanda Schiavulli, Cataloging Manager Deborah Geier  
Others Present: Merrilee Witherell, Sara Knobel

**PRESIDING**      President Kiehl called the meeting to order at 5:31 PM.  
(DOC 15 015)

AGENDA

The meeting agenda was unanimously approved.

--Motion by Jones

(DOC 15 16)      Secretary's Minutes

The minutes from the last meeting were unanimously approved.

--Motion by Jones

(DOC 15 17)      List of Department Statistics and Meetings (Director's Report) was discussed.

**COMMITTEE REPORTS**

**NEW BUSINESS:**

1. Staff presentation on new e-platforms by Beins, Schiavulli, and Helwig.  
Proposal to commit \$7,500 per year up to two years for the Zinio platform was unanimously approved.  
--Motion by Melvin
2. Collection Development Policy update, as presented, was unanimously approved.  
--Motion by Jones
3. Cayuga County Trustee: Merrilee Witherell was appointed to fill the remainder of the term vacated by Ellen Baker-Wickstrom. Unanimously approved.  
--Motion by Griffin
4. President Kiehl appointed Patricia Schaffer to the Finance Committee.
5. The Annual Report (DOC 15 18) as presented was unanimously approved  
--Motion by Ahner

**FINANCE COMMITTEE:**

(DOC 15 19)      Business Manager's Reports

(DOC 15 20)      Treasurer's Reports

(DOC 15 21)      Check & Debit Charge Registers

Financial documents were reviewed and unanimously approved as presented.

--Motion by Griffin

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## PERSONNEL COMMITTEE

**7:00 Executive Session**  
--Motion by Ahner

**7:31 End Executive Session**  
--Motion by Ahner

1. The Personnel Committee recommends to allocate \$11,000 additional to the salary budget line. Board approved unanimously.  
--Motion by Schaffer

## ADJOURNMENT

The meeting was adjourned at 7:35 PM.

Respectfully submitted,  
Diana Leigh, Recording Secretary & Christine Griffin, Secretary