

# FLLS Board of Trustees Meeting Minutes

---

**November 4, 2015**

The meeting of Finger Lakes Library System Board of Trustees was held Wednesday, November 4, 2015 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**      FLLS Trustees Present: Kiehl, Ouimette, Eller, Schaffer, Griffin, Jones, Mashlykin  
Absent: Ahner, Witherell, Horvath, Melvin  
FLLS Staff Present: Executive Director Sarah Glogowski , Business Manager Elaine Knapp, Admin Assistant Diana Leigh  
Others Present: Diane Pamel, Director of Southworth Library (Dryden)

**PRESIDING**      President Kiehl called the meeting to order at 5:38 PM.

(DOC 15 67)

**AGENDA**

The meeting agenda was determined to contain no conflicts of interest for any Trustees present, and was unanimously approved. – Motion by Jones

(DOC 15 68)

**Secretary's Minutes**

The minutes from the last meeting were unanimously approved. – Motion by Griffin

(DOC 15 69)

The Director's Report was discussed.

**COMMITTEE REPORTS**

**New Business:**

(DOC 15 70)      The proposed Tobacco-free policy was unanimously approved. – Motion by Griffin

(DOC 15 76)      The Revision to the FLLS Construction Grant Summary & Recommendations was unanimously approved. – Motion by Jones

(DOC 15 77)      The proposed Vision Insurance Offering was unanimously approved. – Motion by Griffin

**Finance Committee:**

(DOC 15 71)      Treasurer's Reports

(DOC 15 72)      Business Manager's Reports

(DOC 15 73)      Check Register & Debit Report

The above three documents were reviewed and unanimously approved. – Motion by Griffin

(DOC 15 74)      The Payroll Account Resolution was unanimously approved. – Motion by Jones

(DOC 15 75)      The Dryden Bank Resolution was unanimously approved. – Motion by Eller

(DOC 15 78)      The Revised Check Signer Resolution was unanimously approved. – Motion by Ouimette

**ADJOURNMENT**

The meeting was adjourned at 6:38 PM.

Respectfully submitted,  
Diana Leigh, Recording Secretary & Christine Griffin, Secretary