

FLLS Board of Trustees Meeting Minutes

Mar. 20, 2019

Wednesday, March 20, 2019 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Lewis, Toombs, Zaharis, Moolin, Marteney, Seymour, Schlabach, Heavenrich.
Absent: Hudson, Kiehl, Schaffer.
FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh, State Programs Coordinator Kristi Downham.
Others Present: None.

PRESIDING President Lewis called the meeting to order at 5:33 PM.
(DOC 19 09) AGENDA: No conflicts of interest were reported by any Trustees present.
(DOC 19 10) The minutes from the Jan. 23, 2019 meeting were accepted as presented, with two abstentions (Moolin & Marteney). – Motion by Toombs.
(DOC 19 11) The Director's Report was discussed.

New Business:

(DOC 19 12) Kristi Downham presented the Annual Report. The board would like to extend thanks to the FLLS staff for their work on the report. After some discussion, it was unanimously accepted as presented. – Motion by Moolin.
..... The DAC (Directors Advisory Council) Meeting was discussed, especially regarding e-content.
..... ILL usage by OUT-of-system patrons was discussed.

Personnel Committee:

(DOC 19 13) Nora Burrows' End of Probation was unanimously approved. – Motion by Moolin.
(DOC 19 14) Ken Paddock's End of Probation was unanimously approved. – Motion by Moolin.

Finance Committee:

(DOC 19 15) Jan. 2019 Business Manager's Report
(DOC 19 16) Jan. 2019 Treasurer's Report/Check Register & Debit Report
(DOC 19 17) Feb. 2019 Business Manager's Report
(DOC 19 18) Feb. 2019 Treasurer's Report/Check Register & Debit Report

The abovefour documents were reviewed and accepted; motion passed. – Motion by Moolin.

The Finance Committee has audited and certified the claims presented on DOC 19 16 & 19 18.

Next Meeting: The next public meeting will be on April 17, 2019, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 6:55 PM.

Submitted by: Diana Leigh, Administrative Assistant

Approved _____

Date of approval

Steve Moolin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.