

FLLS Board of Trustees Meeting Minutes

August 23, 2017

Wednesday, August 23, 2017 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Eller, Toombs, Ahner, Schaffer, Hudson, Zaharis, Lewis, Kiehl, Melvin.
Absent: Seymour, Horvath.
FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh, Human Resources Coordinator Kristi Downham.

PRESIDING President Eller called the meeting to order at 5:30 PM.
(DOC 17 53) AGENDA: No conflicts of interest were found for any Trustees present.
(DOC 17 54) The minutes from the July 19, 2017 meeting were accepted as presented. – Motion by Toombs.
(DOC 17 55) The Director's Report was discussed.

New Business:

(DOC 17 56) The Central Library portion of the Plan of Service, with some new language as requested by the State, was discussed and unanimously accepted. – Motion by Toombs.
(DOC 17 57) The Direct Access Plan portion of the Plan of Service, with some new language as requested by the State, was discussed and unanimously accepted. – Motion by Lewis.
Kristi Downham gave an update regarding Construction Grant applications.
(DOC 17 58) The Final reports for the Outreach Mini-Grants were discussed and unanimously accepted. – Motion by Hudson.

Policy Committee:

(DOC 17 59) The updates to the FLLS Bylaws were reviewed, and unanimously accepted, with the typographical corrections as discussed. – Motion by Toombs.

Finance Committee:

(DOC 17 60) July 2017 Business Manager's Report
(DOC 17 61) July 2017 Treasurer's Report/Check Register & Debit Report
The above two documents were reviewed and accepted; motion passed. – Motion by Ahner.

The Finance Committee has audited and certified the claims presented on DOC 17 61.

Personnel Committee:

The Personnel Committee gave an update, and will next meet on Aug. 31st at System Headquarters.
7:01 pm Executive Session to discuss personnel matters. – Motion by Ahner
7:31 pm President Eller called an end to the Executive Session
(DOC 17 62) The resolution for Sarah Glogowski's salary increase as presented by the Personnel Committee was unanimously approved. – Motion by Kiehl.

Next Meeting: The next public meeting will be on September 20, 2017, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 7:34 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved _____

Date of approval

Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.