

# FLLS Board of Trustees Meeting Minutes

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**May 18, 2016**

The meeting of Finger Lakes Library System Board of Trustees was held Wednesday, May 18, 2016 at System Headquarters 1300 Dryden Road, Ithaca, NY.

## **PRESENT**

FLLS Trustees Present: Eller, Melvin, Kiehl, Schaffer, Ahner, Horvath, Seymour, Zaharis.

Absent: Witherell, Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski , Human Resources Administrator Kristi Downham, Administrative Assistant Diana Leigh

Others Present: Stephanie Langer, Director of Tappan-Spaulding Memorial Library

## **PRESIDING**

President Eller called the meeting to order at 5:34 PM.

(DOC 16 41)

AGENDA: The meeting agenda was determined to contain no conflicts of interest for any Trustees present, and was accepted; motion passed. – Motion by Melvin

(DOC 16 42)

Secretary's Minutes

The minutes from the last meeting were reviewed approved; motion passed. – Motion by Ahner

(DOC 16 43)

The Director's Report was discussed and accepted.

## **New Business:**

1. Patti Schaffer reported on her attendance at the LTA conference.
2. Trustee term length was discussed. The topic was referred to the policy committee and tabled.
3. Library laws and regulations, and needs for legal advice, were discussed.
4. Motion to form a Safety & Security Committee, composed of Trustees and FLLS staff, was unanimously approved. – Motion by Zaharis

## **COMMITTEE REPORTS**

### **Finance Committee:**

(DOC 16 44) Treasurer's Reports

(DOC 16 45) Business Manager's Reports

(DOC 16 46) Check Register & Debit Report

The above three documents were reviewed and accepted; motion passed. – Motion by Kiehl

**The Finance Committee has audited and certified the claims presented on DOC 16 46.**

### **Policy Committee:**

(DOC 16 47) Social Media Policy was discussed. The intent of the content was agreed upon, however because of numerous grammatical corrections, the policy was tabled until next meeting.

**Next Meeting:** The next public meeting will be on June 29<sup>th</sup>, 2016, at 5:30 pm.

## **ADJOURNMENT**

The meeting was adjourned at 7:00 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved \_\_\_\_\_

*Date of approval*

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*Barbara Melvin, Secretary*

A signed copy of these minutes can be found in the Secretary's Notebook at:  
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.