

# FLLS Board of Trustees Meeting Minutes

---

**May 17, 2017**

Wednesday, May 17, 2017 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**      FLLS Trustees Present: Eller, Kiehl, Toombs, Ahner, Schaffer, Horvath, Zaharis, Lewis, Hudson, Seymour.

Absent: Melvin.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

**PRESIDING**      President Eller called the meeting to order at 5:42 PM.

(DOC 17 30)      AGENDA: No conflicts of interest were found for any Trustees present.

(DOC 17 31)      The minutes from the Apr. 19, 2017 meeting were accepted as presented. – Motion by Zaharis.

(DOC 17 32)      The Director's Reports were discussed.

**New Business:**

The recent LTA Trustee training was discussed by several Trustees who had attended. Committee updates were discussed: The Policy Committee is working on the Bylaws. The Personnel Committee will meet May 24<sup>th</sup> at 10 am. The Finance Committee has been discussing the vans, both of which have needed some repairs. One of them is being replaced later this year. The committee will meet again on June 30<sup>th</sup> to discuss the mid-year budget revision.

**COMMITTEE REPORTS**

**Finance Committee:**

(DOC 17 33)      Apr. 2017 Business Manager's Report

(DOC 17 34)      Apr. 2017 Treasurer's Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Kiehl

**The Finance Committee has audited and certified the claims presented on DOC 17 34.**

**Personnel Committee:**

(DOC 17 35)      James Stebbins' end of probation was reviewed and approved. – Motion by Ahner

**6:30 pm**          Executive Session to discuss union matters. – Motion by Lewis

**7:01 pm**          President Eller called an end to the Executive Session

**Next Meeting:** The next public meeting will be on June 14, 2017, at 5:30 pm.

**ADJOURNMENT**      The meeting was adjourned at 7:02 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved \_\_\_\_\_

*Date of approval*

\_\_\_\_\_

*Barbara Melvin, Secretary*

A signed copy of these minutes can be found in the Secretary's Notebook at:  
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.