

FLLS Board of Trustees Meeting Minutes

April 19, 2017

Wednesday, Apr. 19, 2017 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Eller, Kiehl, Melvin, Toombs, Ahner, Schaffer, Horvath, Zaharis, Lewis.
Absent: Hudson, Seymour.
FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh, Human Resources Administrator Kristi Downham

PRESIDING President Eller called the meeting to order at 5:32 PM.
(DOC 17 18) AGENDA: No conflicts of interest were found for any Trustees present.
(DOC 17 19) The minutes from the Feb. 15, 2017 meeting were accepted as presented. – Motion by Toombs.
(DOC 17 20) The Director’s Reports were discussed.

New Business:

Committee meeting schedules were discussed.
(DOC 17 21) The Minimum Standards Revision was discussed.
Outreach was discussed.
(DOC 17 22) The FLLS Annual Report was reviewed and unanimously approved. – Motion by Lewis.
(DOC 17 26) The Lodi Variance was reviewed and unanimously approved. – Motion by Toombs.

COMMITTEE REPORTS

Finance Committee:

(DOC 17 23) Feb. 2017 Business Manager’s Report
(DOC 17 24) Feb. 2017 Treasurer’s Report
(DOC 17 25) Feb. 2017 Check Register & Debit Report
(DOC 17 27) Mar. 2017 Business Manager’s Report
(DOC 17 28) Mar. 2017 Treasurer’s Report
(DOC 17 29) Mar. 2017 Check Register & Debit Report

The above six documents were reviewed and accepted; motion passed. – Motion by Schaffer

The Finance Committee has audited and certified the claims presented on DOC 17 25 & DOC 17 29.

Personnel Committee:

6:45 pm Executive Session to discuss personnel matters. – Motion by Toombs
7:30 pm President Eller called an end to the Executive Session

Next Meeting: The next public meeting will be on May 17, 2017, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 7:31 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved _____

Date of approval

Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.