

FLLS Board of Trustees Meeting Minutes

March 16, 2016

The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, March 16, 2016 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Eller, Kiehl, Schaffer, Ahner, Horvath, Seymour, Zaharis, Hudson.
Absent: Melvin, Witherell.
FLLS Staff Present: Executive Director Sarah Glogowski , Business Manager Elaine Knapp,
Administrative Assistant Diana Leigh

PRESIDING President Eller called the meeting to order at 5:32 PM.
(DOC 16 10) AGENDA: The meeting agenda was determined to contain no conflicts of interest for any
Trustees present; motion passed. – Motion by Kiehl
(DOC 16 11) Secretary's Minutes
The minutes from the last meeting were reviewed; motion passed. – Motion by Horvath
(DOC 16 12) The Director's Report was discussed.

COMMITTEE REPORTS

New Business:

(DOC 16 13) A variance for Cortland was discussed and motion passed. – Motion by Seymour
(DOC 16 14) A variance for Lodi was discussed and motion passed. – Motion by Hudson
(DOC 16 15) The FLLS Volunteer Policy was reviewed and motion passed with changes as discussed.
– Motion by Zaharis
(DOC 16 16) The FLLS 2015 Annual Report was reviewed and motion passed with changes as discussed.
– Motion by Hudson
(DOC 16 23) The list of current Board Committees was discussed.
(DOC 16 24) President Eller presented a list of Proposed Board Goals, which were discussed.

Finance Committee:

(DOC 16 17) Treasurer's Reports
(DOC 16 18) Business Manager's Reports
(DOC 16 19) Check Register & Debit Report
The above three documents were reviewed and motion passed. – Motion by Schaffer

The Finance Committee audited and certified the claims presented on DOC 16 19.

(DOC 16 20) The updated Check Signer Resolution was reviewed and motion passed. – Motion by Kiehl.

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Personnel Committee:

(DOC 16 21) The recommendation to change Jenny Clark’s employment status from probationary to regular; motion passed. – Motion by Ahner

(DOC 16 22) The recommendation for Deborah Geier’s new job description as Technical Services Librarian; motion passed. – Motion by Ahner

The Board discussed a salary increase for Deborah Geier, effective as of March 7, 2016; motion passed. – Motion by Seymour

The Board discussed and agreed to send a “Thank You” card and gift to Deb Jones.

Next Meeting: The next public meeting will be on April 20th, 2016, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 6:55 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved _____
Date of approval

Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.