Waterloo Library And Historical Society
Annual Report For Public And Association Libraries - 2020

1. GENERAL LIBRARY INFORMATION

   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, **Note:** Pandemic please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

   2.13 Electronic Books **Note:** Increase in due to Covid
   2.18 Video - Downloadable Units **Note:** Loss of funding to continue service

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

   3.1 Library visits (total annual attendance) **Note:** Pandemic
   3.17 Adult Program Sessions
   3.19 Children's Program Sessions
   3.20 All Other Program Sessions
   3.21 Total Number of Program Sessions (Total questions 3.17 through 3.20) **Note:** Covid shut down and loss of in house programming. Weekly children's and adult take makes introduced to substitute for loss of in house programming due to Covid. Virtual recordings and discussions via passive programs reported here as well.
   3.22 One-on-One Program Sessions
   3.24 Adult Program Attendance **Note:** Covid shut down and loss of in house programming.
   3.25 Young Adult Program Attendance **Note:** Covid shut down and loss of in house programming.
   3.26 Children's Program Attendance **Note:** Covid shut down and loss of in house programming.
   3.27 All Other Program Attendance **Note:** Covid shut down and loss of in house programming.
   3.29 One-on-One Program Attendance **Note:** Weekly children's and adult take makes introduced to substitute for loss of in house programming due to Covid.
3.32 Children registered for the library's summer reading program

3.33 Young adults registered for the library's summer reading program

3.34 Adults registered for the library's summer reading program

3.35 Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)

3.36 Children's program sessions - Summer 2020

3.37 Young adult program sessions - Summer 2020

3.38 Adult program sessions - Summer 2020

3.39 Total program sessions - Summer 2020 (total 3.36 + 3.37 + 3.38)

3.79 Total one-on-one program sessions

3.81 Total one-on-one program attendance

4. LIBRARY TRANSACTIONS

4.5 Children's Non-fiction Books

4.8 Circulation of Adult Other Materials

4.9 Circulation of Children's Other Materials

5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

6. STAFF INFORMATION

6.10 Other Staff

6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)
7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. New long range plan will be updated and done by summer of 2021. Still using previous plan.

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) Due to Covid we were closed for 13 weeks, we did curbside for 4 weeks. Which is 17 weeks the building wasn't accessible to the public. We were fully open for 39 hrs for 8 weeks and 44 hrs for 27 weeks. Only full building access was counted for total number of annual hrs. Note: Due to Covid

8A. COVID

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.

Note: charter is from the 1800's

11. OPERATING FUNDS RECEIPTS

11.14 Gifts and Endowments

11.18 Other Note: Grants Note: No book sales for 2020

12. OPERATING FUND DISBURSEMENTS

No Notes

13. CAPITAL FUND RECEIPTS
13.2 All Other Revenues from Local Sources

13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2)

Note: No funds received this year.

Note: No funds received this year.

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.3 All Other Paid Staff

16.4 Total Paid Employees

16.7 Other Operating Revenue

16.14 Other Capital Revenue and Receipts

16.18 Total Capital Revenue

Note: More part time positions due to staff turnover and Covid closures plus distancing measures kept us from hiring part time summer help.

Note: Gifts and Endowments 2019 we had a large donation that was transferred to our capital funds. No funds were received for 2020.

Note: No funds received in 2020

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes