

Hazard Library Association

Annual Report For Public And Association Libraries - 2020

1. GENERAL LIBRARY INFORMATION

- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. **Note:** COVID

2. LIBRARY COLLECTION

- 2.13 Electronic Books **Note:** FLLS increased eBook holdings due to restrictions circulating physical items during shut downs.
- 2.18 Video - Downloadable Units **Note:** The library system discontinued hosting the platform and we did not continue it on our own.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.50 Other (describe using the State note) **Note:** We collaborated with the King Ferry Food Pantry to provide them with books to give along with food and they promoted Summer Reading activities.
- 3.78 Total group program sessions **Note:** We were unable to hold anticipated group sessions due to COVID.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

- 7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) **Note:** Due to COVID

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

7. Is open the minimum standard number of public service hours for population served. (see instructions) **Note:** Due to COVID

8. PUBLIC SERVICE INFORMATION

- 8.9 **Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)** **Note:** The hours we were open this year varied due to COVID restrictions. Typically we have been open 21 hours/week in the past. This year we ranged from 15-21 hours depending on the month.
We were open our usual number of hours (21) from 1/1/20-3/17/20. We were closed or only open for curbside (0 hours) from 3/19/20-7/21/20. We re-opened to the public for 15 hours a week from 7/21/20-9/10/20. We increased our hours to 18.5-19.5 hours from 9/17/20-12/31/20. The minimum weekly total hours is an average of these hours and the annual total hours added up how much we were open within those time frames.
- 8.10 Annual Total Hours - Main Library **Note:**

8A. COVID

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 1

31. Internet Provider **Note:** Verizon FIOS

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

- 11.5 Additional State Aid received from the System **Note:** We didn't ask for, or receive, any state aid from the state in 2020. No Bullet Aid in 2020
The Metcalf Foundation gave us \$10,000 in 2019 and \$10,000 in 2020 however the 2019 check was not deposited until Jan 2020 which skewed the amount for 2020.
- 11.14 Gifts and Endowments **Note:**
- 11.15 Fund Raising **Note:** This amount included all donations made through

our Annual Appeal from 1/20-12/20. We are not sure what the previous number included due to a change in treasurers.

11.18 Other

Note: No Book Sale this year due to COVID.

12. OPERATING FUND DISBURSEMENTS

12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)**

Note: The previous treasurer may have counted payroll taxes twice which would account for the difference in staff expenditures. We found this to be an error in our budget.

12.6 Print Materials Expenditures

Note: We purchased greater amounts of books using grant funding to help support our community during COVID through a collaboration with our local food pantry. We also purchased books to go with a virtual author visit.

12.14 From Other Funds (72OF)

Note: We did not do any other building repairs during 2020.

12.16 Other Disbursements for Operation & Maintenance of Buildings

Note: Because of being closed for 3 months due to COVID we had fewer expenses in areas such as utilities, fuel oil, and septic pumping.

12.18 Office and Library Supplies

Note: Additional supplies needed for COVID>

12.22 Professional & Consultant Fees

Note: Due to COVID we had fewer programming expenses and did not hire as many performers as we would have in typical years.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 **State Government Revenue**

Note: We didn't ask for, or receive, any state aid from the state in 2020. No Bullet Aid in 2020

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes