Groton Public Library
Annual Report For Public And Association Libraries - 2020

1. GENERAL LIBRARY INFORMATION

Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2020? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.

1.46 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Note: Due to COVID - we did not hold a vote.

COVID shut us down and we were unable to be open for a period of time and then we were opened mainly for curbside pickup only. No on site programming was done. And we were reduced in space for part of the year for construction, a renovation and expansion.

2. LIBRARY COLLECTION

2.9 Total Print Serials

Note: Canceled the subscriptions due to COVID

2.13 Electronic Books

Note: FLLS increased digital holdings due to physical materials not being able to circulate during the COVID pandemic shut downs.

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2.17 Audio - Downloadable Units

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?

Note: Numbers are down due to COVID

We are filling out the application to become a member of the NYS Talking Book and Braille Library

3.16 Young Adult Program Sessions

Note: Change in numbers due to COVID

3.19 Children's Program Sessions

Note: Change in numbers due to COVID

3.20 All Other Program Sessions

Note: Change in numbers due to COVID

3.22 One-on-One Program Sessions

Note: Change in numbers due to COVID

3.24 Adult Program Attendance

Note: Increase due to hosting food giveaway
3.25 Young Adult Program Attendance
3.26 Children's Program Attendance
3.27 All Other Program Attendance
3.28 Total Program Attendance (Total questions 3.24 through 3.27)
3.29 One-on-One Program Attendance
3.44 Public school district(s) and/or BOCES
3.46 Childcare center(s)
3.47 Summer camp(s)
3.49 Literacy provider(s)
3.50 Other (describe using the State note)
a. Focus on birth - school entry (kindergarten)

4. LIBRARY TRANSACTIONS

4.12 Use of Electronic Material
4.13 Successful Retrieval of Electronic Information
4.20 TOTAL MATERIALS RECEIVED
4.21 TOTAL MATERIALS PROVIDED

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions)

Note: Due to COVID, we were below hours for some of the year.

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

7. Is open the minimum standard number of public service hours for population served. (see instructions)

Note: Due to COVID and NYS, we were closed for several months and are still slowly reopening.
8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

Note: Reduced hours due to COVID.

8A. COVID

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 1

27. Number of uses (sessions) of public Internet computers per year

Note: Reduced due to COVID

10. OFFICERS AND TRUSTEES

Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]’s term, which was to run from beginning date to ending date.

10.20 This was a shorter term to ensure all trustee terms do not end at the same time.

Note: Reduced due to COVID

Repeating Group 6

8. Office Held or Trustee

Repeating Group 1

Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]’s term, which was to run from beginning date to ending date.

13. Note: Appointed for one year

Repeating Group 2

Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]’s term, which was to run from beginning date to ending date.

13. Note: Shorter term so all the trustees do not end at the same time.

Repeating Group 5

13. Note: Shorter term so all the trustee terms do not end at the same time.
of [name]’s term, which was to run from beginning date to ending date.  

Repeating Group 1  

14. The date the Oath of Office (mm/dd/yyyy) was taken

Did not do the oath of office for the one year term due to offices being closed due to COVID.

Note:  

Repeating Group 1  

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

Did not do the oath of office for the one year term due to offices being closed due to COVID.

Note:  

11. OPERATING FUNDS RECEIPTS  

11.3 Local Library Services Aid (LLSA)

Note: 10% rec'd 12/2019  

11.7 Other Cash Grants

Note: OMG

Gifts & Donations. $2549 Park Foundation. $2100 Friends TCPL. $1055 Rosen Grants. $15360 United Way & Other $5756

Note: Lower due to pandemic closure

Note: PPP Loan thru Groton Bank forgiven in 2020-2021 year

11.14 Gifts and Endowments

11.17 Library Charges

11.21 BUDGET LOANS

12. OPERATING FUND DISBURSEMENTS  

12.10 From Local Public Funds (71PF)

Note: Renovation project was delayed for a time by COVID restrictions. Expenses decreased during COVID restrictions and during the start of renovation project. Higher legal fees during previous year due to acquisition of real property for construction of addition.

Note: Purchased new computers

Note: Some expenses decreased due to CoVID restrictions

Note: Polaris

12.16 Other Disbursements for Operation & Maintenance of Buildings

12.22 Professional & Consultant Fees

12.23 Equipment

12.24 Other Miscellaneous

CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

12.26

13. CAPITAL FUND RECEIPTS

13.2 All Other Revenues from Local Sources

Note: Friends of the GPL for Expansion Project

Note: DASNY - Senator Seward Legislative Grant (portion of $350,000)

13.4 State Aid Received for Construction

14. CAPITAL FUND DISBURSEMENTS

https://collectconnect.baker-taylor.com/AnnotationReport.aspx?Impersonate=Y&NoteTypes=3&SelectSection=ALL&SectionId=&SelectLibrary=NONE
14.1 Construction

**Note:** Started Expansion Project

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 State Government Revenue

**Note:** 10% rec'd 12/2019

16.14 Other Capital Revenue and Receipts

**Note:** Friends of the GPL for Expansion Project

16.16 Total Uses (sessions) of Public Internet Computers Per Year

**Note:** Lower due to the pandemic

16.18 Total Capital Revenue

**Note:** DASNY - Senator Seward Legislative Grant (portion of $350,000)

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes