

# Apalachin Library Association

## Annual Report For Public And Association Libraries - 2020

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

2.2 Adult Non-fiction Books

**Note:** Adult Non-Fiction were weeded this year.

2.13 Electronic Books

**Note:** The system added a large number of ebooks, etc when we shut down to accommodate patrons as physical items couldn't be distributed.

2.18 Video - Downloadable Units

**Note:** Statistics from the Hoopla website.

2.28 Electronic Materials

**Note:** This number includes electronic materials added by the Finger Lakes System.

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

**Note:** This is an estimation of visits for January 2,2020 through March 14, 2020.

3.2 Registered resident borrowers

**Note:** This number was provided by the Finger Lakes System.

3.3 Registered non-resident borrowers

**Note:** This number was provided by the Finger Lakes System.

3.21 **Total Number of Program Sessions (Total questions 3.17 through 3.20)**

**Note:** This is the count from 1-1-2020 through 3-14-2020 plus virtual programs.

3.22 One-on-One Program Sessions

**Note:** Passive Programs, such as Take and Makes were included this year.

3.23 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?

**Note:** Most years we do reach out but not in 2020 because of the pandemic.

3.24 Adult Program Attendance

**Note:** This is the number of adults from 1-1-2020 through 3-14-2020.

3.26 Children's Program Attendance

**Note:** This is children who attended programs before March 14, 2020 and numbers of children attending virtual programs for the rest of the year.

3.28 **Total Program Attendance (Total questions 3.24 through 3.26)**

**Note:** Most of our programs didn't take place

3.27)

## 3.29 One-on-One Program Attendance

## a. Focus on birth - school entry (kindergarten)

from March 14, 2020 through the end of the year. Our program counts are from virtual programming.

**Note:** Passive Program attendance is included this year.

Program attendance in January, February and March 3,5,10,12. Virtual

**Note:** summer attendance, and virtual attendance in September, October, November and December 2020.

#### 4. LIBRARY TRANSACTIONS

## 4.1 Adult Fiction Books

**Note:** We did not loan any materials from 3-14-2020 through 6-9-2020.

## 4.3 Total Adult Books (Total questions 4.1 &amp; 4.2)

**Note:** We did not loan any materials from 3-14-2020 through 6-9-2020.

## 4.13 Successful Retrieval of Electronic Information

**Note:** RB Digital was discontinued by the Finger Lakes System as of July 2020.

## 4.18 Total Reference Transactions

**Note:** Our library was closed from March 14, 2020 until June 9, 2020. We are open for curbside delivery since July. Patrons call the library frequently to ask for help on a variety of matters. Those calls are part of this number.

## 4.20 TOTAL MATERIALS RECEIVED

**Note:** We didn't do any transactions from 3-14-2020 through 6-9-2020. This reduced the number of materials received.

## 4.21 TOTAL MATERIALS PROVIDED

**Note:** We didn't do any transactions from 3-14-2020 through 6-9-2020. This reduced the number of materials received.

#### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

#### 6. STAFF INFORMATION

No Notes

#### 7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

#### 7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

## 8. PUBLIC SERVICE INFORMATION

### 8.10 Annual Total Hours - Main Library

These hours reflect our open hours from 1-2-2020 through 6-8-2020. When we reopened in June and ever since we have

**Note:** not had the public in the library. All our business has been curbside delivery. The hours doing business as curbside delivery are not included in this number.

### 8A. COVID

CV3 Did the library add or increase access to electronic collection materials due to the Coronavirus (COVID-19) pandemic?

Since FLLS added a large number of materials to it's electronic collection so

**Note:** therefore our number is larger as a result.

## 9. SERVICE OUTLET INFORMATION

### Repeating Group 1

19. Total number of non-library sponsored programs, meetings and/or events at this outlet

This number is non library sponsored

**Note:** programs taking place from January 1, 2020- March 16, 2020.

### Repeating Group 1

27. Number of uses (sessions) of public Internet computers per year

**Note:** Number of public computer uses from 1-1-2020 through 3-14-2020

## 10. OFFICERS AND TRUSTEES

### Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Stephen Cruty resigned from the board

**Note:** as on 12/31/2020. Garret Christensen is finishing Stephen's term.

### Repeating Group 3

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Stephen Cruty resigned from the board

**Note:** as on 12/31/2020. Garret Christensen is finishing Stephen's term.

## 11. OPERATING FUNDS RECEIPTS

### Repeating Group 1

3. Amount
- Note:** The School District funds of \$142,444 for 2020 were received in January 2020, while School District funds of \$147,444 for 2021 were received in December of 2020.
- 11.3 Local Library Services Aid (LLSA)
- Note:** The amount received for local library services aid was reduced in 2020 due to the pandemic.
- 11.14 Gifts and Endowments
- Note:** The library operated during 2020 without receiving any grant monies.
- 11.18 Other
- Note:** The apartment at the library was not rented during 2020.

## 12. OPERATING FUND DISBURSEMENTS

- 12.6 Print Materials Expenditures
- Note:** The library did not allow the public to enter the building from the middle of March through December of 2020, so not as much print material was purchased.
- 12.7 Electronic Materials Expenditures
- Note:** When Finger Lakes Library System discontinued Hoopla at the end of 2019, the Apalachin Library voted to continue the service in 2020.
- 12.10 From Local Public Funds (71PF)
- Note:** Two new computers were purchased in 2020.
- 12.13 From Local Public Funds (72PF)
- Note:** A building structural issue was corrected which cost \$1,750 and the sewer had to be re-routed for a total of \$4772.
- 12.16 Other Disbursements for Operation & Maintenance of Buildings
- Note:** In 2020 additional expenses were incurred to include flooring for \$997, parking lot repair for \$900, final garden expenses of \$2,650 and a difference from the year before in the property insurance of \$2,589.
- 12.18 Office and Library Supplies
- Note:** The library spent in excess of \$500 on pandemic supplies.
- 12.23 Equipment
- Note:** The library purchased a new copier and a new receipt printer.
- 12.24 Other Miscellaneous
- Note:** The 2019 miscellaneous expenses included a memorial stone for \$3,650, officers and directors insurance for \$3,200 (paid in January 2019 and December 2019) and programming expenses were higher.

## 13. CAPITAL FUND RECEIPTS

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

16.5 State Government Revenue

**Note:** The amount received for local library services aid was reduced in 2020 due to the pandemic.

16.7 Other Operating Revenue

**Note:** The library operated during 2020 without receiving any grant monies.

16.8 Total Operating Revenue

**Note:** The School District funds of \$142,444 for 2020 were received in January 2020, while School District funds of \$147,444 for 2021 were received in December of 2020.

16.16 Total Uses (sessions) of Public Internet Computers Per Year

**Note:** Number of public computer uses from 1-1-2020 through 3-14-2020

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes

No Notes