

# FLLS Board of Trustees Meeting Minutes

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Wednesday, February 17, 2021 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**

FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Meyers, van der Schaaf, Buerkle, Lewis, Mannino, Bogard, Schaffer, Hudson.

Absent: None.

FLLS Staff Present: Executive Director Sarah Glogowski.

Attended through Zoom: Administrative Assistant Diana Leigh, State Programs Coordinator Kristi Downham.

Others Present: None.

**PRESIDING**

President Moolin called the meeting to order at 5:31 PM.

(DOC 21 09) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 21 10) The minutes from the January 20, 2021 meeting were accepted as presented, with one abstention (Schaffer). – Motion by Meyers.

(DOC 21 11) The Director’s Report was discussed.

**Finance Committee:**

(DOC 21 12) January 2021 Business Manager’s Report

(DOC 21 13) January 2021 Treasurer’s Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Mannino.

**The Finance Committee has audited and certified the claims presented on DOC 21 13.**

**New Business:**

..... Kristi discussed Advocacy Day, which is on February 26<sup>th</sup>. Since it will be virtual this year, people need to sign up to attend Zoom meetings with the legislators, which Kristi is coordinating.

(DOC 21 14) South Central Regional Library Council’s rental of space in FLLS’s building, assuming an agreement is reached amenable to both parties, is approved, with one abstention (Buerkle). – Motion by Heavenrich.

(DOC 21 15) South Central Regional Library Council’s rental amount was discussed. A formal lease agreement will be drawn up when appropriate. Approved with one abstention (Buerkle). – Motion by Toombs

..... > Sarah gave an update on member libraries

**Next Meeting:** The next public meeting will be March 17, 2021.

**ADJOURNMENT:** The meeting was adjourned at 6:39 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*