

## MEMBER LIBRARY BI-WEEKLY BULLETIN

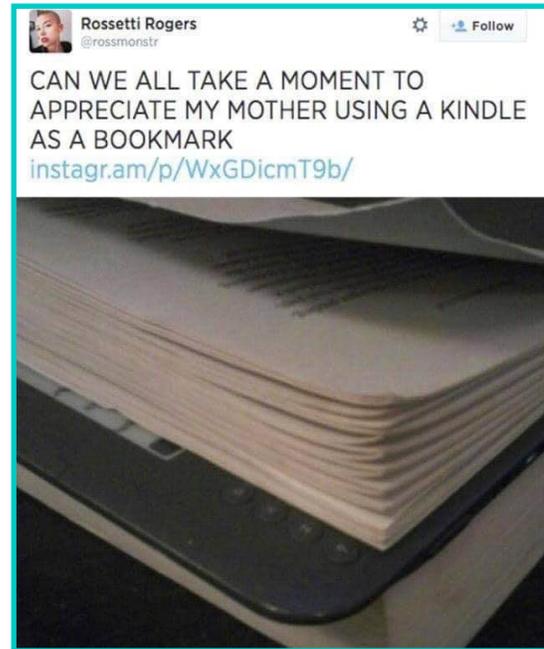
No. 21.5

Friday, March 5, 2021

### TABLE OF CONTENTS

You can click on each link below to quickly navigate to your favorite bulletin sections!

- [From the Director](#)
- [Member Library News](#)
- [Scam Alert](#)
- [Online Learning](#)
- [Programming Ideas](#)
- [Polaris FAQ](#)
- [Awards & Grants](#)



### ANNOUNCEMENTS & REMINDERS

Whenever your service model changes, please fill out the streamlined online reopening form: <http://www.flls.org/2020reopenpoll/>. If you are closing your library due to a COVID-19 exposure, please also email [sglogowski@flls.org](mailto:sglogowski@flls.org).

### LINKS TO MAKE YOU THINK

[Lost Languages Discovered in One of the World's Oldest Libraries](#)

[See 23 of the world's most enchanting libraries](#)

[The Librarian War Against QAnon](#)

[A Disproportionate Pandemic](#)

[We're Ready: a post for #kidlitwomen](#)

[Community-Based Organizations COVID-19 Vaccine Toolkit](#)

[First ever National Library Outreach Day to take place during National Library Week](#)

# FROM THE DIRECTOR



It has been a busy few weeks at our system, so I would like to update you on what we have been working on:

**Annual Reports** – Thank you to all of our libraries for turning in your annual reports by March 1. We are working with a very small handful of libraries to help them finalize their reports so that we can submit them to the State. We know this year was difficult because of the State’s interpretation of open hours and virtual programming, and I would like to thank you for your patience while we worked with the State for clarification on these topics. A reminder that an annual report is a snapshot of your library and there are other important tools you can use to convey your library’s achievements, such as your report to your community.

**Advocacy Day** – Virtual Advocacy Day was held on Friday, February 26 and I would like to thank all of our library directors, staff, and trustees who were able to participate with us. We may not have been able to be together in person, but I truly felt that we were still able to speak candidly with our elected officials about the importance of library funding and construction aid, as well as share important library stories that need to be heard. Our library meetings were positive and supportive, and all of our legislators understood the need for library funding. Our legislators also expressed an interest in the importance of construction aid for aging buildings, the role libraries have in broadband and internet access, and the need for earlier advocacy efforts from libraries, such as meeting with legislators in the fall. Hearing from our libraries on what services they provided during the pandemic was also appreciated by our legislators, who fully understand that library services didn’t stop even if our buildings were physically closed.

I’ve provided feedback to NYLA on our meetings, and will be sending out thank you letters and any follow-up requested by legislators next week.

**Trustee Training** – This past week I hosted three virtual workshops on trustee essentials for trustees in our service area. While primarily geared for new library trustees, I was happy to see veteran trustees from some of our libraries also attend for a refresher. Over sixty trustees participated in the training sessions and we received very positive feedback for the training. We discussed duties, roles and responsibilities of library trustees, went over basic board meeting preparation tips, and also discussed open meetings law and executive session requirements.

We will be increasing our training topics for trustees throughout this year. Upcoming topics include how to run an effective board meeting and how to evaluate a director, so please look for information from us soon.

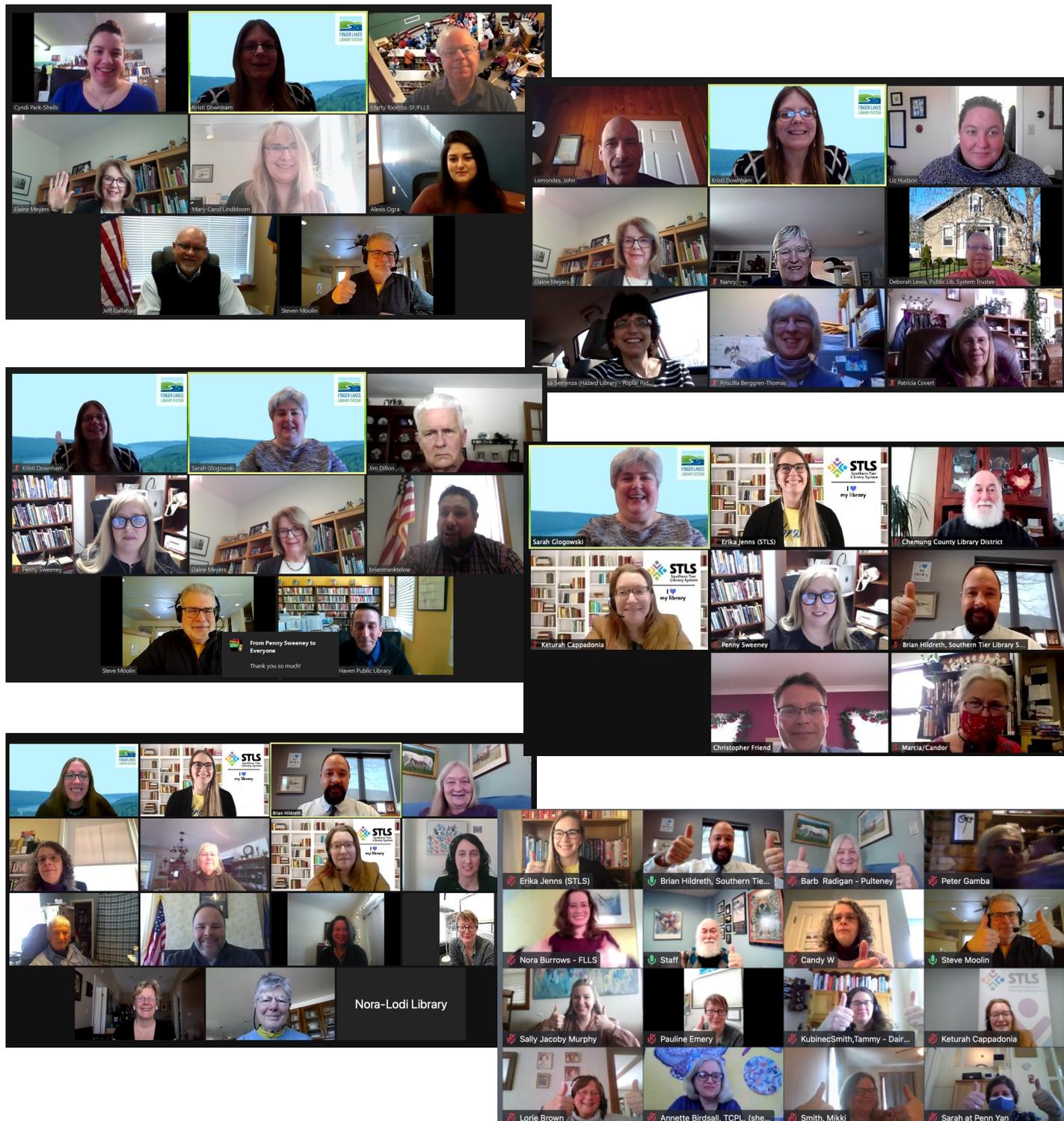
I hope everyone has an enjoyable and relaxing weekend!

Sarah



# MEMBER LIBRARY NEWS

Thank you to our amazing member libraries who helped make Advocacy Day 2021 a success!



Have something to share? Email [jshonk@flls.org](mailto:jshonk@flls.org)!

[Back to Top](#)



## SCAM ALERT!

### New Ryuk Ransomware Strain Now Worms Itself To All Your Windows LAN Devices

A new Ryuk strain has a worm-like feature that allows it to spread to all other devices on victims' local networks. It was discovered by the French CERT, their national cyber-security agency while investigating an attack in early 2021.

"Through the use of scheduled tasks, the malware propagates itself - machine to machine - within the Windows domain," ANSSI (short for Agence Nationale de la Sécurité des Systèmes d'Information) said in a report (PDF). "Once launched, it will thus spread itself on every reachable machine on which Windows RPC accesses are possible."

Ryuk is a ransomware-as-a-service (RaaS) group first spotted in August 2018 that has left behind a long list of victims. It is at the top of the RaaS rankings, with its payloads being discovered in roughly one in three ransomware attacks throughout the last year. The group delivers payloads as part of multi-stage attacks using Emotet, BazarLoader, or TrickBot infection vectors for a quick way into their targets' networks, usually through phishing attacks.

Ryuk affiliates have been behind a massive wave of attacks on the US healthcare system starting with November 2020. They commonly ask for huge ransoms, having collected \$34 million from just one victim last year. During the third quarter of 2020, Ryuk affiliates have been observed hitting on average 20 organizations every week.





# ONLINE LEARNING

## Upcoming Webinars

### Why Diverse Books Matter (CLRC)

**Thursday, March 11, 3:00pm**

During this session, Dr. Krista Aronson will share her research and thinking about why racially/culturally diverse books matter, including her research on this topic. She will also share information about the Diverse BookFinder and its Collection Analysis Tool (CAT) and be available to answer questions about how to utilize CAT reports to enhance collection development.

### Getting Started with Circulation in Polaris Leap (Innovative)

**Tuesday, March 16, 1:00pm**

This webinar is for Polaris libraries currently working on circulation in the Polaris client and plan to switch to circulation in Polaris Leap. Join Michelle Ralston, Library Training Consultant, for this overview on circulation in Polaris Leap. Leap is an intuitive and effective web interface for completing tasks and serving your patrons in both traditional and non-traditional settings.

### Polaris Reporting I & II (FLLS)

**Thursdays, March 25 & April 8, 10:00am**

The first session will cover canned reports in the Polaris client and web reporting. The second session will cover the basics of SimplyReports. Please feel free to attend either OR both. Registration is required. The webinar will be recorded and made available on Vimeo. Zoom access will be sent out the day before the webinar.

## LOOKING FOR MORE?

CLRC: <https://clrc.org/event-listing/>

METRO: <https://metro.org/events/>

SCRLC: <https://scrlc.org/Education/Events>

WebJunction: <https://www.webjunction.org/news/webjunction/free-webinars-for-library-staff.html>

## Conferences & Special Programs



## BLOSSOM

### **BLOSSOM: Building Life-long Opportunities for Strength, Self-Care, Outlook, Morale, and Mindfulness**

**March 24-26, 2021**

A **FREE** virtual symposium for library staff focused on their health and wellness.

This free three-day virtual symposium will bring together experts on morale in libraries, invisible services in libraries, vocational awe, burnout, and self-care. The symposium will provide library staff at all levels, including management, with key takeaways to improve library staff's health and wellness. This event is open to all library staff regardless of employment status and to library science students.

#### **Speakers:**

Abigail Phillips, Amanda Leftwich, Amy Tureen, Callan Bignoli, Eamon Tewell, Eileen Ybarra, Fobazi Ettarh, Janet Damon, Jenn Carson, JJ Pionke, Kaetrena Davis Kendrick, Max Bowman, Nikhat Ghouse, Nisha Mody, Tasha Nins, Twanna Hodge, Wendy Peters, and more!

Visit <https://nnlm.gov/blossom> to register for the symposium and select the presentation, panels, and virtual networking events you want to attend.

For questions or comments regarding the event, including technical issues, please email [nnlm-blossom@uiowa.edu](mailto:nnlm-blossom@uiowa.edu).



# PROGRAMMING IDEAS

## Leaving Our Fingerprints: A People's History of COVID-19

FLLS has partnered with the Southern Adirondack Library System (SALS) for a new project, **Leaving Our Fingerprints: A People's History of COVID-19**. Visit <https://fingerprints.sals.edu/omeka/> to view the website. It is a work-in-progress, but can now be shared publicly!

We have a special survey just for our system, which can be accessed at <https://www.surveymonkey.com/r/B6RMHDQ> or <https://tinyurl.com/shareyourstory-flls>. The survey is available **NOW**. This survey was designed for adults; a special survey for children and teens is being developed.

Resources including an overview, social media graphics (see below), and social media templates can be found here: <https://drive.google.com/drive/folders/1jCpLGjjEXaQaie2DTLwml2fOr7MRoOjk?usp=sharing>. For more information about this project, please contact [jshonk@flls.org](mailto:jshonk@flls.org).

**SHARE YOUR PHOTOS**

<https://tinyurl.com/shareyourstory-flls>

FINGER LAKES LIBRARY SYSTEM

**SHARE YOUR STORY**

<https://tinyurl.com/shareyourstory-flls>

FINGER LAKES LIBRARY SYSTEM

**Sample Copy for Social Media:** *Help make history by sharing your story of the COVID-19 pandemic. Just as we relied on information about the Spanish Flu epidemic in 1917-1918 to inform our response to COVID-19, future generations may benefit from understanding what we experienced. By collecting your stories, we become witnesses-to-history, providing insight into daily life during this global pandemic and adding to the historic record.*

*How can you get involved? Please take some time to fill out the form at <https://tinyurl.com/shareyourstory-flls> and feel free to share with your friends, family members, and neighbors — the more people participate, the better understanding we'll have of the impact of COVID-19.*



# POLARIS FAQ

## Placing Holds

Whether a hold is *bib level* or *copy specific* depends on how you search for the item. Unless a patron wants a specific volume or part, there is no need to place a copy specific hold. *Copy specific holds hinder the system's ability to fill the request with the first available copy.* The only way a copy specific hold can be satisfied is if that specific barcode is scanned at check-in. You can place a hold from a bib record, item record, or patron record... just look for the **Place Hold** icon!



Here are 3 ways to place a hold...

- Search for a specific title using the Bibliographic Find Tool. Open up the bib record and click on the **Place Hold** icon or go to **Tools → Place Hold**.
- You can also place a hold on a title within your search results by right clicking on the bib record or item record and then left clicking on **Place Hold**.
- Or you can go to **Circulation → Patron Status** (F6) and search for a patron. Click on the **Place Hold** icon or go to **Tools → Place Hold**.

Depending on how you got to the **New Hold Request** screen, you will have to locate the patron requesting the hold or the title a patron is requesting before saving. If you started with the title, click the **Find** button next to **Barcode [1]**. If you started with the patron, click the **Find** button next to **Title [2]**. Then search for and double click on the correct patron or title. Don't forget to click on **Save**.

Hold Request - New Request 1 - General

File Edit View Links Tools Help

Request

Status:  Request date:  Activation: 3/ 5/2021

Pickup: FLLS-Finger Lakes Library System (FLLS) Origin:  Expiration: 2/28/2022

This item only

Patron

Barcode:  **Find** Registered at:

Name:  Patron code:

Notification option:

Details

Title:  **Find**

Author:  ISBN:

Constituent title:  Constituent author:

Publisher:  Date:  Edition:  LCCN:

Item barcode:  Call number:



# AWARDS & GRANTS



Do you have an idea for an outreach project but lack funding? Member libraries in our service area can apply for an Outreach Mini-Grant.

Applications are **OPEN** for the 2021-2022 grant cycle:  
[2021-2022 Outreach Mini-Grant Application](#)

Please enter your information in the Word document and then save it as a PDF before emailing. **\$10,000 (total) is available, contingent upon funding from NYS.** You may apply for a minimum award of \$250, Max: \$2,500. Applications are due **April 23, 2021** and recipients will be announced on May 12, 2021.

Have a question? Stuck on an idea? Read the [Outreach Mini-Grant FAQs and Tips](#) document or email Jenny Shonk at [jshonk@flls.org](mailto:jshonk@flls.org).

## REMINDER!

Final reports for the 2020-2021 grant cycle are due June 30, 2021:  
[2020-2021 Outreach Mini Grant Final Report Form](#)