FLLS Board of Trustees Meeting Minutes

Wednesday, November 18, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT
FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Mannino, Bogard, Seymour, Lewis, Marteney.
Absent: Schaffer, Zaharis, Hudson.
FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Human Resources Administrator Kristi Downham.
Others Present: Trustee-Elects Elaine Meyers, Martsje van der Schaaf.

PRESIDING
President Moolin called the meeting to order at 5:31 PM.

(DOC 20 68) AGENDA: No conflicts of interest were reported by any Trustees present.
(DOC 20 69) The minutes from the Sept. 16, 2020 meeting were accepted as presented. — Motion by Lewis.
(DOC 20 70) The Director’s Report was discussed.

Finance Committee:
(DOC 20 71) Sept 2020 Business Manager’s Report
(DOC 20 72) Sept 2020 Treasurer’s Report/Check Register & Debit Report
The above two documents were reviewed and accepted; motion passed. — Motion by Mannino.
(DOC 20 73) Oct 2020 Business Manager’s Report
(DOC 20 74) Oct 2020 Treasurer’s Report/Check Register & Debit Report
The above two documents were reviewed and accepted; motion passed. — Motion by Lewis.

The Finance Committee has audited and certified the claims presented on DOC 20 72 and DOC 20 74.

New Business:
(DOC 20 75) The Juneteenth Holiday was discussed and unanimously approved as an additional paid holiday. — Motion by Heavenrich.
(DOC 20 76) The new Sick Leave Policy was approved as presented. — Motion by Toombs.
(DOC 20 77) The Annual Leave Rollover for 2020 was approved as presented. — Motion by Lewis.

Old Business:
.....................  > The Annual Meeting was discussed.
.....................  > Sarah gave an update on member libraries.

Next Meeting: The next public meeting will be on December 9, 2020, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:32 PM. Submitted by: Sue Heavenrich, Secretary

Approved__________________________________________________________
                             Date of approval                          Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary’s Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.