FLLS Board of Trustees Meeting Minutes

Wednesday, August 19, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Zaharis, Lewis, Marteney, Mannino, Seymour, Hudson.

Absent: Schaffer, Bogard.

FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Administrative Assistant Diana Leigh, Human Resources Generalist & State Programs Coordinator Kristi Downham.

PRESIDING

President Moolin called the meeting to order at 5:30 PM.

AGENDA:

No conflicts of interest were reported by any Trustees present.

The minutes from the July 15, 2020 meeting were accepted as presented, with two abstentions (Seymour, Mannino). – Motion by Toombs.

The Director’s Report was discussed.

Finance Committee:

July 2020 Business Manager’s Report
July 2020 Treasurer’s Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Heavenrich/Marteney.

The Finance Committee has audited and certified the claims presented on DOC 20 56.

New Business:

Kristi Downham’s Job Description was updated, and unanimously approved with minor wording changes for clarification. – Motion by Zaharis.

A Blanket Resolution for Health-Related Policy Revisions, as needed, was unanimously approved as presented. – Motion by Lewis.

An Authorization for Maintenance of Existing Commercial Mortgage at Tompkins Trust Company was unanimously approved as presented. – Motion by Toombs.

The Nominating Committee reported on board members whose terms are expiring at the end of this year. There will be vacancies as follows: 1 in Cayuga County and 2 in Cortland County. Sarah will send out the letter asking directors for nominations.

Kristi went over the requests for Construction Grants from member libraries; discussion ensued.

Sarah led a discussion of the NY State budget. 80% of the system’s basic aid has now been received.

Next Meeting:

The next public meeting will be on September 16, 2020, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:51 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved__________________________________________________________

Date of approval ____________________________ Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary’s Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.