

# FLLS Board of Trustees Meeting Minutes

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Wednesday, July 15, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT** FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Zaharis, Lewis, Schaffer, Marteney, Bogard.

Absent: Mannino, Seymour, Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Administrative Assistant Diana Leigh, Education and Outreach Librarian Jenny Shonk.

**PRESIDING** President Moolin called the meeting to order at 5:31 PM.

(DOC 20 47) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 20 48) The minutes from the June 17, 2020 meeting were accepted as presented, with one abstention (Bogard). – Motion by Toombs.

(DOC 20 49) The Director’s Report was discussed.

**Finance Committee:**

(DOC 20 50) June 2020 Business Manager’s Report

(DOC 20 51) June 2020 Treasurer’s Report/Check Register & Debit Report

The above two documents were reviewed and accepted; motion passed. – Motion by Heavenrich.

**The Finance Committee has audited and certified the claims presented on DOC 20 51.**

**New Business:**

..... > Jenny gave an overview of the services FLLS provides to our area correctional facilities.

..... > There was a brief discussion regarding trustee terms that will expire this year.

**Old Business:**

..... > Sarah led a discussion of member libraries’ re-openings.

**Next Meeting:** The next public meeting will be on August 19, 2020, at 5:30 pm.

**ADJOURNMENT:** The meeting was adjourned at 6:22 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

\_\_\_\_\_  
Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*