

Groton Public Library

Annual Report For Public And Association Libraries - 2019

1. GENERAL LIBRARY INFORMATION

- For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.
- 1.50 **Note:** We have been in preparations for a library expansion.

2. LIBRARY COLLECTION

- 2.1 Adult Fiction Books **Note:** We need massive weeding in prep for our construction.
- 2.2 Adult Non-fiction Books **Note:** We need massive weeding in prep for our construction.
- 2.18 Video - Downloadable Units **Note:** We promoted this service to our patrons who took advantage of this super service.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.50 Other (describe using the State note) **Note:** Collaboration with local businesses

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 1

33. Number of wireless sessions provided by the library wireless service per year

Note: There is no error on this question. It is purely a coincidence that the number is the same as last year.

10. OFFICERS AND TRUSTEES

10.19 Term Expires - Year (yyyy)

Note: Only three years as we are staggering the terms so we do not have all the trustees off at the same time. This will level out and we should be returning to all 5 year terms now.

Repeating Group 2

8. Office Held or Trustee

Note: Buildings and Ground

Repeating Group 3

8. Office Held or Trustee

Note: Buildings and Ground

Repeating Group 4

8. Office Held or Trustee

Note: Buildings and Ground

Repeating Group 5

8. Office Held or Trustee

Note: Buildings and Ground

Repeating Group 6

8. Office Held or Trustee

Note: Buildings and Ground

Repeating Group 5

12. Term Expires - Year (yyyy)

Note: Only three years as we are staggering the terms so we do not have all the trustees off at the same time. This will level out and we should be returning to all 5 year terms now.

11. OPERATING FUNDS RECEIPTS

11.3 Local Library Services Aid (LLSA)

Note: sept '19 rec'd 90% - \$2,173.00 dec '19 rec'd final previous yr 10% - \$241.00

11.5 Additional State Aid received from the System

Note: Bullet Aid rec'd Jan. '19

11.7 Other Cash Grants

Note: FLLS Mini Grant rec'd May '19 . \$1,215

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants

Note: NYS Library Construction Aid rec'd Sep '18

11.14 Gifts and Endowments

Note: Donations: \$10,934 Exp. Project Donations: \$20828
FoGPL: \$500 Health Care Center: \$200 Tomp Co FOL
\$500 United Way \$900 Park Foundation: \$5,880 Rosen
Grant: \$19,337 Howland Grant: \$2,106

11.15 Fund Raising

Note: sale of book bags

11.17 Library Charges

Note: Copier: \$3120 Fines: \$800

11.18 Other

Note: Wkrs Comp Audit: \$312 Utica Ins. Dividends: \$578

12. OPERATING FUND DISBURSEMENTS

12.7 Electronic Materials Expenditures

Note: Expenditures just happen to be the same amount from 2018.

12.8 Other Materials Expenditures

Note: erroneously charged to equipment in our budget

12.26 **CONTRACTS WITH PUBLIC
LIBRARIES AND/OR PUBLIC
LIBRARY SYSTEMS IN NEW
YORK STATE**

Note: automation

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.4 Total Paid Employees

Note: I don't understand - the answer should be 3.45 FTEs

16.5 State Government Revenue

Note: We received a NYS Library Construction Grant.

16.16 Total Uses (sessions) of Public Internet Computers Per Year

Note: This is pretty normal - just abit higher than last year.

17. FOR NEW YORK STATE LIBRARY USE ONLY17.5 *FSCS Public Library Definition*

Note: We meet all these qualifications: A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following: 1. An organized collection of printed or other library materials, or a combination thereof; 2. Paid staff; 3. An established schedule in which services of the staff are available to the public; 4. The facilities necessary to support such a

collection, staff, and schedule; and 5. Is supported in whole or in part with public funds.

SUGGESTED IMPROVEMENTS

No Notes