

# Seneca Falls Library

## Annual Report For Public And Association Libraries - 2019

### 1. GENERAL LIBRARY INFORMATION

1.50 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

**Note:** This year we did a massive weeding project of all collections. This had not been done since the Libraries inception.

### 2. LIBRARY COLLECTION

No Notes

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

**Note:** The number of Library visits has gone down significantly, we do not think this is a reflection on our services, in fact the Library has been busier than ever this year. The drastic change in visits is most likely due to having a more accurate and reliable door counter system installed in February of 2019. We will be tracking this number in years ahead to get better verification.

3.46 Childcare center(s)

**Note:** Added Creative Choices in 2019

The Seneca Falls Library collaborates with several institutions and associations that fall into the other category. These include: Seneca Meadows, Montezuma Audubon Center, Seneca

3.50 Other (describe using the State note)

**Note:** White Deer, Women's Right National Historic Park, the Seneca Falls Backpack Program, the Seneca Falls Recreational Center, the Seneca Falls Historical Society, Waterways Museum, and the Seneca Falls Visitors Center.

### 4. LIBRARY TRANSACTIONS

4.18 Total Reference Transactions

**Note:** This number has increased significantly due to some updated tracking methods that were instituted in March of 2019.

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

## 6. STAFF INFORMATION

No Notes

## 7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

## 7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

## 8. PUBLIC SERVICE INFORMATION

No Notes

## 9. SERVICE OUTLET INFORMATION

Repeating Group 1

19. Total number of non-library sponsored programs, meetings and/or events at this outlet **Note:** This year we put in place some advance measures to track this number with better accuracy than in years past.

Repeating Group 2

21. Who owns this outlet building? **Note:** This is not a physical place it is a bookmobile that goes from place to place. Staff cars are used to transport materials to and from selected locations.

Repeating Group 2

22. Who owns the land on which this outlet is built? **Note:** This is not a physical place it is a bookmobile that goes from place to place. Staff cars are used to transport materials to and from selected locations.

## 10. OFFICERS AND TRUSTEES

- 10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? **Note:** There are 5-15 voting positions in the bylaws and 13 currently filled.

## 11. OPERATING FUNDS RECEIPTS

- 11.14 Gifts and Endowments **Note:** This number has increased substantially this year due to a large bequest the Library received from a local patron who passed away.

- 11.17 Library Charges **Note:** The Library Board voted to go fine free in 2019.

The Library beginning in 2019 only collected lost and damaged fees for items. The board also voted to make this a retroactive change so many of the debts that patrons owed, that were due to fines only, were removed in their entirety.

NYSL copied note 5/19/20 This number has increased substantially this year due to a large bequest the Library received from a local patron who passed away.

The board voted to transfer less from our other funds this year, due to a large bequest.

**TOTAL OPERATING FUND RECEIPTS**  
11.20 (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)

11.23 From Other Funds

**Note:**

**Note:**

**12. OPERATING FUND DISBURSEMENTS**

12.7 Electronic Materials Expenditures

**Note:** The Library purchased several eBooks through RBdigital independently for patron access.

12.16 Other Disbursements for Operation & Maintenance of Buildings

**Note:** Our operation costs went down this year due to no large unexpected projects and our updated categorization of some services.

12.18 Office and Library Supplies

**Note:** This year we replaced all of our public PCs and some of our staff PCs leading to an overall increase in our supplies line.

12.23 Equipment

**Note:** This amount increased significantly due to a one time purchase of new computers for all the public access stations.

12.24 Other Miscellaneous

**Note:** This amount has been reduced significantly due to the Library joining the school vote ballot rather than running our own separate voting campaign.

**13. CAPITAL FUND RECEIPTS**

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

16.5 State Government Revenue

**Note:** 2018 Bullet Aid wasn't released until the last week of December and therefore wasn't received until January of 2019. Last year we received only a portion of bullet aid, this year we received the remaining portion.

16.7 **Other Operating Revenue**

**Note:** NYSL copied note 5/19/20 This number has increased substantially this year due to a large bequest the Library received from a local patron who passed away.

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes