

# Kellogg Free Library

## Annual Report For Public And Association Libraries - 2019

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

No Notes

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- |      |   |   |
|------|---|---|
| 3.34 | Adults registered for the library's summer reading program                                  | <b>Note:</b> recruited patrons for this program   |
| 3.35 | Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34) | <b>Note:</b> Our library staff has been aggressive at signing people up   |
| a.   | Focus on birth - school entry (kindergarten)  | <b>Note:</b> Our Story Hour has grown by leaps and bounds...very well-attended, and we hold it almost all year long. Last year it was only held for part of the year. |

### 4. LIBRARY TRANSACTIONS

- |     |                                      |  |
|-----|--------------------------------------|--|
| 4.1 | Adult Fiction Books                  | <b>Note:</b> We have done extensive weeding in the last year.                        |
| 4.2 | Adult Non-fiction Books              | <b>Note:</b> We have done extensive weeding in the last year.                        |
| 4.4 | Children's Fiction Books             | <b>Note:</b> We have added many children's books to our collection in the last year. |
| 4.8 | Circulation of Adult Other Materials | <b>Note:</b> Circulation decreased from last year.                                   |

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

### 6. STAFF INFORMATION

- |      |  |  |
|------|--|--|
| 6.19 | Salary - Library Manager (not certified) | <b>Note:</b> The director is paid hourly, therefore this reflects fewer hours worked last year than the previous year. |
|------|--|--|

### 7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

## 7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

## 8. PUBLIC SERVICE INFORMATION

No Notes

## 9. SERVICE OUTLET INFORMATION

No Notes

## 10. OFFICERS AND TRUSTEES

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? **Note:** This was reported incorrectly previously.

10.3 If yes, what is the range? **Note:** This was reported incorrectly previously.

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? **Note:** This was reported incorrectly previously.

Repeating Group 1

2. Has the trustee participated in trustee education in the last calendar year (2019)? **Note:** George attends the annual meeting every year, and reads the board handbook.

Repeating Group 3

2. Has the trustee participated in trustee education in the last calendar year (2019)? **Note:** Dave has worked closely with George to learn all he needs to about handling the financial aspects of the library as a trustee.

## 11. OPERATING FUNDS RECEIPTS

11.2 **TOTAL LOCAL PUBLIC FUNDS** **Note:** We do not receive public funds

## 12. OPERATING FUND DISBURSEMENTS

12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11) **Note:** Resurfacing of the parking lot and installation of lighting for the parking lot. these were one time expenditures.

12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) **Note:** Resurfacing of the parking lot and installation of lighting for the parking lot. these were one time expenditures.

## 13. CAPITAL FUND RECEIPTS

No Notes

## 14. CAPITAL FUND DISBURSEMENTS

No Notes

## 15. CENTRAL LIBRARIES

No Notes

## 16. FEDERAL TOTALS

16.5 **State Government Revenue**

**Note:** NYSL Added note Library does not accept public funds

16.16 **Total Uses (sessions) of Public  
Internet Computers Per Year**

**Note:** This number was derived from statistics from FLLS. I do not know why it is so different from last year.

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.5 *FSCS Public Library Definition*

**Note:** Kellogg free library does not accept LLSA funding due to having a large private endowment. NYSL added note 5/15/20 Library does not receive any public funds.

## SUGGESTED IMPROVEMENTS

No Notes