

# Tappan-Spaulling Memorial Library

## Annual Report For Public And Association Libraries - 2019

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

No Notes

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.50 Other (describe using the State note)

We collaborated with the Cornell Cooperative  
**Note:** Extension Tioga County 4-H and the Northern Tioga Chamber of Commerce.

e. Other (describe using the State note)

We collaborated with  
**Note:** Family Enrichment Network's Newark Valley Head Start.

### 4. LIBRARY TRANSACTIONS

No Notes

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

### 6. STAFF INFORMATION

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

## 8. PUBLIC SERVICE INFORMATION

No Notes

## 9. SERVICE OUTLET INFORMATION

No Notes

## 10. OFFICERS AND TRUSTEES

- 10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?

**Note:** Upon further review we found documents that the charter was amended to include a range of 5 trustees.

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

**Note:** This trustee position was vacant.

Repeating Group 3

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

**Note:** This trustee position was previously held by Edith Fogle. Her term began 2/2018 and she resigned 9/2019.

## 11. OPERATING FUNDS RECEIPTS

- 11.14 Gifts and Endowments

**Note:** We received a larger foundation grant.

- 11.18 Other

**Note:** We have only the revenues from one sale of unneeded books.

- 11.23 From Other Funds

**Note:** Revenue decreased including the Village of Newark Valley withdrawing the support they have given in the past.

## 12. OPERATING FUND DISBURSEMENTS

- 12.4 **Employee Benefits Expenditures**

**Note:** The cost of employee retirement benefits increased.

- 12.6 Print Materials Expenditures

**Note:** We received a larger grant to purchase children's

books.

We increased the number of performers we hired for children's programming and **Note:** are now charged by the Village Of Newark Valley for bookkeeping/accountant work.

12.22 Professional & Consultant Fees

**13. CAPITAL FUND RECEIPTS**

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

No Notes

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes