FLLS Board of Trustees Meeting Minutes

Wednesday, May 20, 2020 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT
FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Zaharis, Mannino, Seymour, Lewis, Bogard, Schaffer, Marteney.
Absent: Hudson.
FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Administrative Assistant Diana Leigh, Human Resources Administrator Kristi Downham.

PRESIDING
President Moolin called the meeting to order at 5:30 PM.

(DOC 20 31) AGENDA: No conflicts of interest were reported by any Trustees present.
(DOC 20 32) The minutes from the April 15, 2020 meeting were accepted as presented. – Motion by Lewis.
(DOC 20 33) The Director’s Report was discussed.

Finance Committee:
(DOC 20 34) April 2020 Business Manager’s Report
(DOC 20 35) April 2020 Treasurer’s Report/Check Register & Debit Report
The above two documents were reviewed and accepted; motion passed. – Motion by Heavenrich.

The Finance Committee has audited and certified the claims presented on DOC 20 35.
(DOC 20 36) Retiree Health Insurance Recommendation – Kristi Downham went over the details and it was approved as presented. – Motion by Toombs, second by Heavenrich.

New Business:
> Sarah led a discussion on Tompkins County Libraries’ and FLLS’ re-opening plans.
The FLLS Board of Trustees approved the following temporary Materials Handling Procedure for member libraries: All returned materials are to be quarantined following current standards (as set forth by the American Library Association at http://www.al.org/alcis/preservationweek/resources/pandemic), which at this time is a period of 72 hours, before the materials may be checked in, placed for circulation, or otherwise made available. This is effective immediately until further notice. – Motion by Lewis, second by Moolin.
(DOC 20 37) Marty Toombs presented a bylaw revision regarding open meeting law, to be voted upon next month.
> Sarah led a discussion on feedback from the recent Trustee workshop held on Zoom. The feedback was very positive, and another Trustee workshop will be scheduled in the near future.

Old Business:
> Sarah discussed the New York State Budget.
> Census 2020 update: Marty Toombs gave an update about the Census.

Next Meeting: The next public meeting will be on June 17, 2020, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:53 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved__________________________________________
Date of approval ___________________________ Sue Heavenrich, Secretary
A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.