

Phillips Free Library

Annual Report For Public And Association Libraries - 2019

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

2.7 Total Cataloged Books (Total questions 2.3 & 2.6)

The book collection was underreported in 2018, causing the book collection **Note:** in 2019 to appear too large. The 2019 numbers were verified by Finger Lakes Library System.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

No Notes

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

Note: We added Veteran's Day to our closed holidays, decreasing our hours opened by 8.

9. SERVICE OUTLET INFORMATION

Repeating Group 1

19. Total number of non-library sponsored programs, meetings and/or events at this outlet

Note: Our building is used by school tutors to meet their students which leads to a large number of non-library programs using our space.

10. OFFICERS AND TRUSTEES

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Note: Finishing out Cheryl Barredo's term which ends on 12/2020.

Repeating Group 5

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Note: Serving out the remainder of Ashley Morrell's term, which ends in Dec. 2020.

11. OPERATING FUNDS RECEIPTS

11.14 Gifts and Endowments

Note: I erroneously put the transfer from the endowment in 11.14 last year, instead of 11.16.

11.16 Income from Investments

Note: I erroneously but the transfer from the endowment in 11.14 last year, instead of 11.16. We did transfer a larger sum this year, also.

12. OPERATING FUND DISBURSEMENTS

12.6 Print Materials Expenditures

Note: We have decreased the amount of funds we spend on books and print materials.

12.13 From Local Public Funds (72PF)

Note: We had major repairs to the

12.14 From Other Funds (72OF)	<p>elevator this year.</p> <p>Note: We had major repairs to the elevator and building done this year.</p>
12.16 Other Disbursements for Operation & Maintenance of Buildings	<p>Note: We had a room remodeled for our makerspace and new lighting put in several rooms this year.</p>
12.18 Office and Library Supplies	<p>Note: Last year we expended larger amounts of money for supplies for our makerspace, which we did not expend this year.</p>
12.22 Professional & Consultant Fees	<p>Note: This year we held a two day Story Arts Festival with five authors, two illustrators, and five storytellers, vastly increasing expenditures for professional fees.</p>
12.24 Other Miscellaneous	<p>Note: Because of our Story Arts Festival and the books we give away in book clubs, our miscellaneous expenses were much larger this year.</p>

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

