

Emergency Closing –Finger Lakes Library System (FLLS)

There may be times when emergencies, such as severe weather, fires, power failures, or health crisis disrupt normal business operations which may result in temporarily closing System headquarters. If this occurs we will initiate our phone tree emergency closing notification system to call you with closing notifications using the contact numbers you provided for the phone tree. It is the responsibility of all employees to keep their emergency contact information up to date as well as all other personal contact information.

When we are officially closed due to emergency conditions, employees who were at work or who intended to be at work will be paid for the time scheduled, but not worked. (Team members that had previously requested to use PTO or Vacation time, will still continue to be paid via PTO or Vacation policies).