

# Seymour Public Library District

## Annual Report For Public And Association Libraries - 2018

### 1. GENERAL LIBRARY INFORMATION

Repeating Group 1

3. Date the last successful vote was held (mm/dd/yyyy) **Note:** 12/6/16 for 2017 budget 12/5/17 for 2018 budget  
10/30/18 for 2019 budget

### 2. LIBRARY COLLECTION

- 2.10 All Other Print Materials **Note:** rehousing vertical files NEH grant
- 2.13 Electronic Books **Note:** fls 11305 hoopla 283 ebook + 16 comic
- 2.14 Local Electronic Collections **Note:** universal class artist works ancestry ref usa digital citizen
- 2.17 Audio - Downloadable Units **Note:** overdr fls 5342 hoopla audio 600 + music 118
- 2.18 Video - Downloadable Units **Note:** fls 297 hoopla 252 kanopy 474
- 2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.) **Note:** rbdig serials 1771 dig newspapers
- 2.21 Audio - Physical Units **Note:** adult 1271 child 98
- 2.22 Video - Physical Units **Note:** adult 3272 children 1039
- 2.23 Other Non-Electronic Materials (includes films, slides, etc.) **Note:** kits etc 206 microfilm rolls 1000
- 2.28 All Other Print Materials **Note:** peroidicals
- 2.29 Electronic Materials **Note:** rbdig LAR 22 overdr ML 44 dig mf DG 15 fls 2942

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.17 Young Adult Program Sessions **Note:** Youth Services staff changed to more multi-age programs rather than specific YA programs.
- 3.23 Adult Program Attendance **Note:** in person - 2622 virtual - 7457
- 3.24 Young Adult Program Attendance **Note:** Youth Services staff changed to more multi-age programs rather than specific YA programs.

### 4. LIBRARY TRANSACTIONS

- 4.12 Use of Electronic Material **Note:** overdrive circ 8657 hoopla circ 1314
- 4.13 Successful Retrieval of Electronic Information **Note:** ancestry 2290 ref usa 45 artist works 11 universal class 48 course dig mf access 350 RB Digital 1771

## 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

## 6. STAFF INFORMATION

No Notes

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

## 8. PUBLIC SERVICE INFORMATION

No Notes

## 9. SERVICE OUTLET INFORMATION

Repeating Group 1

21. Who owns this outlet building? **Note:** Seymour Library Foundation

Repeating Group 1

22. Who owns the land on which this outlet is built? **Note:** Seymour Library Foundation

Repeating Group 1

32. WiFi Access **Note:** Patrons must agree to the internet use policy before accessing wifi network

## 10. OFFICERS AND TRUSTEES

Repeating Group 5

8. Office Held or Trustee **Note:** A representative from the Seymour Library Foundation is appointed by the Foundation to serve as a voting member on the Board of Trustees per enabling legislation.

Repeating Group 7

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). **Note:** Mr. Runkle was appointed to complete the term of Roberta Panek who resigned in the summer of 2017.

## 11. OPERATING FUNDS RECEIPTS

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants **Note:** NY Council for the Humanities

11.14	Gifts and Endowments	<b>Note:</b> Dunn Bequest Received: \$1,250,000
11.16	Income from Investments	<b>Note:</b> Interest Income
11.17	Library Charges	<b>Note:</b> Fines & Fees
11.18	Other	<b>Note:</b> Amazon Smile
		Check written to Seymour Library Foundation to invest
11.23	From Other Funds	<b>Note:</b> the Dunn Bequest \$, then transferred back to us in December. \$1,136,206 to SLF \$1,188,109 to us \$51,903

## 12. OPERATING FUND DISBURSEMENTS

12.4	<b>Employee Benefits Expenditures</b>	<b>Note:</b> Pension Loan from Seymour Library Foundation was paid off
12.6	Print Materials Expenditures	<b>Note:</b> Books & Periodicals Online Databases Electronic Recorded Books
12.7	Electronic Materials Expenditures	<b>Note:</b> Advantage Archives Overdrive Universal EClass Artist Works Kanopy
12.8	Other Materials Expenditures	<b>Note:</b> audiobooks dvds games playaways microfilm
12.14	From Other Funds (72OF)	<b>Note:</b> French & Metcalf: Lobby Doors
12.15	<b>Total Repairs (Add Questions 12.13 and 12.14)</b>	<b>Note:</b> Lobby Doors: French & Metcalf
12.21	Postage and Freight	<b>Note:</b> Postage: \$590 Transportation of Oil Painting: \$2,492 Accounting: \$7,250 Collection Agency: \$519
12.22	Professional & Consultant Fees	<b>Note:</b> Consulting: \$5,385 Payroll Service: \$2,411 Legal & Professional: \$6,340 Performers: \$7,485
12.23	Equipment	<b>Note:</b> Office Equipment Maint.: \$1,409 Equipment Rental: \$7,109 Hardware: \$8,447 Bank Fees - \$146 Memberships & Dues: \$2,729 Professional Devel/Training: \$5,828 PR/Outreach: \$3,146 Admin - Other: \$115 Library Services: \$3,936
12.24	Other Miscellaneous	<b>Note:</b> Automation: \$3,723 Security: \$2,178 Software: \$1,240 IT Support: \$15,600 Program Materials: \$16,494 Google Expeditions Program: \$3,666 Purchase Discounts (Ingram): -\$589

### CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

12.26		<b>Note:</b> Polaris Fee
12.30	Budget Loans (Principal and Interest)	<b>Note:</b> Paid off Pension Loan from Seymour Library Foundation: \$119,794 amount due, \$595 interest
	BALANCE IN OPERATING FUND -	
12.40	Ending Balance for the Fiscal Year Ending 2018	<b>Note:</b> Dunn Bequest

## 13. CAPITAL FUND RECEIPTS

No Notes

## 14. CAPITAL FUND DISBURSEMENTS

No Notes

## 15. CENTRAL LIBRARIES

No Notes

## 16. FEDERAL TOTALS

- |       |   |  |
|-------|---|--|
| 16.5  | State Government Revenue  | <b>Note:</b> In 2017, we received the last 10% of LLSA for 2016 (\$1,040.85) and we received \$9,500 of Bullet Aid. We did not receive the bullet aid for 2018 until 2019. |
| 16.7  | Other Operating Revenue   | <b>Note:</b> Received Dunn Bequest: \$1,250,000  |
| 16.8  | Total Operating Revenue   | <b>Note:</b> Received Dunn Bequest: \$1,250,000  |
| 16.17 | Total Wireless Sessions Provided by the Library Wireless Service Per Year | <b>Note:</b> In 2017 we updated our equipment, so the number was an estimate. 2018 was the first full year using the new equipment and this number is accurate.            |

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

## SUGGESTED IMPROVEMENTS

No Notes