

# Tompkins County Public Library

## Annual Report For Public And Association Libraries - 2017

### 1. GENERAL LIBRARY INFORMATION

For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for

- 1.51 renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

**Note:** Renovations were completed this year in two phases which necessitated some advance weeding and some closed hours as needed.

### 2. LIBRARY COLLECTION

2.14 Local Electronic Collections

**Note:** System databases are no longer counted on this line.

2.18 Video - Downloadable Units

**Note:** Per new instructions we are reporting individual library circs instead of whole system holdings.

2.20 **Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)**

**Note:** Per new instructions we are reporting individual library circs instead of whole system holdings.

2.29 Electronic Materials

**Note:** Per new instructions we are reporting individual library numbers instead of whole system holdings.

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

**Note:** As previously mentioned library was closed for renovations for a few days.

3.49 Other (describe using the State note)

**Note:** Local Business Donations

e. Other (describe using the State note)

Finger Lakes Independence Center Kids Discover the Trail/Discovery Trail, Mary Beth Inken - Local Artist, Stiller Zusman - Local Artist, Tompkins Community Activities Center, Cornell Companions, Diane Hamilton - Yoga Instructor, Jill Barbuti van Leuken (Baby Signs Instructor)

**Note:** Action/Head Start, Racker Center, Greater Ithaca

d. Other (see instructions and describe using Note)

**Note:** Challenge Workforce, BEAM,

b. Public School District(s) and/or BOCES

**Note:** TST BOCES

c. Non-Public School(s)

**Note:** Tompkins Learning Partners, Community ESL at Cornell,

### 4. LIBRARY TRANSACTIONS

4.13 Successful Retrieval of Electronic Information

**Note:** As per new instructions, the system is reporting this number.

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

### 6. STAFF INFORMATION

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

### 8. PUBLIC SERVICE INFORMATION

### 9. SERVICE OUTLET INFORMATION

#### Repeating Group 1

- 33. Number of wireless sessions provided by the library wireless service per year

**Note:** Wireless statistics became inaccurate in September. Estimated based on YTD change in September.

### 10. OFFICERS AND TRUSTEES

#### Repeating Group 3

- 13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Appointed to complete remainder of term of trustee who resigned.

#### Repeating Group 8

- 13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee appointed to complete remainder of a term of trustee who resigned their position.

#### Repeating Group 9

- 13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Delay in filling vacancy.

#### Repeating Group 10

- 13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee was appointed to complete the remainder of a term of a trustee who resigned their position.

### 11. OPERATING FUNDS RECEIPTS

- 11.5 Additional State Aid received from the System

**Note:** We received less bullet Aid in 2017 than we did in 2016.

- 11.14 Gifts and Endowments

**Note:** Fundraising efforts impeded by capital campaign completion.

- 11.18 Other

**Note:** 2016 increase was one time only grant from the Friends of the Library.

### 12. OPERATING FUND DISBURSEMENTS

- 12.10 From Local Public Funds (71PF)

**Note:** Only local funds received in 2017.

- 12.11 From Other Funds (71OF)

**Note:** Only local funds received in 2017.

- 12.18 Office and Library Supplies

**Note:** Needs increased as a result of the capital project.

- 12.22 Professional & Consultant Fees

**Note:** Needs increased as a result of the capital project.

- 12.24 Other Miscellaneous

**Note:** Staff development plans delayed until 2018 due to capital project.

### 13. CAPITAL FUND RECEIPTS

- 13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)

**Note:** 21st Century Library Capital Project commenced in 2017.

- 13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)

**Note:** 21st Century Library Capital Project commenced in 2017.

### 14. CAPITAL FUND DISBURSEMENTS

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

16.14 *Other Capital Revenue and Receipts*

**Note:** 21st Century Library Capital Project commenced in 2017.

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes