

Hazard Library Association

Annual Report For Public And Association Libraries - 2017

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

- 2.14 Local Electronic Collections **Note:** Last year we were told to report all of the items of this type that were available through the library system and this year it changed to just how many were used by our individual libraries.
- 2.20 **Total Electronic Materials**
(Total questions 2.13, 2.16, 2.17, 2.18 and 2.19) **Note:** Last year we were told to report all of the items of this type that were available through the library system and this year it changed to just how many were used by our individual libraries.
- 2.29 Electronic Materials **Note:** Last year we were told to report all of the items of this type that were available through the library system and this year it changed to just how many were used by our individual libraries.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.39 Children's program attendance - Summer 2017 **Note:** More collaborations to bring in more kids.
- 3.49 Other (describe using the State note) **Note:** We collaborated with "Perform 4 Purpose" to be able to provide Ukulele Camp and a benefit performance for our local Food Pantry. We also collaborated with the Aurora Free Library.
- e. Other (describe using the State note) **Note:** Genoa Food Pantry and Aurora Free Library

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

- 5.4 Annual number of visits to the library's web site **Note:** Our browsers open direct to our website and there have been a lot of kids using our computers.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 1

28. Type of connection on the outlet's public Internet computers **Note:** Other Wireless - Wireless Point to Point

10. OFFICERS AND TRUSTEES

If your library does not have

- 10.5 a range, how many voting positions are stated in the library's charter documents (incorporation)? **Note:** Our library does have a range of 5-25 trustees and this box is grayed out so I am unable to enter any information.

Repeating Group 1

8. Office Held or Trustee **Note:** Treasurer

11. OPERATING FUNDS RECEIPTS

- 11.3 Local Library Services Aid (LLSA) **Note:** total 2017 \$1,404.00 + Final 10% of 2016 Grant received in January 2017 (\$140.41)
- 11.5 Additional State Aid received from the System **Note:** Senator Helming Grant in State-Aid 2017 \$ 2,000
- 11.7 Other Cash Grants **Note:** "Ready to Read" Summer Reading Program Mini-Grant
Rosen Grant 2017 \$13,000 Metcalf Foundation \$5,000 FLCAG \$1,970 Memorial
- 11.14 Gifts and Endowments **Note:** Donations \$635 & Library Donations (All personal Petty Cash Donations \$68.24 and non-Petty Cash Donations \$89.71)
- 11.15 Fund Raising **Note:** Annual Appeal 2017
- 11.16 Income from Investments **Note:** Act:878 \$65.33 Acct: 774 \$16.51 Acct: 294 \$8.94 Acct: 877 \$18.73 Acct: 392 \$107.69 Acct: 402 \$102.79 Acct: 773 \$51.61
- 11.17 Library Charges **Note:** Copies (Petty Cash) \$213.95 Fax \$9.89 Fines & Book Replacement Fees \$257.35 Fines (Paid online via credit card \$11.31)
- 11.18 Other **Note:** Book Sale \$5,279.75 E-Rate Refund \$457.92 Miscellaneous \$42.33 Post Office Rent \$5,270

12. OPERATING FUND DISBURSEMENTS

- 12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) **Note:** Refer to Payroll Report by Accountants (NYSIF) Workmans comp
- 12.4 **Employee Benefits Expenditures** **Note:** FICA - Federal Insurance Contributions (Medicare \$465.65 & Social Security \$1,991.05) Workmans Compensation \$1,625 (\$730-2017) (paid 2018 Policy \$886 in November 2017)
- 12.6 Print Materials Expenditures **Note:** Total Print Materials = Rosen 2016 \$361.90 +2017 \$1205.05 & Annual Book Budget \$5408.68
- 12.8 Other Materials Expenditures **Note:** Books on CD \$551.80 & DVDs \$1,005.77
- 12.10 From Local Public Funds (71PF) **Note:** Equipment / Vehicle Purchases
- 12.11 From Other Funds (71OF) **Note:** Equipment / Vehicle Purchases
- 12.14 From Other Funds (72OF) **Note:** Senator Helming Funds \$1,999.75
- 12.16 Other Disbursements for Operation & Maintenance of Buildings **Note:** Cleaning & Janitorial \$1,075 Fire Extinguisher Services \$40 Fuel \$1,022.13 Insurance-Building&Contents \$1,595.97 NYSEG \$545.32 Other Maintenance \$179 Septic Pumping \$240 Snow Removal & Lawn Mowing \$1,077.50
- 12.19 Telecommunications **Note:** Telephone \$1,666.94 & Website \$15.17 (GoDaddy.co Domaine Name)
- 12.21 Postage and Freight **Note:** Annual Appeal Postage \$509.40 Rosen 2016 Shipping \$35.43 Petty Cash Shipping & Freight \$13.14
- 12.22 Professional & Consultant Fees **Note:** Accountants \$3,178.84 Performers & Presenters (FLCAG)\$1,970 Performers & Presenters(Rosen 2017)\$1,220 Performers & Presenters (Rosen 2016)\$2340 Services (Rosen 2017)\$2,242.69 Services (Rosen 2016)\$287.50
- 12.23 Equipment **Note:** Office Equipment Repairs \$240.44
Headphones,speakers,cables,cords \$29.97 P.O.Box Fee \$56.00 Fees for

12.24 Other Miscellaneous **Note:** Memberships(NYLSALA ect..) \$76.00 Anti-Virus/Comp Software \$79.29 +(QuickBooks) \$129.60=\$208.89 Travel , Hotel, Food \$573.24 + Parking Fees\$10.00 =\$583.24 Prizes for Programing \$27.45 Printing & Publicity Materials\$194.90 Annual Meeting Materials \$13.50 Annual Appeal Envelopes & Thank You\$53.98 Thank you Denotions to Fire House and Friends meeting House \$755 Book Sale Expenses\$269.35 Total Other Materials \$2268.28 + Total Supplies for Programming \$3,504.85 + Other Miscellaneous Expenses \$107.50

CONTRACTS WITH PUBLIC LIBRARIES

12.26 **AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** **Note:** Circulation Software (Polaris)

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.16 **Total Uses (sessions) of Public Internet Computers Per Year** **Note:** The accurate total for this year is 566 however it is noted that "All questions in Part 16 are calculated, locked fields".

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes