

# Interlaken Public Library

## Annual Report For Public And Association Libraries - 2017

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

- 2.14 Local Electronic Collections **Note:** Per new instructions the System is reporting this number as this number can't be divided into individual library stats.
- 2.20 **Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)** **Note:** Per new instructions we are reporting individual circs instead of whole system holdings.
- 2.23 Other Non-Electronic Materials (includes films, slides, etc.) **Note:** 158 microfilm + 19 adult multimedia + 24 childrens multimedia + 15 other materials + 2 non-book/av
- 2.29 Electronic Materials **Note:** Adult Audiobook 46 + Adult DVD 53 + Children's DVD 12 + Children's Launchpad 6

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.17 Young Adult Program Sessions **Note:** Programming was focused on children and adults this year, with no specific programming offered for young adults.
- 3.24 Young Adult Program Attendance **Note:** Programming was focused on children and adults this year, with no specific programming offered for young adults.
- 3.35 Children's program sessions - Summer 2017 **Note:** Focused on children's programming this year.
- 3.39 Children's program attendance - Summer 2017 **Note:** Focused on children's programming this year.
- a. Focus on birth - school entry (kindergarten) **Note:** 43 Monday Storytime + 9 Storytime with Mimi
- a. Focus on birth - school entry (kindergarten) **Note:** 147 Halloween Storytime + 393 Storytime attendees + 376 Storytime with Mimi
- 3.61 Total group program attendance **Note:** Laurel Guy 11 + Gordon Bonnet 9

### 4. LIBRARY TRANSACTIONS

- 4.1 Adult Fiction Books **Note:** Adult Mystery New 169 + Adult Fiction 2216
- 4.8 Circulation of Adult Other Materials **Note:** Adult Audio 596 + Adult Video 542 + Adult Other 33 + Adult Periodical 603 + Nonbook/AV 2 + Inter-Library Loan 127
- 4.9 Circulation of Children's Other Materials **Note:** Childrens Audio 4 + Childrens Video 342 + Childrens Multimedia 103 + Childrens Periodical 3
- 4.18 Total Reference Transactions **Note:** Sampling taken 21 x 52 weeks

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

- 5.4 Annual number of visits to the library's web site **Note:** Switched to FLLS hosted website and made it more user friendly.

### 6. STAFF INFORMATION

No Notes

### 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

### 8. PUBLIC SERVICE INFORMATION

No Notes

## 9. SERVICE OUTLET INFORMATION

Repeating Group 1

33. Number of wireless sessions provided by the library wireless service per year **Note:** We have no way of collecting this data.

## 10. OFFICERS AND TRUSTEES

Repeating Group 2

9. Term Begins - Month **Note:** Took his oath of office November of 2017.

## 11. OPERATING FUNDS RECEIPTS

- 11.3 Local Library Services Aid (LLSA) **Note:** New York State Aid
- 11.5 Additional State Aid received from the System **Note:** Bullet Aid
- 11.7 Other Cash Grants **Note:** Finger Lakes Mini Grant
- 11.14 Gifts and Endowments **Note:** Delavan 4600 + Indiv/Bus Contributions 3364 + Public Support 52 + Rosen 6150 + Program Fees 95 + Corp Contributions 100
- 11.17 Library Charges **Note:** Fines 229 + Copies 203 + Fax 16
- 11.18 Other **Note:** 335 Book sale + 220.63 Misc (refunds)
- 11.23 From Other Funds **Note:** 2562.73 Transferred from CD to Savings

## 12. OPERATING FUND DISBURSEMENTS

- 12.6 Print Materials Expenditures **Note:** 14.96 Book Repair + 3131.75 Books + 389.18 Magazine Subscriptions
- 12.7 Electronic Materials Expenditures **Note:** 355.25 ebooks
- 12.8 Other Materials Expenditures **Note:** 762.95 Audio Books + 1530.80 DVD
- 12.10 From Local Public Funds (71PF) **Note:** 179.99 Chair/Furniture listed on Balance Sheet + 3142.62 Lighting listed on Balance Sheet. Renovations in 2017 after new director hired.
- 12.11 From Other Funds (71OF) **Note:** 2064.50 Computer Equipment purchased with Bullet Aid shown on P&L + 772.49 Furniture (couches) purchased with Bullet Aid shown on Balance Sheet. Renovations in 2017 after new director hired.
- 12.13 From Local Public Funds (72PF) **Note:** 2553.33 Building Maintenance + 3867.93 Building Renovations. Reduced maintenance costs in 2017.
- 12.14 From Other Funds (72OF) **Note:** 788.84 Facilities + Equipment. Reduced expenses in 2017, new director.
- 12.16 Other Disbursements for Operation & Maintenance of Buildings **Note:** 31.97 Janitorial + 2103.03 Insurance + 3499.97 Utilities
- 12.18 Office and Library Supplies **Note:** 1803.99 Total Supplies
- 12.19 Telecommunications **Note:** 605.18 Telephone + 244.48 Website
- 12.21 Postage and Freight **Note:** 154.00 Postage
- 12.22 Professional & Consultant Fees **Note:** 2605.00 Presenters
- 12.24 Other Miscellaneous **Note:** 129.64 Bank Fees + 85.90 Checks Cost + 139.00 Professional Fees + 25.00 Safety Deposit Box + 733.50 Advertising + 1697.35 Program Supplies + .72 Sales Tax + 1249.04 Summer Reading Program + 3899.83 Storytime Expenses + 97.00 Software + 6.00 Travel + 92.34 Meals + 44.46 Reception - 1376 Storytime expenses given in kind. Program expenses increased significantly with new director, new programs offered to the community.

## CONTRACTS WITH PUBLIC

12.26 **LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** Note: 5800 Polaris

**13. CAPITAL FUND RECEIPTS**

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

No Notes

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes