

# Seymour Public Library District

## Annual Report For Public And Association Libraries - 2017

### 1. GENERAL LIBRARY INFORMATION

- Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2017? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.49.
- 1.48 **Note:** Public vote for 2017 was held in 2016.

### 2. LIBRARY COLLECTION

- 2.14 Local Electronic Collections **Note:** ref usa ancestry universal class artist works citizen FLLS: do not put Zinio stats in this question. do not count fls db.
- 2.18 Video - Downloadable Units **Note:** As per new instructions we are reporting individual library circs instead of whole system holdings.
- 2.29 Electronic Materials **Note:** OverDrive 25 85 mfilm digitized As per new instructions we are reporting individual library numbers instead of whole system holdings.
- 2.30 All Other Materials **Note:** We started a new collection of "things" in 2017: cake pans, discover kits

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.1 Library visits (total annual attendance) **Note:** There is no logical reason for the decrease. The door counter was operating the complete year for both 2016 and 2017.
- 3.16 Adult Program Sessions **Note:** regular - 216 tech -2 online - 29
- 3.21 One-on-One Program Sessions **Note:** previously 1-1 tech help was counted as a reference interaction.
- 3.23 Adult Program Attendance **Note:** regular programs: 1854 tech 18 number of online views/listens: 2920 (livestreams, podcasts) increased program sessions
- 3.24 Young Adult Program Attendance **Note:** We had more YA programs in 2017 and we had more teens participate in the 2017 Teen Maker SRP than in 2016.
- 3.30 Library outlets offering a summer reading program **Note:** Seymour Library held continuations Summer Reading programs at multiple locations throughout the summer. The children's librarian held weekly programs at two low income housing units. Seymour Library also presented several Summer Reading events at a nearby church. The Story Walk program was available throughout the summer at a local public park.
- 3.49 Other (describe using the State note) **Note:** Seymour Library collaborated with Auburn Housing and the Rescue Mission to offer programs off site for children and families(at two housing units). Seymour also collaborated with Auburn Double Days and the Cornell Cooperative Extension to promote literacy and connections in the community.
- e. Other (describe using the State note) **Note:** Seymour Library has collaborated with the Auburn Police Department, Auburn Housing, the Rescue Mission, Hoopes Park, Finger Lakes Arts Council, Cornell Cooperative Extension, Literacy Volunteers of Cayuga County, Auburn Double Days, Auburn Fire Department, ABC Cayuga's Play Space and Fingerlakes Mall.

### 4. LIBRARY TRANSACTIONS

- 4.12 Use of Electronic Material **Note:** o=8092 h=1105

- 4.13 Successful Retrieval of Electronic Information **Note:** universal class- 10 artist works - 10 reference usa zinio - 179 ancestry - 4345
- 4.18 Total Reference Transactions **Note:** includes 1-1 non sched tech help
- 4.20 TOTAL MATERIALS RECEIVED **Note:** fills lib-14001 out of sys- 265

## 5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

## 6. STAFF INFORMATION

No Notes

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

## 8. PUBLIC SERVICE INFORMATION

- 8.10 Annual Total Hours - Main Library **Note:** We did not continue staying open later for First Fridays in 2017. We were not open for Holiday Traditions/Story Tree event as we have done for the past 5 years.

## 9. SERVICE OUTLET INFORMATION

No Notes

## 10. OFFICERS AND TRUSTEES

Repeating Group 6

8. Office Held or Trustee **Note:** Seymour Library Foundation representative to the District Board, per enabling legislation. Also with amended charter, Foundation Rep must serve same term as elected trustees.

Repeating Group 8

8. Office Held or Trustee **Note:** Treasurer

Repeating Group 8

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). **Note:** This trustee was appointed to complete the term started by Roberta Panek.

## 11. OPERATING FUNDS RECEIPTS

Repeating Group 1

1. Source of Funds **Note:** Special legislative district

Repeating Group 2

1. Source of Funds **Note:** Special legislative district

- 11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants **Note:** nysca

- 11.14 Gifts and Endowments **Note:** 2016 included a grant match from the Seymour Library Foundation for NYS public library construction grant. 2016 also included a bequest to add to existing endowment so was paid to Seymour Library Foundation in 2017.

- 11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 12.40 of previous year if fiscal year has not changed) **Note:** Audit adjustment of \$140,000 was made after Annual Report was filed last year.

**GRAND TOTAL RECEIPTS, BUDGET  
LOANS, TRANSFERS AND BALANCE**

11.26 (Add Questions 11.20, 11.21, 11.24 and  
11.25; Same as Question 12.41)

**Note:** Audit adjustment of \$140,000 was made after Annual Report was  
filed last year.

**12. OPERATING FUND DISBURSEMENTS**

12.1 Certified Librarians

**Note:** 144691+74492

12.4 **Employee Benefits Expenditures**

**Note:** 90049+162447 (pension def payoff)

12.6 Print Materials Expenditures

57863.95+13072.69+7207.60+398.40 2017 due to genre sorting  
**Note:** project, we increased spending to complete series and replace  
classics in our fiction collection.

12.7 Electronic Materials Expenditures

**Note:** 1878.63+904+1215 2017 increase due to project to digitize  
microfilms of historic newspapers

12.10 From Local Public Funds (71PF)

2017 Door on Boiler Room to meet code requirements 2016 Local  
**Note:** funds used to complete construction project that went overbudget  
due to asbestos abatement.

12.16 Other Disbursements for Operation &  
Maintenance of Buildings

2017 had a high cost for snow removal. We had higher costs for  
**Note:** grounds work due to removal of two trees and maintenance along  
property line/fence.

12.18 Office and Library Supplies

**Note:** 5209+8882

12.19 Telecommunications

**Note:** 2016- we completed a cabling project to upgrade wifi. tel  
3398+tech 4056

12.30 Budget Loans (Principal and Interest)

**Note:** per State: The amount that the library pays back to the foundation  
-- 21,097.67 principal and 2902.33 interest

**13. CAPITAL FUND RECEIPTS**

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

No Notes

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes