Ulysses Philomathic Library
Annual Report For Public And Association Libraries - 2015

1. GENERAL LIBRARY INFORMATION
Part 1

Report all information in Part 1 as of December 31, 2015, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.35 through 1.40).

1.1	Library ID Number	2400616490
1.2	Library Name	ULYSSES PHILOMATHIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Trumansburg
1.6	Beginning Fiscal Reporting Year	01/01/2015
1.7	Ending Fiscal Reporting Year	12/31/2015
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2015
1.12	Ending <u>Local</u> Fiscal Year	12/31/2015
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	74 EAST MAIN STREET
1.15	City	TRUMANSBURG
1.16	Zip Code	14886
1.17	Mailing Address	74 EAST MAIN STREET
1.18	City	TRUMANSBURG
1.19	Zip Code	14886
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(607) 387-5623
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(607) 387-3823
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@trumansburglibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.trumansburglibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	4,900
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Town
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N

1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/23/1973
1.30	Date the library was last registered	03/01/1937
1.31	Federal Employer Identification Number	223260334
1.32	County	TOMPKINS
1.33	School District	Trumansburg Central School
1.34	Town/City	Ulysses
1.35	Library System	Finger Lakes Library System

NOTE: For questions 1.36 through 1.41, report all information for the <u>current</u> library director/manager.

1.36	Title of Library Director/ Manager (select one):	Ms.
1.37	First Name of Library Director/Manager	Annette
1.38	Last Name of Library Director/Manager	Birdsall
1.39	NYS Public Librarian Certification Number	20580
1.40	E-mail Address of the Director/Manager	director@trumansburglibrary.org
1.41	Fax Number of the Director/Manager	(607) 387-3823
1.42	Does the library charge fees for library cards to people residing outside the system's service area?	N

Part 2

1.43	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2015? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.44.	Y
1.	Name of municipality or district holding the public vote	Trumansburg Central School District
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the vote was held (mm/dd/2015)	05/19/15
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law Â§259(1)(a))
6a.	Most recent prior year approved appropriation from a public vote:	$105,114
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	$5,256
6c.	Total proposed appropriation (sum of 6a and 6b):	$110,370

This question should only be answered if "No" was answered in Q1.43 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.44	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2015) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.45.	N
1.	Name of municipality or district holding the public vote	
2.	Indicate the type of municipality or district holding the public vote	
3.	Date the last successful vote was held (mm/dd/yyyy)	
4.	What type of public vote was it?	

5.   What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?

Part 3

1.45   Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.46.   N

1.   Name of contracting municipality or district   N/A
2.   Is this a written contractual agreement?   N/A
3.   Population of the geographic area served by this contract   N/A
4.   Dollar amount of contract   N/A
5.   Enter the appropriate code for range of services provided (select one):   N/A

1.46   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.   N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click <u>here</u> to read general instructions before completing this section.

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	7,952
2.2	Adult Non-fiction Books	7,053
2.3	Total Adult Books (Total questions 2.1 & 2.2)	15,005
2.4	Children's Fiction Books	5,963
2.5	Children's Non-fiction Books	2,282
2.6	Total Children's Books (Total questions 2.4 & 2.5)	8,245
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	23,250

Other Print Materials

2.8	Total Uncataloged Books	100
2.9	Total Print Serials	752
2.10	All Other Print Materials	100

| 2.11 | Total Other Print Materials (Total questions 2.8 through 2.10) | 952 |
| 2.12 | Total Print Materials (Total questions 2.7 and 2.11) | 24,202 |

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	7,353
2.14	Local Electronic Collections	13
2.15	NOVELNY Electronic Collections	10
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	23
2.17	Audio - Downloadable Units	3,308
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	0
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	10,684

Non-Electronic Materials

2.21	Audio - Physical Units	820
2.22	Video - Physical Units	1,325
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	48
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	2,193
2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	37,079

CURRENT SERIAL SUBSCRIPTIONS

| 2.26 | Current Print Serial Subscriptions | 40 |

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.27	Cataloged Books	1,509
2.28	All Other Print Materials	300
2.29	Electronic Materials	2,921
2.30	All Other Materials	49
2.31	Total Additions (Total questions 2.27 through 2.30)	4,779

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.26 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.27 through 3.78 for the 2015 <u>calendar</u> year. Please click <u>here</u> to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	46,412
3.2	Registered resident borrowers	3,040
3.3	Registered non-resident borrowers	1,605

Please report information on WRITTEN POLICIES as of 12/31/15.

WRITTEN POLICIES (Answer Y for Yes, N for No)

| 3.4 | Does the library have an open meeting policy? | Y |
| 3.5 | Does the library have a policy protecting the confidentiality of library records? | Y |

3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y

Please report information on ACCESSIBILITY as of 12/31/15.

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.12	Does the library have large print books?	Y
3.13	Does the library have assistive technology for the blind and visually impaired?	N

3.14 - If so, what do you have?

screen reader, such as JAWS or Windoweyes	No
refreshable Braille keyboard	No
screen magnification software, such as Zoomtext	No
electronic scanning and reading software, such as OpenBook	No

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.15	Adult Program Sessions	262
3.16	Young Adult Program Sessions	30
3.17	Children's Program Sessions	154
3.18	All Other Program Sessions	2
3.19	Total Number of Program Sessions (Total questions 3.15 through 3.18)	448
3.20	One-on-One Program Sessions	56
3.21	Adult Program Attendance	3,882
3.22	Young Adult Program Attendance	232
3.23	Children's Program Attendance	2,740
3.24	All Other Program Attendance	150
3.25	Total Program Attendance (Total questions 3.21 through 3.24)	7,004
3.26	One-on-One Program Attendance	56

Please report information on SUMMER READING PROGRAMS for the 2015 calendar year.

SUMMER READING PROGRAM

3.27 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2015 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	Yes

3.28	Library outlets offering a summer reading program	1
3.29	Children registered for the library's summer reading program	221
3.30	Young adults registered for the library's summer reading program	8
3.31	Adults registered for the library's summer reading program	0
3.32	Total number registered for the library's summer reading program (total 3.29 + 3.30 + 3.31)	229
3.33	Children's program sessions - Summer 2015	36
3.34	Young adult program sessions - Summer 2015	9
3.35	Adult program sessions - Summer 2015	7
3.36	Total program sessions - Summer 2015 (total 3.33 + 3.34 + 3.35)	52
3.37	Children's program attendance - Summer 2015	861
3.38	Young adult program attendance - Summer 2015	22
3.39	Adult program attendance - Summer 2015	100
3.40	Total program attendance - Summer 2015 (total 3.37 + 3.38 + 3.39)	983

COLLABORATORS

3.41	Public school district(s) and/or BOCES	1
3.42	Non-public school(s)	1
3.43	Childcare center(s)	1
3.44	Summer camp(s)	1
3.45	Municipality/Municipalities	1
3.46	Literacy provider(s)	0
3.47	Other (describe using the State note)	1
3.48	Total Collaborators (total 3.41 through 3.47)	6

Please report information on EARLY LITERACY PROGRAMS for the 2015 calendar year.

EARLY LITERACY PROGRAMS

| 3.49 | Did the library offer early literacy programs? (Enter Y for Yes, N for No) | Y |

3.50 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry	Yes
b.	Focus on parents & caregivers	No
c.	Combined audience	No
d.	N/A	No

3.51 - Number of sessions

a.	Focus on birth - school entry	60
b.	Focus on parents & caregivers	N/A
c.	Combined audience	0
d.	N/A	N/A
3.52	Total Sessions	60

3.53 - Attendance at sessions

a.	Focus on birth - school entry	1,023
b.	Focus on parents & caregivers	0
c.	Combined audience	0
d.	N/A	0
3.54	Total Attendance	1,023

3.55 - Collaborators (check all that apply):

| a. | Childcare center(s) | No |

b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No

Please report information on ADULT LITERACY for the 2015 calendar year.

ADULT LITERACY

3.56	Did the library offer adult literacy programs?	No
3.57	Total group program sessions	0
3.58	Total one-on-one program sessions	0
3.59	Total group program attendance	N/A
3.60	Total one-on-one program attendance	N/A
3.61 - Collaborators (check all that apply)		
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using State Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2015 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.62	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N
3.63	Children's program sessions	0
3.64	Young adult program sessions	0
3.65	Adult program sessions	0
3.66	One-on-one program sessions	0
3.67	Total program sessions (total 3.63 + 3.64 + 3.65)	0
3.68	Children's program attendance	N/A
3.69	Young adult program attendance	N/A
3.70	Adult program attendance	N/A
3.71	One-on-one program attendance	N/A
3.72	Total program attendance (total 3.68 + 3.69 + 3.70)	0
3.73 - Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No

Please report information on DIGITAL LITERACY for the 2015 calendar year.

DIGITAL LITERACY

3.74	Did the library offer digital literacy programs?	Y
3.75	Total group program sessions	0
3.76	Total one-on-one program sessions	56
3.77	Total group program attendance	0
3.78	Total one-on-one program attendance	58

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is

not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	17,950
4.2	Adult Non-fiction Books	9,004
4.3	Total Adult Books (Total questions 4.1 & 4.2)	26,954
4.4	Children's Fiction Books	16,189
4.5	Children's Non-fiction Books	3,786
4.6	Total Children's Books (Total questions 4.4 & 4.5)	19,975
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	46,929

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	5,053
4.9	Circulation of Children's Other Materials	2,750
4.10	Circulation of Electronic Materials	3,027
4.11	Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10)	10,830
4.12	Grand Total Circulation Transactions (Total questions 4.7 & 4.11)	57,759
4.13	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	22,725

REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	6,249
4.15	Does the library offer virtual reference?	Y

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16	TOTAL MATERIALS RECEIVED	12,304

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17	TOTAL MATERIALS PROVIDED	5,714

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2015.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	36,078
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Number of uses (sessions) of public Internet computers per year	8,338
5.7	Name of the person responsible for the library's Information Technology (IT) services	Rene Carver
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(607) 342-4496
5.9	IT contact's email address	newyorkdl@gmail.com

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions

funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	N/A
6.4	Librarian (certified)	1
6.5	Vacant Librarian (certified)	N/A
6.6	Library Manager (not certified)	N/A
6.7	Vacant Library Manager (not certified)	N/A
6.8	Library Specialist/Paraprofessional (not certified)	N/A
6.9	Vacant Library Specialist/Paraprofessional (not certified)	N/A
6.10	Other Staff	1.5
6.11	Vacant Other Staff	N/A
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	3.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$38,311
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$50,824
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2015. Please click here to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y

8. Maintains a facility to meet community needs, including adequate:

7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	45.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	45.00
8.10	Annual Total Hours - Main Library	2,340.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,340.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Ulysses Philomathic Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	74 E. Main Street
		00 (for no change)

4.	Outlet Street Address Status	
5.	City	TRUMANSBURG
6.	Zip Code	14886
7.	Phone (enter 10 digits only)	(607) 387-5623
8.	Fax Number (enter 10 digits only)	(607) 387-3823
9.	E-mail Address	upl@trumansburglibrary.org
10.	Outlet URL	www.trumansburglibrary.org
11.	County	Tompkins
12.	School District	Trumansburg Central School
13.	Library System	Finger Lakes Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,340
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	773
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	2000
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	7,900
26.	Total number of Internet terminals at this outlet used by the general public	8
27.	Type of connection on the outlet's public Internet computers	Cable
28.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	6 Greater than or equal to 6 mbps and less than 10 mbps
29.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	6 Greater than or equal to 6 mbps and less than 10 mbps
30.	Internet Provider	Trumansburg Telephone
31.	WiFi Access	No restrictions to access
32.	Number of wireless sessions provided by the library wireless service per year	4,168
33.	Does the outlet have interactive videoconferencing capability for public use?	N
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	*LIBID*	2400616490
37.	*FSCSID*	NY0162
38.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
39.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2015. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2015 to December 31, 2015)	12
10.2	Number of voting library board positions stated in the library's charter.	15
10.3	Number of current <u>voting</u> positions on library board.	14
10.4	Trustee term length	3 years

BOARD MEMBER SELECTION

10.5	Enter Board Member Selection Code (select one):	EA - board members are elected by the library association membership

List Officers and Board Members as of February 1, 2016. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.6	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mr.
10.7	First Name	Stevan
10.8	Last Name	Knapp
10.9	Mailing Address	9755 Savercool Road
10.10	City	Trumansburg
10.11	Zip Code (5 digits only)	14886
10.12	Phone (enter 10 digits only)	(607) 387-6357
10.13	E-mail Address	stevanknapp@aol.com
10.14	Term Begins - Month	January
10.15	Term Begins - Year (yyyy)	2015
10.16	Term Expires - Month	December
10.17	Term Expires - Year (yyyy)	2017
10.18	The date the Oath of Office was taken (mm/dd/yyyy)	N/A
10.19	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
10.20	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Bond
4.	Mailing Address	PO Box 801
5.	City	Trumansburg
6.	Zip Code (5 digits only)	14886
7.	E-mail address	kathybond1952@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2015
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2017
13.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
15.	Is this a brand new trustee?	N

1. Title of Board Member (select one):
2. First Name of Board Member   Vacant
3. Last Name of Board Member
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee
9. Term Begins - Month
10. Term Begins - Year (year)
11. Term Expires
12. Term Expires - Year (yyyy)
13. The date the Oath of Office (mm/dd/yyyy) was taken
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)
15. Is this a brand new trustee?

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Trumansburg Central School
3.	Amount	$110,370
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Tompkins County
3.	Amount	$29,317
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Town of Ulysses
3.	Amount	$12,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Trumansburg/Ulysses Joint Youth Comm.
3.	Amount	$4,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N

5.	Written Contractual Agreement	N
1.	Source of Funds	Village
2.	Name of funding County, Municipality or District	Village of Trumansburg
3.	Amount	$4,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
11.2	**TOTAL LOCAL PUBLIC FUNDS**	$159,687

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$1,493
11.4	Central Library Aid (CLDA and/or CBA)	$0
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$0
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$1,493

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$0

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$69,598
11.15	Fund Raising	$8,520
11.16	Income from Investments	$54
11.17	Library Charges	$8,350
11.18	Other	$13,763
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$100,285
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$261,465
11.21	**BUDGET LOANS**	$0

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$103,760
11.23	From Other Funds	$19,922
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$123,682
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 12.40 of previous year if fiscal year has not changed)	$89,906
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	$475,053

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

Please click here to read general instructions before completing this section.

12.1	Certified Librarians	$89,415
12.2	Other Staff	$42,466
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$131,881
12.4	**Employee Benefits Expenditures**	$27,863
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$159,744

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$24,324
12.7	Electronic Materials Expenditures	$2,030
12.8	Other Materials Expenditures	$1,172
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$27,526

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$103,760
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$103,760

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$0
12.14	From Other Funds (72OF)	$5,330
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$5,330
12.16	Other Disbursements for Operation & Maintenance of Buildings	$36,473
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$41,803

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$17,042
12.19	Telecommunications	$3,039
12.20	Binding Expenses	$0
12.21	Postage and Freight	$969
12.22	Professional & Consultant Fees	$3,305
12.23	Equipment	$4,257
12.24	Other Miscellaneous	$17,344
12.25	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	$45,956
12.26	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$8,397

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	$0
12.28	From Other Funds (73OF)	$0
12.29	**Total** (Add Questions 12.27 and 12.28)	$0
12.30	Budget Loans (Principal and Interest)	$0
12.31	Short-Term Loans	$0

12.32	**Total Debt Service** (Add Questions 12.29, 12.30 and 12.31)	$0
12.33	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	$387,186

TRANSFERS

Transfers to Capital Fund

12.34	From Local Public Funds (76PF)	$0
12.35	From Other Funds (76OF)	$0
12.36	**Total Transfers to Capital Fund** (Add Questions 12.34 and 12.35; same as Question 13.8)	$0
12.37	**Transfer to Other Funds**	$0
12.38	**TOTAL TRANSFERS** (Add Questions 12.36 and 12.37)	$0
12.39	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.33 and 12.38)	$387,186
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2015	$87,867
12.41	**GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.39 and 12.40; same as Question 11.26)	$475,053

ASSURANCE

12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/23/2016

FISCAL AUDIT

12.43	Last audit performed (mm/dd/yyyy)	5/6/2013
12.44	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	1/1/2012-12/31/2012
12.45	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.46	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	$0
13.2	All Other Revenues from Local Sources	$53,979
13.3	**Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)	$53,979

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$49,781
13.5	Other State Aid	$0
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$49,781

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	$0

13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$103,760
13.10	**NON-REVENUE RECEIPTS**	$0
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$103,760
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$0
13.13	**TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12)	$103,760

14. CAPITAL FUND DISBURSEMENTS
PROJECT EXPENDITURES

Please click here to read general instructions before completing this section.

14.1	Construction	$0
14.2	Incidental Construction	$0
Other Disbursements		
14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$0
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$103,760
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$103,760
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2015	$0
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$103,760

15. CENTRAL LIBRARIES
PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS
All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	1.75
16.2	Total Librarians	1.75
16.3	All Other Paid Staff	1.31
16.4	Total Paid Employees	3.06
16.5	State Government Revenue	$1,493
16.6	Federal Government Revenue	$0
16.7	Other Operating Revenue	$100,285
16.8	Total Operating Revenue	$261,465
16.9	Other Operating Expenditures	$96,156
16.10	Total Operating Expenditures	$283,426

16.11	Total Capital Expenditures	$207,520
16.12	Print Materials	24,102
16.13	Total Registered Borrowers	4,645
16.14	Other Capital Revenue and Receipts	$53,979
16.15	Total Number of Internet Terminals Used by the General Public	8

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	2400616490
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	NP
17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	OTH
17.7	*FSCS ID*	NY0162
17.8	*SED CODE*	611001700005

SUGGESTED IMPROVEMENTS

Library Name:	ULYSSES PHILOMATHIC LIBRARY
Library System:	Finger Lakes Library System
Name of Person Completing Form:	
Phone Number:	

Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!