1. GENERAL LIBRARY INFORMATION

For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

State Note: The library switched from a 2 week loan period to a 3 week loan period. I think this is one factor that cut down on library traffic.

Federal Note: Also, the local elementary changed from allowing students to check out one book at a time to no limits on the number of books a child can check out.

2. LIBRARY COLLECTION

2.13 Electronic Books

State Note: Staff at the Finger Lakes Library System said last years numbers given to us by the previous FLLS director were incorrect.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.9 Does the library have a board-approved whistle blower policy?

Local Note: Draft in process.

State Note: Draft in process.

Federal Note: Draft in process.

3.51 Did the library offer adult literacy programs?

Local Note: Library staff provided training in computer use, e-readers, resume assistance, job hunting.

State Note: Library staff provided training in computer use, e-readers, resume assistance, job hunting.

Federal Note: Library staff provided training in computer use, e-readers, resume assistance, job hunting.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION
The director reduced her hours to help reduce the deficit in the annual budget. This is the salary amount reported on the W-2 of the director.

**State Note:**
The director reduced her hours to help meet the deficit in the annual budget. This is the salary amount reported on the W-2 of the director.

**Federal Note:**

<table>
<thead>
<tr>
<th>6.19</th>
<th>Salary - Library Manager (not certified)</th>
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7. **MINIMUM PUBLIC LIBRARY STANDARDS**

No Notes

8. **PUBLIC SERVICE INFORMATION**

No Notes

9. **SERVICE OUTLET INFORMATION**

No Notes

10. **OFFICERS AND TRUSTEES**

No Notes

11. **OPERATING FUNDS RECEIPTS**

No Notes

12. **OPERATING FUND DISBURSEMENTS**

No Notes

13. **CAPITAL FUND RECEIPTS**

No Notes

14. **CAPITAL FUND DISBURSEMENTS**

No Notes

15. **CENTRAL LIBRARIES**

No Notes

16. **FEDERAL TOTALS**

No Notes

17. **FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes