1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2014, **except** for questions related to the **current** library director/manager (questions 1.35 through 1.40).

1.1 Library ID Number
2400051140

1.2 Library Name
STEWART B. LANG MEMORIAL LIBRARY

1.3 Name Status (State use only)
00 (for no change from previous year)

1.4 Structure Status (State use only)
00 (for no change from previous year)

1.5 Community
Cato

1.6 Beginning Fiscal Reporting Year
01/01/2014

1.7 Ending Fiscal Reporting Year
12/31/2014

1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?
No

1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.
N/A

1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.
N/A

1.11 Beginning Local Fiscal Year
01/01/2014

1.12 Ending Local Fiscal Year
12/31/2014

1.13 Address Status
00 (for no change from previous year)

1.14 Street Address
2577 EAST MAIN STREET

1.15 City
CATO

1.16 Zip Code
13033

1.17 Mailing Address
P.O. BOX 58

1.18 City
CATO

1.19 Zip Code
13033

1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)
(315) 626-2101

1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)
(315) 626-3249

1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)
langmem@twcny.rr.com

1.23 Library Home Page URL (Enter N/A if no home page URL)
langlibrary.org

1.24 Population Chartered to Serve (per 2010 Census)
4,743

1.25 Indicate the type of library as stated in the library's charter (select one):
ASSOCIATION

1.26 Indicate the area chartered to serve as stated in the library's charter (select one):
Other

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action.
N

1.28 Indicate the type of charter the library currently holds (select one):
Absolute
1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter: 06/21/1991
1.30 Date the library was last registered: 02/17/1928
1.31 Federal Employer Identification Number: 161127864
1.32 County: CAYUGA
1.33 School District: Cato-Meridian
1.34 Town/City: Ira
1.35 Library System: Finger Lakes Library System

NOTE: For questions 1.36 through 1.41, report all information for the current library director/manager.

1.36 Title of Library Director/Manager (select one): Ms.
1.37 First Name of Library Director/Manager: Elizabeth
1.38 Last Name of Library Director/Manager: Messina
1.39 NYS Public Librarian Certification Number: N/A
1.40 E-mail Address of the Director/Manager: slangmem@twcny.rr.com
1.41 Fax Number of the Director/Manager: (315) 626-3249
1.42 Does the library charge fees for library cards to people residing outside the system's service area? N
1.43 Was all or part of the library's budget either subject to public vote held during the fiscal reporting year, or from an appropriation which was approved by public vote in a previous year? Enter Y for Yes, N for No. If yes, complete one record for the most recent vote from each funding source. If no, go to question 1.45.

1.44 For the fiscal year that ended in 2014, indicate the total percentage of the library's local public funding that was either subject to public vote during the fiscal reporting year, or that came from an appropriation which was approved by public vote: 100.00

1.45 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.46.

1.46 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION
Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

### PRINT MATERIALS

#### Cataloged Books

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Adult Fiction Books</td>
<td>4,260</td>
</tr>
<tr>
<td>2.2</td>
<td>Adult Non-fiction Books</td>
<td>2,086</td>
</tr>
<tr>
<td>2.3</td>
<td>Total Adult Books (Total questions 2.1 &amp; 2.2)</td>
<td>6,346</td>
</tr>
<tr>
<td>2.4</td>
<td>Children's Fiction Books</td>
<td>3,845</td>
</tr>
<tr>
<td>2.5</td>
<td>Children's Non-fiction Books</td>
<td>1,621</td>
</tr>
<tr>
<td>2.6</td>
<td>Total Children's Books (Total questions 2.4 &amp; 2.5)</td>
<td>5,466</td>
</tr>
<tr>
<td>2.7</td>
<td>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</td>
<td>11,812</td>
</tr>
</tbody>
</table>

#### Other Print Materials

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.8</td>
<td>Total Uncataloged Books</td>
<td>45</td>
</tr>
<tr>
<td>2.9</td>
<td>Total Print Serials</td>
<td>43</td>
</tr>
<tr>
<td>2.10</td>
<td>All Other Print Materials</td>
<td>0</td>
</tr>
<tr>
<td>2.11</td>
<td>Total Other Print Materials (Total questions 2.8 through 2.10)</td>
<td>88</td>
</tr>
<tr>
<td>2.12</td>
<td>Total Print Materials (Total questions 2.7 and 2.11)</td>
<td>11,900</td>
</tr>
</tbody>
</table>

#### Electronic Materials

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.13</td>
<td>Electronic Books</td>
<td>5,475</td>
</tr>
<tr>
<td>2.14</td>
<td>Local Databases</td>
<td>11</td>
</tr>
<tr>
<td>2.15</td>
<td>NOVELNY Databases</td>
<td>11</td>
</tr>
<tr>
<td>2.16</td>
<td>Total Databases (Total questions 2.14 and 2.15)</td>
<td>22</td>
</tr>
<tr>
<td>2.17</td>
<td>Audio - Downloadable Units</td>
<td>2,520</td>
</tr>
<tr>
<td>2.18</td>
<td>Video - Downloadable Units</td>
<td>0</td>
</tr>
<tr>
<td>2.19</td>
<td>Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)</td>
<td>0</td>
</tr>
<tr>
<td>2.20</td>
<td>Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)</td>
<td>8,017</td>
</tr>
</tbody>
</table>

#### Non-Electronic Materials

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.21</td>
<td>Audio - Physical Units</td>
<td>320</td>
</tr>
<tr>
<td>2.22</td>
<td>Video - Physical Units</td>
<td>1,116</td>
</tr>
<tr>
<td>2.23</td>
<td>Other Non-Electronic Materials (includes films, slides, etc.)</td>
<td>25</td>
</tr>
<tr>
<td>2.24</td>
<td>Total Other Materials Holdings (Total questions 2.21 through 2.23)</td>
<td>1,461</td>
</tr>
<tr>
<td>2.25</td>
<td>GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)</td>
<td>21,378</td>
</tr>
</tbody>
</table>

### CURRENT SERIAL SUBSCRIPTIONS

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.26</td>
<td>Current Print Serial Subscriptions</td>
<td>43</td>
</tr>
</tbody>
</table>

### ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

<table>
<thead>
<tr>
<th>Question</th>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.27</td>
<td>Cataloged Books</td>
<td>903</td>
</tr>
<tr>
<td>2.28</td>
<td>All Other Print Materials</td>
<td>40</td>
</tr>
<tr>
<td>2.29</td>
<td>Electronic Materials</td>
<td>3</td>
</tr>
<tr>
<td>2.30</td>
<td>All Other Materials</td>
<td>123</td>
</tr>
<tr>
<td>2.31</td>
<td>Total Additions (Total questions 2.27 through 2.30)</td>
<td>1,069</td>
</tr>
</tbody>
</table>
3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.21 as of the end of the fiscal year reported in Part 1; report information on questions 3.22 through 3.67 for the 2014 calendar year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1 Library visits (total annual attendance) 12,352
3.2 Registered resident borrowers 1,605
3.3 Registered non-resident borrowers 72

Please report information on WRITTEN POLICIES as of 12/31/14.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y
3.5 Does the library have a policy protecting the confidentiality of library records? Y
3.6 Does the library have an Internet use policy? Y
3.7 Does the library have a disaster plan? Y
3.8 Does the library have a board-approved conflict of interest policy? Y
3.9 Does the library have a board-approved whistle blower policy? N

Please report information on ACCESSIBILITY as of 12/31/14.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.10 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
3.11 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.12 Adult Program Sessions 17
3.13 Young Adult Program Sessions 5
3.14 Children's Program Sessions 81
3.15 All Other Program Sessions 4
3.16 Total Number of Program Sessions (Total questions 3.12 through 3.15) 107
3.17 Adult Program Attendance 493
3.18 Young Adult Program Attendance 12
3.19 Children's Program Attendance 764
3.20 All Other Program Attendance 176
3.21 Total Program Attendance (Total questions 3.17 through 3.20) 1,445

Please report information on SUMMER READING PROGRAMS for the 2014 calendar year.

SUMMER READING PROGRAM

3.22- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2014 (check all that apply):

a. Program(s) for children Yes
b. Program(s) for young adults Yes
c. Program(s) for Adults Yes
### EARLY LITERACY PROGRAMS

3.44 Did the library offer early literacy programs? (Enter Y for Yes, N for No)  
**Y**

3.45 Indicate types of programs offered (check all that apply)

- a. Focus on birth - school entry  **Yes**
- b. Focus on parents & caregivers  **No**
- c. Combined audience  **Yes**
- d. N/A  **No**

3.46 Number of sessions

<table>
<thead>
<tr>
<th>Type of Program</th>
<th>Number of Sessions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Focus on birth - school entry</td>
<td>56</td>
</tr>
<tr>
<td>Focus on parents &amp; caregivers</td>
<td>0</td>
</tr>
<tr>
<td>Combined audience</td>
<td>5</td>
</tr>
<tr>
<td>N/A</td>
<td>0</td>
</tr>
</tbody>
</table>

3.47 Total Sessions  
**61**

3.48 Attendance at sessions

<table>
<thead>
<tr>
<th>Type of Program</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Focus on birth - school entry</td>
<td>229</td>
</tr>
<tr>
<td>Focus on parents &amp; caregivers</td>
<td>0</td>
</tr>
<tr>
<td>Combined audience</td>
<td>81</td>
</tr>
<tr>
<td>N/A</td>
<td>0</td>
</tr>
</tbody>
</table>
3.49 Total Attendance 310

3.50 Collaborators (check all that apply):
   a. Childcare center(s) Yes
   b. Public School District(s) and/or BOCES Yes
   c. Non-Public School(s) Yes
   d. Health care providers/agencies No
   e. Other (describe using the State note) No
   f. N/A No

Please report information on ADULT LITERACY for the 2014 calendar year.

**ADULT LITERACY**

3.51 Did the library offer adult literacy programs? Yes
3.52 Total program sessions 20
3.53 Total program attendance 20
3.54 Collaborators (check all that apply):
   a. Literacy NY (Literacy Volunteers of America) No
   b. Public School District(s) and/or BOCES No
   c. Non-Public Schools No
   d. Other (see instructions and describe using State Note) No
   e. N/A Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2014 calendar year.

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

3.55 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) N
3.56 Children's program sessions 0
3.57 Young adult program sessions 0
3.58 Adult program sessions 0
3.59 Total program sessions (total 3.56 + 3.57 + 3.58) 0
3.60 Children's program attendance 0
3.61 Young adult program attendance 0
3.62 Adult program attendance 0
3.63 Total program attendance (total 3.60 + 3.61 + 3.62) 0
3.64 Collaborators (check all that apply):
   a. Literacy NY (Literacy Volunteers of America) No
   b. Public School District(s) and/or BOCES No
   c. Non-Public School(s) No
   d. Other (describe using the State note) No
   e. N/A Yes

Please report information on DIGITAL LITERACY for the 2014 calendar year.

**DIGITAL LITERACY**

3.65 Did the library offer digital literacy programs? Y
3.66 Total program sessions 18
3.67 Total program attendance 18

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is
CATALOGED BOOK CIRCULATION

4.1 Adult Fiction Books 6,662
4.2 Adult Non-fiction Books 2,657
4.3 Total Adult Books (Total questions 4.1 & 4.2) 9,319
4.4 Children's Fiction Books 4,675
4.5 Children's Non-fiction Books 1,783
4.6 Total Children's Books (Total questions 4.4 & 4.5) 6,458
4.7 Total Cataloged Book Circulation (Total questions 4.3 & 4.6) 15,777

CIRCULATION OF OTHER MATERIALS

4.8 Circulation of Adult Other Materials 3,823
4.9 Circulation of Children's Other Materials 1,144
4.10 Circulation of Electronic Materials 565
4.11 Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10) 5,532
4.12 Grand Total Circulation Transactions (Total questions 4.7 & 4.11) 21,309
4.13 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 7,602

REFERENCE TRANSACTIONS

4.14 Total Reference Transactions 1,404
4.15 Does the library offer virtual reference? Y

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16 TOTAL MATERIALS RECEIVED 4,267

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17 TOTAL MATERIALS PROVIDED 5,307

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2014.

SYSTEMS AND SERVICES

5.1 Automated circulation system? Y
5.2 Online public access catalog (OPAC)? Y
5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's web site 15,015
5.5 Does the library use Internet filtering software on any computer? N
5.6 Number of uses (sessions) of public Internet computers per year 2,950
5.7 Name of the person responsible for the library's Information Technology (IT) services Elizabeth Messina
5.8 IT contact's telephone number (enter 10 digits only and hit the Tab key) (315) 626-2101
5.9 IT contact's email address slangmem@twcny.rr.com

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions
funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

**FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section.

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

<table>
<thead>
<tr>
<th>Position</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.2 Library Director (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.3 Vacant Library Director (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.4 Librarian (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.5 Vacant Librarian (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.6 Library Manager (not certified)</td>
<td>1</td>
</tr>
<tr>
<td>6.7 Vacant Library Manager (not certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.8 Library Specialist/Paraprofessional (not certified)</td>
<td>0.31</td>
</tr>
<tr>
<td>6.9 Vacant Library Specialist/Paraprofessional (not certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.10 Other Staff</td>
<td>0.77</td>
</tr>
<tr>
<td>6.11 Vacant Other Staff</td>
<td>N/A</td>
</tr>
</tbody>
</table>

6.12 **TOTAL PAID STAFF** (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) 2.08

6.13 **VACANT TOTAL PAID STAFF** (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) 0.00

**SALARY INFORMATION**

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.14 FTE - Entry Level Librarian (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.15 Salary - Entry Level Librarian (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.16 FTE - Library Director (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.17 Salary - Library Director (certified)</td>
<td>N/A</td>
</tr>
<tr>
<td>6.18 FTE - Library Manager (not certified)</td>
<td>1</td>
</tr>
<tr>
<td>6.19 Salary - Library Manager (not certified)</td>
<td>$25,931</td>
</tr>
</tbody>
</table>

7. **MINIMUM PUBLIC LIBRARY STANDARDS**

Report all information as of December 31, 2014. Please click [here](#) to read general instructions before completing this section.

7.1 1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees. Y

7.2 2. Has a board-approved written long range plan of service. Y

7.3 3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives. Y

7.4 4. Has board-approved written policies for the operation of the library. Y

7.5 5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service. Y

7.6 6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y

7.9 8b. lighting Y
7.10 8c. shelving  
7.11 8d. seating  
7.12 8e. restroom (see instructions)  
9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

7.13 9a. telephone  
7.14 9b. photocopier (see instructions)  
7.15 9c. microcomputer or terminal  
7.16 9d. printer  
7.17 9e. Fax capability (see instructions)  
7.18 10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.  
7.19 11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1  
8.2 Branches 0  
8.3 Bookmobiles 0  
8.4 Other Outlets 0  
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 1  

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - Main Library 40  
8.7 Minimum Weekly Total Hours - Branch Libraries N/A  
8.8 Minimum Weekly Total Hours - Bookmobiles N/A  
8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8) 40.00  
8.10 Annual Total Hours - Main Library 2,036  
8.11 Annual Total Hours - Branch Libraries N/A  
8.12 Annual Total Hours - Bookmobiles N/A  
8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) 2,036.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

1. Outlet Name Stewart B. Lang Memorial Library  
2. Outlet Name Status 00 (for no change)  
3. Street Address 2577 East Main Street  
4. Outlet Street Address Status 00 (for no change)  
5. City Cato  
6. Zip Code 13033
7. Phone (enter 10 digits only)                         (315) 626-2101
8. Fax Number (enter 10 digits only)                         (315) 626-3249
9. E-mail Address                                   slangmem@twcny.rr.com
10. Outlet URL                                           www.langlibrary.org
11. County                        Cayuga
12. School District                           Cato-Meridian
13. Library System                              Finger Lakes Library System
14. Outlet Type Code (select one):                   CE
15. Public Service Hours Per Year for This Outlet           2,036
16. Number of Weeks This Outlet is Open                52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? Y
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 85
20. Enter the appropriate outlet code (select one):         LO
21. Who owns this outlet building?                      Library Board
22. Who owns the land on which this outlet is built?        Village
23. Indicate the year this outlet was initially constructed 1984
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A
25. Square footage of the outlet                        2,280
26. Total number of Internet terminals at this outlet used by the general public 5
27. Type of connection on the outlet's public Internet computers Cable
28. Maximum download speed of connection on the outlet's public Internet computers 5 Greater than or equal to 3 mbps and less than 6 mbps
29. Maximum upload speed of connection on the outlet's public Internet computers 5 Greater than or equal to 3 mbps and less than 6 mbps
30. Internet Provider                               Time Warner Cable
31. WiFi Access                                         No restrictions to access
32. Number of wireless sessions provided by the library wireless service per year 315
33. Does the outlet have interactive videoconferencing capability for public use? N
34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
35. Is every public part of the outlet accessible to a person in a wheelchair? N
36. LIBID                                       2400051140
37. FSCSID                                     NY0136
38. Number of Bookmobiles in the Bookmobile Outlet Record 0
39. Outlet Structure Status                              00 (for no change from previous year)

**10. OFFICERS AND TRUSTEES**

Report information about trustee meetings as of December 31, 2014. All public and association libraries are
required by Education Law to hold at least four meetings a year.

**BOARD MEETINGS**

10.1 Total number of board meetings held during calendar year (January 1, 2014 to December 31, 2014) 11
10.2 Number of voting library board positions stated in the library’s charter 5-25
10.3 Number of current voting positions on library board 9
10.4 Trustee term length 3 years

**BOARD MEMBER SELECTION**

10.5 Enter Board Member Selection Code (select one): EA - board members are elected by the library association membership

List Officers and Board Members as of March 1, 2015. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

**BOARD PRESIDENT**

10.6 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Mr.
10.7 First Name Dennis
10.8 Last Name Taylor
10.9 Mailing Address 11548 Johnnycake Hill Rd.
10.10 City Cato
10.11 Zip Code (5 digits only) 13033
10.12 Phone (enter 10 digits only) (315) 626-6066
dennito@aol.com
10.14 Term Begins - Month January
10.15 Term Begins - Year (yyyy) 2013
10.16 Term Expires - Month December
10.17 Term Expires - Year (yyyy) 2015
10.18 The date the Oath of Office was taken (mm/dd/yyyy) N/A
10.19 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
10.20 Is this a brand new trustee? N

1. Title of Board Member (select one) Ms.
2. First Name of Board Member Chris
3. Last Name of Board Member Tuttle
4. Mailing Address 11865 State Route 34
5. City Cato
6. Zip Code (5 digits only) 13033
7. E-mail address ctuttle@rccsd.org
8. Office Held or Trustee Treasurer
9. Term Begins - Month December
10. Term Begins - Year (year) 2014
11. Term Expires December
12. Term Expires - Year (yyyy) 2017
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Patricia
2. First Name of Board Member Russo
3. Last Name of Board Member 11520 Misty Meadows
4. Mailing Address Cato
5. City 13033
6. Zip Code (5 digits only) Pattilegal2@yahoo.com
7. E-mail address Secretary
8. Office Held or Trustee December
9. Term Begins - Month 2014
10. Term Begins - Year (year) December
11. Term Expires 2017
12. Term Expires - Year (yyyy) N/A
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N

1. Title of Board Member (select one): Mrs.
2. First Name of Board Member Monica
3. Last Name of Board Member Krupa
4. Mailing Address 2225 Mott Rd.
5. City Cato
6. Zip Code (5 digits only) 13033
7. E-mail address monicak@frontiernet.net
8. Office Held or Trustee Trustee
9. Term Begins - Month December
10. Term Begins - Year (year) 2014
11. Term Expires December
12. Term Expires - Year (yyyy) 2017
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? Y

1. Title of Board Member (select one): Mr.
2. First Name of Board Member Jim
3. Last Name of Board Member Dillon
4. Mailing Address 3010 Dalton Rd.
5. City Cato
6. Zip Code (5 digits only) 13033
7. E-mail address jpdillon6@msn.com
8. Office Held or Trustee Trustee
9. Term Begins - Month December
10. Term Begins - Year (year) 2012
11. Term Expires December
12. Term Expires - Year (yyyy) 2015
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N
Ms.  
Maryanne  
Adams  
10757 Rt. 34 S.  
Cato  
13033  
goldtailedhermit@aol.com  
Trustee  
December  
2012  
December  
2015  
N/A  

Mrs.  
Cathy  
Wood  
11100 Duck Lake Rd.  
Red Creek  
13143  
acwood@tds.net  
Trustee  
December  
2013  
December  
2016  
N/A  

Mrs.  
Merilee  
Witherell  
11757 Schuler Rd.  
Cato  
13033  
fhccny1@aol.com  
Vice President  
December  
2013  
December  
2016  
N/A  

N
1. Title of Board Member (select one): Mrs.
2. First Name of Board Member Merilee
3. Last Name of Board Member Witherrill
4. Mailing Address 11757 Schuler Rd.
5. City Cato
6. Zip Code (5 digits only) 13033
7. E-mail address fhccny1@aol.com
8. Office Held or Trustee Vice President
9. Term Begins - Month December
10. Term Begins - Year (year) 2013
11. Term Expires December
12. Term Expires - Year (yyyy) 2016
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N

11. OPERATING FUNDS RECEIPTS
Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. Y

<table>
<thead>
<tr>
<th>1. Source of Funds</th>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Name of funding County, Municipality or District</td>
<td>Cato-Meridian School District</td>
</tr>
<tr>
<td>3. Amount</td>
<td>$50,000</td>
</tr>
<tr>
<td>4. Subject to public vote held in reporting year or in a previous reporting year(s).</td>
<td>Y</td>
</tr>
<tr>
<td>5. Written Contractual Agreement</td>
<td>N</td>
</tr>
</tbody>
</table>

11.2 TOTAL LOCAL PUBLIC FUNDS $50,000

SYSTEM CASH GRANTS TO MEMBER LIBRARY

| 11.3 Local Library Services Aid (LLSA) | $1,270          |
| 11.4 Central Library Aid (CLDA and/or CBA) | $0             |
| 11.5 Additional State Aid received from the System | $3,000        |
| 11.6 Federal Aid received from the System | $0             |
| 11.7 Other Cash Grants | $0             |

11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) $4,270

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $0

FEDERAL AID FOR LIBRARY OPERATION

| 11.10 LSTA | $0 |
| 11.11 Other Federal Aid | $0 |

11.12 TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) $0

11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE $0
OTHER RECEIPTS
11.14 Gifts and Endowments $18,654
11.15 Fund Raising $1,183
11.16 Income from Investments $438
11.17 Library Charges $3,833
11.18 Other $1,958
11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $26,066
11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $80,336
11.21 BUDGET LOANS $0

TRANSFERS
11.22 From Capital Fund (Same as Question 14.8) $0
11.23 From Other Funds $2,824
11.24 TOTAL TRANSFERS (Add Questions 11.22 and 11.23) $2,824
11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2014 (Same as Question 12.39 of previous year if fiscal year has not changed) $102,472
11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41) $185,632

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES
Salaries & Wages Paid from Library Funds

Please click here to read general instructions before completing this section.

12.1 Certified Librarians $0
12.2 Other Staff $43,302
12.3 Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2) $43,302
12.4 Employee Benefits Expenditures $5,567
12.5 Total Staff Expenditures (Add Questions 12.3 and 12.4) $48,869

COLLECTION EXPENDITURES
12.6 Print Materials Expenditures $8,708
12.7 Electronic Materials Expenditures $74
12.8 Other Materials Expenditures $848
12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8) $9,630

CAPITAL EXPENDITURES FROM OPERATING FUNDS
12.10 From Local Public Funds (71PF) $1,533
12.11 From Other Funds (71OF) $0
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11) $1,533

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment
12.13 From Local Public Funds (72PF) $1,608
12.14 From Other Funds (72OF) $0
12.15 Total Repairs (Add Questions 12.13 and 12.14) $1,608
12.16 Other Disbursements for Operation & Maintenance of Buildings $6,991
12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) $8,599

**MISCELLANEOUS EXPENSES**

12.18 Office and Library Supplies $680
12.19 Telecommunications $797
12.20 Binding Expenses $0
12.21 Postage and Freight $110
12.22 Professional & Consultant Fees $2,095
12.23 Equipment $0
12.24 Other Miscellaneous $5,491
12.25 **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24) $9,173

12.26 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $5,356

**DEBT SERVICE**

Capital Purposes Loans (Principal and Interest)

12.27 From Local Public Funds (73PF) $0
12.28 From Other Funds (73OF) $0
12.29 Total (Add Questions 12.27 and 12.28) $0

12.30 Budget Loans (Principal and Interest) $0
12.31 Short-Term Loans $0
12.32 **Total Debt Service** (Add Questions 12.29, 12.30 and 12.31) $0

12.33 **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32) $83,160

**TRANSFERS**

Transfers to Capital Fund

12.34 From Local Public Funds (76PF) $0
12.35 From Other Funds (76OF) $0
12.36 **Total Transfers to Capital Fund** (Add Questions 12.34 and 12.35; same as Question 13.8) $0

12.37 **Transfer to Other Funds** $0

12.38 **TOTAL TRANSFERS** (Add Questions 12.36 and 12.37) $0

12.39 **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.33 and 12.38) $83,160

12.40 **BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2014** $102,472

12.41 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.39 and 12.40; same as Question 11.26) $185,632

**ASSURANCE**

12.42 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on 2/16/2015.

**FISCAL AUDIT**

12.43 Last audit performed (mm/dd/yyyy) N/A
12.44 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) N/A
12.45 Indicate type of audit (select one): N/A

**CAPITAL FUND**

12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click [here](#) to read general instructions before completing this section.

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources $0
13.2 All Other Revenues from Local Sources $0
13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $0

**STATE AID FOR CAPITAL PROJECTS**

13.4 State Aid Received for Construction $0
13.5 Other State Aid $0
13.6 **Total State Aid** (Add Questions 13.4 and 13.5) $0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7 **TOTAL FEDERAL AID** $0

**INTERFUND REVENUE**

13.8 Transfer from Operating Fund (Same as Question 12.36) $0
13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) $0
13.10 **NON-REVENUE RECEIPTS** $0
13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) $0
13.12 **BALANCE IN CAPITAL FUND** - Beginning Balance for Fiscal Year Ending 2014 (Same as Question 14.11 of previous year, if fiscal year has not changed) $0
13.13 **TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) $0

### 14. CAPITAL FUND DISBURSEMENTS

**PROJECT EXPENDITURES**

Please click [here](#) to read general instructions before completing this section.

14.1 Construction $0
14.2 Incidental Construction $0

**Other Disbursements**

14.3 Purchase of Buildings $0
14.4 Interest $0
14.5 Collection Expenditures $0
14.6 **Total Other Disbursements** (Add Questions 14.3, 14.4 and 14.5) $0
14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) $0
14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) $0
14.9 **NON-PROJECT EXPENDITURES** $0
14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) $0

**BALANCE IN CAPITAL FUND**
14.11 Ending Balance for the Fiscal Year Ending 2014 $0

14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $0

15. CENTRAL LIBRARIES
PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS
All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1 Total ALA-MLS 0.00
16.2 Total Librarians 0.85
16.3 All Other Paid Staff 0.50
16.4 Total Paid Employees 1.35
16.5 State Government Revenue $4,270
16.6 Federal Government Revenue $0
16.7 Other Operating Revenue $26,066
16.8 Total Operating Revenue $80,336
16.9 Other Operating Expenditures $23,128
16.10 Total Operating Expenditures $81,627
16.11 Total Capital Expenditures $1,533
16.12 Print Materials 11,900
16.13 Total Registered Borrowers 1,677
16.14 Other Capital Revenue and Receipts $0
16.15 Total Number of Internet Terminals Used by the General Public 5

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1 LIB ID 2400051140
17.2 Interlibrary Relationship Code ME
17.3 Legal Basis Code NP
17.4 Administrative Structure Code SO
17.5 FSCS Public Library Definition Y
17.6 Geographic Code OTH
17.7 FSCS ID NY0136

SUGGESTED IMPROVEMENTS
Library Name: STEWART B. LANG MEMORIAL LIBRARY
Library System: Finger Lakes Library System
Name of Person Completing Form:
Phone Number:
Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!