

## FLLS Board of Trustees Meeting Minutes

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**September 16, 2015**

The meeting of Finger Lakes Library System Board of Trustees was held  
Wednesday, September 16, 2015 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**      FLLS Trustees Present: Kiehl, Ouimette, Witherell, Eller, Schaffer, Griffin, Horvath, Melvin  
Absent: Ahner, Jones, Mashlykin  
FLLS Staff Present: Executive Director Sarah Glogowski , Business Manager Elaine Knapp, Admin Assistant Diana Leigh, State Programs Coordinator Kristi Downham  
Others Present: Lisa Carr, Director of Seymour Public Library

**PRESIDING**      President Kiehl called the meeting to order at 6:02 PM.

(DOC 15 57)      AGENDA  
The meeting agenda was determined to contain one conflict of interest for Trustee Eller; Member Library Construction Grant Applications, and so noted, was unanimously approved. – Motion by Witherell

(DOC 15 58)      Secretary's Minutes  
The minutes from the last meeting were unanimously approved with no changes.  
– Motion by Eller

(DOC 15 59)      The Director's Report was discussed.

### **COMMITTEE REPORTS**

#### **NEW BUSINESS:**

(DOC 15 60)      The FLLS Construction Grant Proposal was unanimously approved with wording change as agreed. – Motion by Griffin

(DOC 15 61)      The Recommendations to the State for Member Library Construction Grant Applications were unanimously approved with one abstention (Eller). – Motion by Witherell

(DOC 15 62)      The Lodi Variance Request was unanimously approved. – Motion by Griffin

The Open House and Annual Meeting were discussed.

Board of Trustee nominations and Officers were discussed.

#### **FINANCE COMMITTEE:**

The following documents were reviewed and unanimously approved:

(DOC 15 63)      Treasurer's Reports

(DOC 15 64)      Business Manager's Reports

(DOC 15 65)      Check Register & Debit Report\_ – Motion by Schaffer

#### **PERSONNEL COMMITTEE:**

(DOC 15 66)      The recommendation to change Diana Leigh's employment status from probationary to permanent was unanimously approved. – Motion by Witherell

**ADJOURNMENT**      The meeting was adjourned at 7:18 PM.

Respectfully submitted,  
Diana Leigh, Recording Secretary & Christine Griffin, Secretary