

FLLS Board of Trustees Meeting Minutes

February 19, 2014

The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, February 19, 2014 at System Headquarters 119 E Green Street, Ithaca, NY

PRESENT FLLS Trustees Present: Keihl, Baker-Wikstrom, Ahner, Ouimette, Mashlykin, Eller, Shaffer, Griffin, Melvin (non-voting trustee)
Absent: Horvath, Jones
Others Present: Executive Director Starr Zuch, Business Manager Knapp and Executive Assistant Taber

PRESIDING President Keihl called the meeting to order at 5:36 PM.

(DOC 14 1)

AGENDA

The meeting agenda was unanimously approved.

--Motion by Baker-Wikstrom

COMMITTEE REPORTS

FINANCE COMMITTEE

(DOC 14 4-5) Business Manager's Reports for November 2013 (DOC 14 4) and December 2013 (DOC 14 5)

(DOC 14 6-7) Treasurer's Reports for November 2013 (DOC 14 6) and December 2013 (DOC 14 7)

(DOC 14 8) Check & Debit Charge Register

were reviewed and unanimously approved as presented.

--Motion by Baker-Wikstrom

The Finance Committee audited and certified the claims presented on DOC 14 8

(DOC 14 9) Year End Financial Review

After review the Board of Trustees unanimously voted to approve the Year End Financial Review.

--Motion by Baker-Wikstrom

(DOC 14 10) 2014 Budget – January Revision

After review the Board of Trustees unanimously voted to adopt the 2014 Budget – January Revision.

--Motion by Baker-Wikstrom

(DOC 14 11) Resolution to Borrow

After review the Board of Trustees unanimously voted to approve the Resolution to Borrow as presented.

--Motion by Ahner

(DOC 14 12) Credit Card Policy

After review the Board of Trustees unanimously voted to approve the Credit Card Policy as presented.

--Motion by Eller

(DOC 14 13) Check Signer Resolution

After review the Board of Trustees unanimously voted to approve the Check Signer Resolution as presented.

--Motion by Ouimette

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(DOC 14 14)

Investment Policy

After review the Board of Trustees unanimously voted to approve the Investment Policy as presented.
--Motion by Ouimette

(DOC 14 15)

Use of Equipment Reserve Fund

Resolution originally read "Monies will be returned to the Equipment Reserve as soon as reasonably possible, unless needed for an indefinite period of time." Motion was made to remove "unless needed for an indefinite period of time" from the resolution. Motion was unanimously approved.
--Motion by Ahner

The Board of Trustees unanimously voted to approve the Use of Equipment Reserve Fund with the above change.

--Motion by Baker-Wikstrom

NEW BUSINESS

(DOC 14 16)

FLLS Materials Lending Policy

was reviewed and the Board of Trustees unanimously voted to approve as presented.
--Motion by Griffin

2014 Committee Assignments - Updated

Finance: Ellen Baker-Wikstrom, Sally Eller

Personnel: Sue Ahner, Christine Griffin, Deb Jones

System Services: Amoret Ouimett, Mary Jo Mashlykin

ADJOURNMENT

The meeting was adjourned at 6:57 PM

--Motion by Baker-Wikstrom

Respectfully submitted,
Michelle Taber, Recording Secretary
Christine Griffin, Secretary