

FLLS Board of Trustees Meeting Minutes

December 3, 2014

The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, December 3, 2014 at System Headquarters 119 E Green Street, Ithaca, NY

PRESENT FLLS Trustees Present: Kiehl, Baker-Wikstrom, Mashlykin, Ouimette, Griffin, Melvin, Ahner, Eller, Jones, Horvath
Absent: Schaffer
Others Present: Interim Director Deb Schmidle, Business Manager Elaine Knapp, and Executive Assistant Michelle Taber

PRESIDING President Kiehl called the meeting to order at 5:32 PM.
(DOC 14 76)

AGENDA

The meeting agenda was unanimously approved.
--Motion by Jones

COMMITTEE REPORTS

FINANCE COMMITTEE

(DOC 14 78-79) Business Manager's Reports for September 2014 (DOC 14 78) and October 2014 (DOC 14 79)

(DOC 14 80-81) Treasurer's Reports for September 2014 (DOC 14 80) and October 2014 (DOC 14 81)

(DOC 14 82) Check & Debit Charge Register
were reviewed and unanimously approved as presented.
--Motion by Jones

The Finance Committee audited and certified the claims presented on DOC 14 82

(DOC 14 83) The Board of Trustees reviewed and unanimously approved the 2015 Preliminary Budget.
--Motion by Baker-Wikstrom

The Board of Trustees approved a 2% COL increase for the FLLS employees effective 2015.
Trustee Ahner abstained from the vote.
--Motion by Baker-Wikstrom

PERSONNEL COMMITTEE

(DOC 14 84) The Board of Trustees unanimously approved ending the probation period for Ellen Hersey.
--Motion by Jones

6:30 Executive Session to discuss confidential personnel matters.
--Motion by Griffin

7:48 End Executive Session
--Motion by Jones

NEW BUSINESS

(DOC 14 85) The Board of Trustees unanimously accepted the Board of Trustees 2015 Meeting Schedule.
--Motion by Jones

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The Cayuga County Trustee nomination remains tabled.

The Board of Trustees unanimously voted for 2015 Committee Assignments as follows:

Finance Committee: Eller, Melvin

Personnel Committee: Ahner, Jones, Griffin

System Services Committee: Ouimette (chairperson), Mashlykin, Horvath

Executive Committee:

Kiehl, President

Ouimette, Vice President

Griffin, Secretary

Ahner, Personnel Chairperson

Eller, Finance Chairperson

--Motion by Jones

The Board of Trustees unanimously voted to increase the Business Manager position to full time retroactive to September 2014 and to reimburse Elaine Knapp for the cost of her health insurance premiums.

--Motion by Jones

ADJOURNMENT

The meeting was adjourned at 8:08 PM

Respectfully submitted,
Michelle Taber, Recording Secretary & Christine Griffin, Secretary