

## BOARD OF TRUSTEES MEETING

August 29, 2012

### MINUTES

The meeting of Finger Lakes Library System Board of Trustees was held  
Wednesday, August 29, 2012 at System Headquarters 119 E Green Street, Ithaca, NY

**PRESENT** FLLS Trustees Present: Griffin, Rumsey, Baker-Wikstrom, Ouimett, Mashlykin, Eller, Jones, vanBaarsan  
Absent: Ahner, Miller  
Others Present: Executive Director Iraci, Business Manager Knapp, and Executive Assistant Taber

**PRESIDING** President Griffin called the meeting to order at 5:32 PM.

### AGENDA

(DOC 12 69) The agenda was unanimously approved after adding "Credit Card Policy" and "Bank Business Location/Relationship" beneath the New Business section.  
--Motion by Jones /Second by Rumsey

### SECRETARY'S MINUTES

(DOC 12 70) The Secretary's Minutes of the August 1, 2012 meeting were reviewed and unanimously approved as presented.  
--Motion by Eller/Second by Jones

### DIRECTOR'S REPORT

(DOC 12 71) Director Iraci added the following to her written report:  
The PULISDO meeting focused on the 20/20 Vision Plan; increased fees, consolidation of services, new trendy services, funding through vote, and redistricting of Systems. There will be an enhanced NYLA fee which will be used to hire a lobbyist. FLLS plans to use the Senator Nozzolio bullet aid towards a new delivery van or delivery costs. FLLS is beginning to receive Their 2012 State Aid.

### COMMITTEE REPORTS

#### **FINANCE COMMITTEE**

##### \*Business Manager's Report, Treasurer's Report, Check Register and Bill Sheet

(DOC 12 72) The Business Manager's Report for July 2012

(DOC 12 73) Treasurer's Report for July 2012

(DOC 12 74) Check register

(DOC 12 75) Bill Sheet for unpaid invoices

were reviewed and unanimously approved as presented.

--Motion by Baker-Wikstrom/Second by vanBaarsan

**The Finance Committee audited and certified the claims presented on DOC 12 74 and DOC 12 75**

(DOC 12 76) The Mid-Year 2012 Budget Revision was reviewed and unanimously approved as presented.

--Motion by Baker-Wikstrom/Second by Jones

## PERSONNEL COMMITTEE

### 6:30 Executive Session to discuss confidential personnel matters

--Motion by Jones/Second by Eller

### 7:25 End Executive Session

--Motion by Baker-Wikstrom/Second by Rumsey

#### Appointment of Amanda Schiavulli

The Board of Trustees unanimously approved appointing Amanda Schiavulli as the Adult and Youth Services Consultant.

--Motion by Jones/Second by Rumsey

## SYSTEM SERVICES COMMITTEE

#### (DOC 12 77) 5 Year Plan of Service

The Board of Trustees unanimously approved the FLLS 5 Year Plan of Service.

--Motion by Ouimett/Second by Mashlykin

## NEW BUSINESS

#### (DOC 12 78) Cortland Free Library Construction Grant Application

#### (DOC 12 79) Waterloo Library and Historical Society Grant Application

#### (DOC 12 80) Waverly Free Library Grant Application

were reviewed and unanimously approved for submission as presented.

--Motion by vanBaarsan/Second by Rumsey

#### FLLS Space/Building Planning

After review and discussion the Board of Trustees decided they need time to explore options before they make a decision as to whether FLLS will remain in their current offices with a smaller footprint. The building committee will begin investigating the pros and cons of remaining where we are currently, leasing, or purchasing a building. The committee will consist of Christine Griffin, Mary Ellen Rumsey, Karan vanBaarsen, Sally Eller, Kim Iraci, Elaine Knapp, and Lois Maki.

#### (DOC 12 81) Policy for Accepting On-line Credit Card Payments of Member Library Fines and Donations

The Board of Trustees reviewed and unanimously approved the Credit Card Policy for Member Library Fines and Donations

--Motion by Rumsey/Second by vanBaarsen

## ADJOURNMENT

The meeting was adjourned at 7:20 PM

--Motion by Jones

Respectfully submitted,

Michelle Taber, Recording Secretary  
Deborah Jones, Secretary