



BOARD OF TRUSTEES MEETING

June 20, 2012

MINUTES

The meeting of Finger Lakes Library System Board of Trustees was held Wednesday, June 20, 2012 at System Headquarters 119 E Green Street, Ithaca, NY

**PRESENT** FLLS Trustees Present: Griffin, Rumsey, Baker-Wikstrom, Ahner, Ouimett, Mashlykin, Eller, Miller, vanBaarsan

Absent: Jones

Others Present: Executive Director Iraci, Business Manager Knapp, Executive Assistant Taber, and Linda Beins

**PRESIDING** President Griffin called the meeting to order at 5:37 PM.

AGENDA

(DOC 12 52)

The agenda was unanimously approved after shifting the Sciarabba Walker Audit presentation prior to the Director's Report.

--Motion by Eller /Second by Baker-Wikstrom

SECRETARY'S MINUTES

(DOC 12 53)

The Secretary's Minutes of the May 23, 2012, meeting were unanimously approved after amending the notation regarding "Eliminating the process of having an FLLS employee pulling TCPL holds effective December 31, 2012" to state "effective no later than December 31, 2012".

--Motion by Baker-Wikstrom/Second by Ahner

Annual Audit

(DOC 12 55)

The FLLS Annual Financial Audit for year ending December 31, 2011 and 2010 and IRS Form 990 were presented by Sciarabba Walker representative, Christina Larkin. The Board of Trustees unanimously approved the audit and Form 990 as presented.

Form 990

(DOC 12 56)

--Motion by Baker-Wikstrom /Second by Rumsey

DIRECTOR'S REPORT

(DOC 12 54)

Director Iraci added the following to her written report:

Marisa Iacobucci's Open House will be Friday, June 22 for anyone who would like to attend.

The Friends of TCPL presented FLLS with a check for \$27,500. We received formal approval for the service grant which will provide us with a refurbished website and the FLLS logo will be refreshed and put on the delivery vans.

COMMITTEE REPORTS

**FINANCE COMMITTEE**

\*Business Manager's Report, Treasurer's Report, Check Register and Bill Sheet

(DOC 12 57)

The Business Manager's Reports for May 2012

(DOC 12 58)

Treasurer's Report for May 2012

(DOC 12 59)

Check register for June 1 - 8, 2012 & Debit Charge Register for May 2012

(DOC 12 60-60A)

Bill Sheet for unpaid May & June Invoices (DOC 12 60-60A) were reviewed and unanimously approved as presented.

--Motion by Baker Wikstrom/Second by Rumsey

**The Finance Committee audited and certified the claims presented on DOC 12 59, DOC 12 60 and DOC 12 60A**

--Motion by Baker-Wikstrom/Second by Rumsey

**PERSONNEL COMMITTEE**

UAW Contract

(DOC 12 61)

The Board of Trustees reviewed and unanimously approved the 2012 – 2014 UAW Contract.

--Motion by Eller/Second by Ahner

**NEW BUSINESS**

The Public Library Construction Grant Review Committee will meet Tuesday, August 21, 2012 at 12:00 PM at FLLS Headquarters.

**ADJOURNMENT**

The meeting was adjourned at 7:08 PM  
--Motion by Baker-Wikstrom

Respectfully submitted,

Michelle Taber, Recording Secretary

Deborah Jones, Secretary